

## 2011 Proposed Bylaws Revisions

Text added is in **bold**, and text added via amendment from the floor is in ***bold italics***. Text removed is ~~struck through~~.

### III. Steering Committee

The Steering Committee shall consist of the officers and four at-large members. The at-large members shall serve two-year terms, three members being elected at each annual meeting with additional members elected if for any reason unexpired terms need to be filled. The profile of the Steering Committee (excepting the newsletter editor) shall consist of two representatives of local government, two representatives of state/**provincial** government and two representatives of federal/**national/tribal** government. However, a change in status of a Steering Committee representative shall not require the removal of that member from the Committee, even if that change would lead to an uneven balance of representation. The Steering Committee shall serve in an advisory capacity to the chair and its members may be assigned specific responsibilities by the chair. The Steering Committee shall plan each annual meeting of the Section.

### IV. Election of Officers and Steering Committee

The section shall conduct annual elections via an online ballot system provided by the Society of American Archivists.

There shall be a Nominating and Elections committee consisting of the immediate past chair of the Section (serving as chair of the Committee) and the three Steering Committee members whose terms are not expiring at the conclusion of the next annual meeting.

The Committee shall solicit from the Section members the names of volunteers or persons recommended for the positions to be filled in the next election. **Formal calls for nominations shall be collected by June 1.**

**Basic ballot information (e.g., introductory message to voters, listing of offices, number of vacancies for each, names of candidates, and links to candidate statements) shall be submitted to the SAA staff by June 15.**

**Supplementary ballot information (e.g., candidate photos, biographies, and statements), if desired, shall be posted to the section website by July 1.**

**Online ballots containing basic ballot information shall be prepared by SAA staff and made accessible during the first week of July and shall remain open for at least two weeks.**

**Section members who are in good standing on June 30 shall be eligible to vote. Members who join after this date shall be eligible to vote during the following year.**

The Committee shall be responsible for ensuring that the number of nominees for membership on the Steering Committee is not less than the number of open positions. ~~The Nominating and Elections Committee shall announce the nominees to the membership of the Section in the last newsletter issued before the Annual Meeting. No additional nominations shall be proposed or accepted thereafter. If, however, the Committee did not recommend a nominee for that vacancy, nominations for that vacancy may be made from the floor at the Meeting.~~

~~Any member of the Section who is unable to attend the Annual Meeting may request an absentee ballot from the chair of the Nominating and Elections Committee; such ballots must be received by the chair of the Committee at least seven days prior to the Annual Meeting. Voting at the Annual Meeting shall be by secret ballot if there are more nominees than can be elected; only members of the Section may vote. The Nominating and Elections Committee shall be responsible for tabulating and announcing the results of the election. In the event of a tie, the Nominating and Elections committee shall do an immediate recount. If that recount verifies the tie, the election will be decided by the flip of a coin, with one of the candidates choosing heads or tails. Elected officers and Steering Committee members shall assume office at the conclusion of the Annual Meeting of the Section.~~