

## 2013-2014 GRS Bylaws Proposed Revisions:

### II. Officers

The officers of the Government Records Section shall be the chair, vice chair, and ~~newsletter editor~~ web liaison. Only members of SAA and the Government Records Section may serve as officers of the Section.

#### II.c. ~~Newsletter Editor~~ Web Liaison

The ~~newsletter editor~~ Web Liaison shall be appointed by the chair, with the advice of the Steering Committee, for a term of two years, which may be renewed indefinitely. The ~~newsletter editor~~ liaison is responsible for ~~issuing newsletters to~~ managing content on the Section ~~membership website and Facebook page, as well as other social media and communication initiatives undertaken by the Section.~~

### III. Steering Committee

The Steering Committee shall consist of the officers and four at-large members. The at-large members shall serve two-year terms, three members being elected annually ~~at each annual meeting with additional members elected if for any reason unexpired terms need to be filled.~~ The profile of the Steering Committee ~~(excepting the newsletter editor)~~ shall consist of ~~two~~ at least one representatives ~~each~~ of local government, ~~two representatives of~~ state/provincial/tribal government, and ~~two representatives of~~ federal/national/tribal government. However, a change in status of a Steering Committee representative shall not require the removal of that member from the Committee, even if that change would lead to an uneven balance of representation. The Nominating Committee Chair (immediate past Chair), as well as the Chairs of the Local Government Records Roundtable and the Congressional Papers Roundtable shall serve on the Steering Committee as non-voting ex officio members. The Steering Committee shall serve in an advisory capacity to the chair and its members may be assigned specific responsibilities by the chair. The Steering Committee shall plan each annual meeting of the Section.

### VI. Amendments

~~Any member of the Government Records Section may propose amendments to these bylaws. Proposed amendments must be submitted in writing to the chair. The chair shall distribute proposed amendments to the membership through the last Section newsletter prior to the Annual Meeting and voting on the proposed amendments shall be by secret ballot at the Annual Meeting. A two-thirds majority of votes cast shall be required to amend these bylaws. Any member of the Section who is unable to attend the Annual Meeting may request an absentee ballot from the chair, such ballots must be returned to the chair at least seven days prior to the Annual Meeting.~~

Amendments to these bylaws shall be determined by a simple majority of votes cast in a referendum held in conjunction with the Section's annual election. Any member of the Government Records Section may propose amendments to these bylaws. Proposed amendments must be submitted in writing to the chair by June 1. The chair shall distribute proposed amendments to the membership by July 1. Once adopted, new or revised bylaws shall be submitted for approval by the Council to ensure that they become part of the permanent record as a component of Council meeting minutes.

## VII. Vacancies in Office

### VII.4. ~~Editor~~Web Liaison

In the case of vacancy of the office of the ~~Editor~~ Web Liaison, the Chair will appoint ~~an Editor~~ a Web Liaison, with the advice of the Steering Committee.