Meeting Minutes: AT/ARCHON Roundtable meeting at SAA

Roundtable Meetings II

Aug 24, 2011 3:15 PM - 5:15 PM

BUSINESS

1.) Recap of AT/ARCHON RT 2010-2011 activities from past year:
   - AT/ARCHON webpage on SAA site now includes:
     - Annual reports
     - Presentations
     - User profiles
     - Revised mission, goals, and merged name
     - Bylaws
     - Online elections
2.) Tom Hyry: SAA Council and Liaison announcements:
   - SAA annual meeting taskforce established
     - Deadline to volunteer is September 26, 2011
     - http://www2.archivists.org/news/2011/volunteers-sought-for-annual-meeting-task-force
   - Two new awards established by SAA:
     - Emerging leader (2-10 years in profession)
     - Diversity (individuals and institutions)
   - Digital Archivist Specialist certificate established:
     - http://www2.archivists.org/prof-education/das
   - Core Values Statement updated on SAA site:
     - http://www2.archivists.org/statements/core-values-of-archivists
   - EAC-CPF formally accepted as a standard by SAA
3.) Nancy J. Melley: Director for Technology Initiatives, NHPRC:
   - Funding available from NHPRC for projects
4.) Merrilee Proffitt: Senior Program Officer in OCLC:
   - New and improved ArchiveGrid released
   - ArchiveGrid to be open (do not need to subscribe)
5.) Kira Homo: SAA 2012 Program Committee:
   - 2012 meeting will be in San Diego, CA
   - Theme will be "Beyond Borders"
   - Lightening round format will be endorsed
   - Deadline for proposal submissions is October 3, 2011

MANAGEMENT TOOL UPDATES

1.) Scott Schwartz: ARCHON update:

- Four maintenance releases this past year (see change log at: http://forums.archon.org/viewtopic.php?f=4&t=756):
  - 3.13 (September 2010)
  - 3.14 (January 2011)
  - 3.20 (May 2011)
  - 3.21 (July 2011)
- Training:
  - SAA webinar (May 12, 2011)
  - Implementing DACS in Integrated Content Management Systems: Using ARCHON (University of Miami, August 2010)
- Other:
  - Python script developed that exports digital objects to a local folder

2.) Brad Westbrook and Annie Ross AT update:
- Five maintenance releases this past year:
  - 2.0 update 7 (September 2010)
  - 2.0 update 8 (October 2010)
  - 2.0 update 9 (October 2010)
  - 2.0 update 10 (December 2010)
  - 2.0 update 11 (August 2011)
- Community development:
  - Multiple extent plug-in (Harvard University)
  - Batch DO2 plug-in (NYU)
  - Sample LDAP Authentication plug-in (AT development team)
  - ATReference project (Rockefeller Archive Center)
- Training:
  - AT for SCA at:
    - Southern California (October 2010)
    - Northern California (October 2010
    - San Diego History Center (April 2011)
  - Black Metropolitan Consortium (Chicago, June 2011)
  - SAA webinar (July 2011)
  - SAA pre-conference (August 2011)

3.) Mark Matienzo: ArchivesSpace report:
- See power point at for full details: http://www2.archivists.org/sites/all/files/ArchivesSpace%20SAA2011.pdf
- Planning phase (2009-2011):
  - Merger agreement
  - Andrew W. Mellon Foundation planning grant submitted and awarded
  - High level requirements submitted
  - Technical planning and design meeting
  - Interviews with archives staff
  - Business model developed
- Project dimensions:
  - New, unified software system

- o Logical merge of AT/ARCHON
- o Selection of organizational home
- How to participate:
    - o Join the ArchivesSpace Google Group:
        - ▪ http://groups.google.com/group/archivesspace/
    - o Participate in technical review process
    - o Participate in technical planning/integration process
    - o Comments on the current technical specs should be sent to Mark Matienzo within the next month (mark.matienzo@yale.edu)

PRESENTATION: DIGITAL OBJECT WORKFLOW IN AT

Jennifer Waxman and Nathan Stevens, "End to End: Automating Digital Object Workflow"

- Jennifer Waxman and Nathan Stevens described the development and implementation of a plug-in used at NYU for digital object workflow management. The plug-in was used with the "Voices from the Food Revolution "digital project, a born digital oral history collection.
- To download the plug –in, go to the Archivists Toolkit website:
    - o http://archiviststoolkit.org/addons

REPOSITORY USE OF AT/ ARCHON: Project/Plug-in Updates

Marissa Hudspeth: Rockefeller Archive Center AT Reference Module

- Marissa Hudspeth described the development of the ATReference module by the Rockefeller Archives Center for managing reference activities. She outlined the goals of the project, milestones met, and upcoming development.
    - o Project update:
        - ▪ Patron registration (May 2011)
        - ▪ Duplication services (under development, estimated release December 2011)
        - ▪ Retrieval, barcoding, use-tracking (July 2012)
        - ▪ Reference request and scheduling (TBD)
        - ▪ Web interface and personalized user accounts (TBD)
    - o Updates and more information can be found on the github site: https://github.com/RockefellerArchiveCenter
- The ATReference team would like feedback on types of reports to generate from the reference module.

NEW BUSINESS

Election results announced –2011-2012 steering committee:

- Chair: Cassie Schmitt
- Co-Chair: Genie Guerard
- Web Liaison: Kat Stefko
- Member: Nancy Enneking

Notes: Rachel Wise (rwise@hbs.edu)/ 6 September 2011

- Member: Kyle Rimkus
- Member: Rachel Wise
- Ex-officio: Scott Schwartz
- Ex-officio: Brad Westbrook