

JTF-PSL Conference Call Agenda/Notes

6/3/16

1pm Eastern/12pm Central /11am Mountain/10am Pacific

Dial (855) 925-3266.

- When prompted enter meeting ID (21069), then #
- When prompted speak your name, then enter #

Minutes: Robin Katz

Present: Sam, Bill, Anne, Gordon, Morgan, Heather,

Absent: Julie, Lisa, Leah?, Sammie, Sarah?, Robin?

Hellos, Roll Call, Announcements, administrative updates

Aligning key concepts bullets with our new First Draft! Document: Bill/Heather

- Referring to pages 2-3 of this document:
<https://docs.google.com/document/d/17UI7WS3I8I9BZDDyfGoyQtKgy0Kjdid7AVwWn1ClqGw/edit>
- Gordon and Bill have looked these over in the past week or so relative to our evolving First Draft! Document.
- Can we have 2 additional volunteers to do this early next week and send an email to the distribution list letting us know if there are any concepts that aren't adequately covered in some part of our First Draft! Document?
 - Gordon will take another look - Morgan as well.

Collective review of comments/edits in our First Draft! document - Heather/Bill

- Referring to this document:
https://docs.google.com/document/d/1s4Y_Q0LKnykULR97GNPpZitx8etyX4iQtSSHyy--LFEw/edit
- Goal:
 - Resolve as many comments and remove as much struck-through text as we can in group-think, conference-call mode.
 - Identify any issues that we can park until after RBMS and initial public comments on the draft (First Draft! Parking Lot document here:
<https://docs.google.com/document/d/1zfNhhRYh7IDx7eTkOGLJmNEWjocqMGuZz9W8iFmlr8Y/edit>)
 - Identify sections/points that need additional editing and a volunteer(s) to do the necessary work by the end of the day this coming Monday, June 6th.

Assignments and deadlines to finish this draft so that Heather can share it in on Friday, June 10th in advance of RBMS/ALA meetings later this month - all

- **Monday, June 6, end of day:** All assigned edits/tweaks emerging from today's conference call are done.
- **Tuesday-Wednesday, June 7-8:** JTF members review document one final time and make any critically important suggestions/comments for things that should be resolved or tweaked before sending off prior to RBMS/ALA meetings.
- **Thursday or Friday, June 9-10:** Heather and Bill conference call to make any necessary edits to create a truly shareable document for feedback.
- **Next week (June 13-17):** Morgan (ALA) and Sam (SAA) make sure that our final shareable draft is posted on both public sites, with some information on how to give us feedback for anyone not at the conference meetings in person (to be discussed), and that all of our conference call minutes to date are posted.

Other announcements or news

- How do we want feedback on our First Draft! to come to us? Does the Communications sub-group have thoughts on this?
- Thoughts on the Matt Herbison email re: pre-SAA Teaching With Primary Sources Unconference -- any ideas about what we might propose to do, if anything?
- Friday, June 17 conference call is the next one scheduled: shall we focus on revisiting our communication plan now that we have a shareable first draft of guidelines on which we'd like public feedback? Especially, how do we ensure that we reach out to communities with whom we won't be conversing at RBMS/ALA and SAA this summer?
- Feedback we want:
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