Welcome and Introductions
Council Members: Amy Cooper Cary, Bergis Jules, Kris Kiesling

Tips for SAA Leadership

- Read the Leadership Resources at http://www2.archivists.org/governance/leaderresources. (Leadership Manual and Governance Manual)
- New Changes to Component Group Structure
- Communicate with your Council Liaison
  - This includes regular reports and submission of issues for Council's consideration. Also look to Council to request funding for speakers and/or projects that benefit the group and the organization overall.
  - Example: LACCHA recently received funding for a speaker for its group meeting.
  - Example: Archival Educators are conducting a membership survey that will help revitalize the section.
- Communicate regularly with your group via your microsite, your listserv, and your meetings.
- Be prompt in your reporting. See key dates in the Leadership Manual.
- Contribute to SAA’s Strategic Plan and Core Values: http://www2.archivists.org/governance/strategic-plan
  - Consider how activities of the group can be directed toward advancing areas of the Strategic Plan.

Diversity and Inclusion Panel Discussion

- Panelists
  - Dennis Meissner, SAA President
  - Nancy McGovern, SAA Vice President
  - Lisa Calahan, LAGAR Co-Chair
  - Margarita Vargas-Betancourt, LACCHA Co-Chair
  - Harrison Inefuku, AACR Co-Chair
  - Jeremy Brett, Issues & Advocacy RT Steering Committee

- How do we address issues of diversity and inclusion?
  - Communication between leaders and members; statements from leaders to represent SAA’s stance to the general public.
• **Panelist Discussion Questions**
  o What is ONE ACTIVITY that your group can complete this year to advance diversity and inclusion in SAA, the profession, or the archival record?
  o What role can your group have in moving the initiative for diversity and inclusion forward?
  o How can SAA measure success in diversity and inclusion?
  o What indicators are we looking for to signify change within the organization?
  o What are some new ways to advance the priority of diversity and inclusion in the SAA Strategic Plan?

**Conclusion**
- Talking Points from Panel Discussion
- Resources -- SAA Website and Council Liaisons
- Council Working Group on Diversity and Inclusion Website
- Questions / Comments?

**Handouts:**
- Agenda
- SAA Strategic Plan
- Leader Resources