

**Society of American Archivists
Leadership Orientation and Forum
August 3, 2016
Hilton Atlanta, Salon C
12:30 PM – 2:00 PM**

Welcome and Introductions

Council Members: Amy Cooper Cary, Bergis Jules, Kris Kiesling

Tips for SAA Leadership

- Read the Leadership Resources at <http://www2.archivists.org/governance/leaderresources>. (Leadership Manual and Governance Manual)
- New Changes to Component Group Structure
- Communicate with your Council Liaison
 - This includes regular reports and submission of issues for Council's consideration. Also look to Council to request funding for speakers and/or projects that benefit the group and the organization overall.
 - Example: LACCHA recently received funding for a speaker for its group meeting.
 - Example: Archival Educators are conducting a membership survey that will help revitalize the section.
- Communicate regularly with your group via your microsite, your listserv, and your meetings.
- Be prompt in your reporting. See key dates in the Leadership Manual.
- Contribute to SAA's Strategic Plan and Core Values: <http://www2.archivists.org/governance/strategic-plan>
 - Consider how activities of the group can be directed toward advancing areas of the Strategic Plan.

Diversity and Inclusion Panel Discussion

- Panelists
 - Dennis Meissner, SAA President
 - Nancy McGovern, SAA Vice President
 - Lisa Calahan, LAGAR Co-Chair
 - Margarita Vargas-Betancourt, LACCHA Co-Chair
 - Harrison Inefuku, AACR Co-Chair
 - Jeremy Brett, Issues & Advocacy RT Steering Committee
- How do we address issues of diversity and inclusion?
 - Communication between leaders and members; statements from leaders to represent SAA's stance to the general public.

- **Panelist Discussion Questions**

- What is ONE ACTIVITY that your group can complete this year to advance diversity and inclusion in SAA, the profession, or the archival record?
- What role can your group have in moving the initiative for diversity and inclusion forward?
- How can SAA measure success in diversity and inclusion?
- What indicators are we looking for to signify change within the organization?
- What are some new ways to advance the priority of diversity and inclusion in the SAA Strategic Plan?

Conclusion

- Talking Points from Panel Discussion
- Resources -- SAA Website and Council Liaisons
- Council Working Group on Diversity and Inclusion Website
- Questions / Comments?

Handouts:

- Agenda
- SAA Strategic Plan
- Leader Resources