

Friday, 9/9/16 Conference Call

10-11 AM Pacific /11 AM-Noon Mountain /Noon-1 PM Central /1-2 PM Eastern.

Call-in Instructions:

1. Dial (855) 925-3266.
2. When prompted enter meeting ID (21069), then #
3. When prompted speak your name, then enter #

**Notetaker - Anne Bahde absent, Bill notetaking**

Agenda:

5 min: Getting started:

- Welcome
- Roll Call
- Call for additions to the agenda
- Reminder of Conference Call schedule, notetakers

Present: Bill Landis, Sarah Horowitz, Gordon Daines, Heather Smedberg, Julie Grob, Robin Katz, Sammie Morris

Absent: Lisa Sjoberg (any group), Anne Bahde (expressed interest in Contextualizing or Learning Outcomes), Morgan Swan (any group), Leah Richardson (any group), Sam Crisp (any group)

5 min: Announcements

- ALA Midwinter update: Jan 20-24; ACRL Hotel for MW17 is the Westin Peachtree, 210 Peachtree St NW, Atlanta, GA 30303. While there is no guarantee that all meetings will fit in the property, ALA Conference Services will try to schedule as many ACRL meetings there as possible.
- Getting reports to ACRL/SAA on our timeline - what SAA reporting required this fall? - Bill will take care of submitting the SAA report next week.
- Julie is having teaching librarians/archivists at Univ. of Houston mark up the skills they teach on our draft, she will report back to us on the results.
  - Pulled learning outcomes from draft guidelines, asking colleagues to download the document and mark up what aspects of the guidelines they covered in teaching.

30 min: Discussion of feedback

- IFLA feedback: run workshop style, uploaded documents that participants could use
  - Had 90 people (seated at tables of 10) look at 1 key concept and 1 learning outcome closely.
  - PDFs in feedback folder are scans of actual worksheets that each table worked on.

- Audience included subject specialists, museum-focused people, along with special collections/archives. Also some international librarians. Information literacy librarians and those who teach.
- Guidelines draft was cited several times in other sessions in context of work others are doing.
- Learning outcomes not necessarily learning outcomes (feedback from some instruction pros)? Concern about being able to measure outcomes.
- Some curiousness about why we aren't linking specifically to the ACRL Framework. Why we're doing learning outcomes when Framework has moved away from those. Framework more of a big umbrella approach, more specific pieces that include goals/learning outcomes to be developed by more specific communities of practice. Seems like a good model. Sharon Mader feedback positive about the direction in which we're going.

A spreadsheet Heather is working on to categorize the feedback received, to help us track our revisions through this phase of the process:

[https://docs.google.com/spreadsheets/d/1BHsANNvwd\\_nxINMIZtwLI9gLSQmsRgtM0wwcNX0I5QU/edit](https://docs.google.com/spreadsheets/d/1BHsANNvwd_nxINMIZtwLI9gLSQmsRgtM0wwcNX0I5QU/edit)

20 min: Form working groups, strategy for next steps

- Aiming for new draft prior to ALA Midwinter - draft by Jan 13?
- Solidify working groups, select group leaders
- Action goals for groups by next meeting
- High level objectives with more specific learning outcome examples (can't be comprehensive with learning outcomes for all situations). Important to find the right balance and be consistent across the objectives/outcomes part of these guidelines.

[Outline of Sept - Dec working goals:](#)

**Sept '16 - Jan '17 GOALS: Review and incorporate 1st draft feedback, produce 2nd draft**

- Create working groups to analyze and incorporate 2nd Draft starting with:
  - Contextualizing the document (develop appendix of key terminology that other groups will add to) - be sure that we are as transparent as we can be about who we are and what the impetus for this work is
    - Sarah (group leader)
    - Heather
    - Robin (or bibliography if needed there)
  - Learning outcomes work
    - Sammie (group leader)
    - Bill

- Julie
  - Leah
  - Developing Annotated Bibliography (perhaps 15 articles/annotations + links to running bibliography (maybe on RAO bibliography, TPS exchange)-
    - Gordon (group leader)
    - Lisa
    - Sam
- Draw a line in the sand - what appendices and other pieces *we will include* vs. work that can be built by the communities of practice after guidelines approved.
- Develop additional appendices (thesaurus, e.g.) - or at least an outline of those appendices
- Revise entire document for style, tone, balance, language following the contextualizing work, and in response to feedback
- ACRL chairs of sections - framework/guidelines discussion (to be planned by Sharon Mader for Fall 2016)
- Identify communities to reach out to for feedback on 2nd draft
  
- *Aim to have strong second draft available prior to ALA Midwinter (Jan 20-24, 2017) - shoot for Jan 13*