

Architectural Records Roundtable Meeting  
SAA Annual Meeting, 2012  
August 8, 2012

Thirty-four members in attendance: Aliza Allen Leventhal, Simmons College/MIT Museum; Helena Zinkham, Library of Congress; Becca Smith, Wiss, Janney, Elstner Associates, Inc.; Andra Darlington, Getty Research Institute; Matt Kasprzak, Architect of the Capitol; Scott Pitol, University of Illinois at Chicago; Ginger Yowell, Smithsonian Institution Archives; Betsy Baldwin, MIT Libraries (Rotch Library of Architecture and Planning); Liz Banks, National Park Service; Dana Lamparello, Illinois Institute of Technology; Beth Bilderback, University of South Carolina; Tawny Ryan Nelb, Nelb Archival Consulting; Nancy Hadley, The American Institute of Architects; Waverly Lowell, Environmental Design Archives, UC Berkeley; Chris Marino, Architecture and Design Collection, UCSB; Jessica Gambling, LACMA; Beth Dodd, Alexander Archive University of Texas; Peter Runge, Cal Poly San Luis Obispo; Steve Urgola, American University in Cairo; Jenifer Kruba, Renesselaer Polytechnic Institute; Melissa Mead, University of Rochester; James Cross, Special Collections, Clemson University; Kristen Merryman, North Carolina State University; Brad Cole, Utah State University; Dan Davis, Utah State University; Kelley Bachli, UCLA Library; Alison Anderson, Property Information Resource Center, Harvard University; Daniel Stokes, NHPRC; Abby Hoverstock, Denver Public Library; Tim Hawkins, Colorado Fuel and Iron Archives; Douglas Doe, Rode Island School and Design Archives; Nancy Deromedi, Bentley Library, University of Michigan; Laura Tatum; and Suzi Noruschat, Yale University Manuscripts and Archives.

Minute Taker: Dana Lamparello, co-chair

- Linda Sellars (co-chair) commenced the meeting and introduced Bill Landis from SAA Council
- Bill Landis explained he is representing Donna McCrae, who is ARR's assigned Council Representative; Landis described a number of new SAA protocols and resources that might be of interest to the ARR including:
  - o Newly adopted ISO standard for electronic records
  - o Leadership resources page that now includes social media guidelines
  - o New requirement for roundtables to have by-laws
    - Bylaws must be voted on by 2013 annual meeting
    - Donna McCrae can help us develop by-laws
- Sellars thanked Landis and continued leading the meeting by explaining to the group how she wasn't able to get a total ARR membership number from Council, but reported that a record 95 members voted in the co-chair elections
- Sellars then introduced Dana Lamparello as newly elected co-chair of ARR
- Sellars followed-up on new roundtable by-law requirement and explained we need only to document what we're already doing by using the template SAA has provided
  - o Sellars inquired whether the roundtable members felt the need to discuss by-laws at that point and no members spoke up
  - o Sellars asked for volunteers to assist ARR co-chairs in developing by-laws and both Betsy Baldwin (MIT Rotch Library of Architecture and Planning) and Brad Cole (Utah State University) volunteered
- Sellars introduced Tawny Ryan Nelb, who proposed a Computer Aided Design Taskforce
  - o Nelb explained that the roundtable should document current practice in the field for ingesting and preserving CAD digital objects and hopes at least six members will sign up for the task force; she further explained that the group is not obligated to recommend

- anything, but ought to emphasize a more realistic approach when promoting best practices/present ideas to architects
- Nancy Hadley, American Institute of Architects, recommended also including BIM standards
  - Waverly Lowell suggests inviting data curation people like Brad Westbrook (?) and others as appropriate
- Sellars updated group that the ARR-sponsored session was accepted as an alternative for this year's meeting; Waverly Lowell was going to chair the session
  - Sellars asked group to think about sessions for next year's conference, which won't have a theme; October 5, 2012 is the deadline
    - Some group members suggested possible session topics including oversized records, electronic records, and engineering records
    - Waverly Lowell advised the group to propose a session not only focused on architectural records, but something broader; she also reminded the group that endorsed sessions or joint sessions have an advantage
    - Tim Hawkins (the Visual Materials Section representative) suggested a joint session proposal regarding born-digital (VM wanting to focus on more born-digital next year)
  - Sellars took a question from the group regarding rolled drawings that have been scanned as PDF: should drawings, which are difficult to store, be discarded now that they've been digitized.
    - The consensus was that the answer depends on the physical format (original vs. diazoprints), as well as the digitization specs (if architects can't get scale from digital reproductions then digital object useless).
    - Waverly Lowell reminded the group to use ARR listserv for questions just like this; she also reminds the group about the resources included in the ARR homepage
    - Sellars reminds the group to let her know if there are new resources to add to the ARR homepage list
  - The meeting concluded with Andra Darlington (Getty), Brad Cole (Utah State), and Kristen Merryman (NCSU Libraries) presenting projects that were to be included in the ARR-sponsored session.