

Archives Management Roundtable Newsletter

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Co-chairs Daria D'Arienzo (dariad@comcast.net) and Lois Hamill (hamilll1@nku.edu) are looking for input from Archives Management Round Table members. Check out the new Archives Management website and the SAA sanctioned discussion list [more information below.] These are just two means of keeping connected.

The Archives Management Round Table is in a time of transition. We are looking for ways to make connections among the roundtable members and to explore the various ways that membership in the roundtable can contribute to our member's professional archival activities.

We are pleased with the opportunity to partner with the Records Management Roundtable on a task force to explore the challenges faces by colleagues and patrons in archival settings and to address the issues raised by this study. Work is beginning now.

Thought it is early in 2008, it is now time to think about the Archives Management Round Table meeting at the SAA annual meeting. We would like to continue the practice of offering a management focused workshop on a topic that may not be part of the SAA program. This year we are considering the question of how archivists balance demanding work lives with fulfilling personal and family lives. We are looking for colleagues who can help formulate a program that will critically address this issue and engage the group in meaningful discussion. We welcome every person's ideas and comments.

Please be in touch and volunteer to help the Archives Management Round Table. We need your help.

Daria and Lois

PRESIDENTIAL LIBRARIES

The following message comes from SAA President Mark A. Greene:

Proposed Regulation: Presidential Library Facilities (36 CFR1281)

Would the Archives Management Roundtable be interested in providing comments to me to inform any official SAA response? If you think, to the contrary, that this is something that SAA need not comment on, I would appreciate knowing that, too. Final comments are due 2/19/08, so I would request comments from the Roundtable by 2/8, in order to have time to collate them and prepare the official response. Thank you for considering this. Mark can be reached at mgreene@uwyo.edu .

The National Archives and Records Administration (NARA) is issuing regulations under the Presidential Libraries Act (PLA) amendments of 1986 (codified at 44 U.S.C. 2112). Section 2112 requires the Archivist of the United States to promulgate architectural and design standards for Presidential libraries and to report to Congress before he accepts title to or enters into an agreement to use land, a facility, and equipment as a Presidential library. The Archivist must also report to Congress before accepting a gift for the purpose of making any physical or material change or addition to an existing library. Because new Presidential libraries have traditionally been built by private, nonprofit charitable foundations, either by themselves or in collaboration with state and local government or universities, this proposed rule will affect these nonfederal entities.

To reach the proposed regulation directly, go to
<http://www.regulations.gov/fdmspublic/component/main>
select optional step 4
select the phrase, "Document ID" and search for the document: NARA-07-0005-0001.

NEW LISTSERV

SAA's new listserv for the Archives Management Round Table is now up and running. You may send messages to other members of this list by addressing your posts to:

archmgmt@forums.archivists.org

To unsubscribe from this list, please visit:

<http://saa.archivists.org/Scripts/4Disapi.dll/4DCGI/person/ListServ.html>

To log into the SAA Archives Management Roundtable Discussion List forum, visit:

<http://forums.archivists.org/read/?forum=archmgmt>

and enter your email address and your SAA password

JOINT TASK FORCE

The Archives Management [AMRT] and Records Management [RMRT] Roundtables have agreed to form a joint working group on diversity to explore issues for physically disabled staff and researchers working in archives and records centers. The charge for this working group is as follows: To contact and network with persons with physical disabilities in the archives and records management profession (archivists, records managers, and researchers/patrons), identify and study the challenges for them in same, and develop tools to assist them in overcoming these challenges.

Daria D'Arienzo and Lois Hamill [Archives Management Roundtable co-chairs], Russell James and Alison Stankrauff [Records Management Roundtable chair and vice-chair respectively], will all serve in advisory ex-officio roles on the joint working group. Mark Greene [SAA President] and Nancy Beaumont [SAA Executive Director] will be key advisors, with assistance from the SAA Diversity Committee. Casey Greene of the Rosenberg Library from AMRT, and Debra Kimok of SUNY-Plattsburgh from the RMRT will serve as the Co-coordinators for the working group.

We are seeking volunteers from both roundtables to serve as members of this working group. The group is expected to present a progress report and outcomes of the first stage of work to the AMRT and the RMRT at the annual meeting in August, 2008 and be a continuing diversity project of both roundtables until such time as their work is completed. If you are interested in serving on this working group, please contact one of the following:

Daria D'Arienzo dariad@comcast.net co-chair for AMRT

Lois Hamill hamilll1@nku.edu co-chair for AMRT

Russell James rjames8@lsu.edu chair for RMRT
Alison Stankrauff astankra@iusb.edu vice-chair for RMRT

WEBSITE UP AND RUNNING – NEED NEW WEB LIAISON

Over the past two months, the steering committee has been working hard to provide materials for the new AMRT website, which can be found at <http://www.archivists.org/saagroups/archmgmt/>. I volunteered to create the website in order to get a greater representation of roundtables on the web. I also created the website for the Recorded Sound Roundtable, even though I'm not a member of either roundtable.

Now that the website has been developed (have you seen all those old newsletters there?), it is time to find a new web liaison. I've done all the hard work. What is needed now is someone who can keep the site updated with any changes as they come about. Although the site is written in ASP, a basic knowledge of HTML is all that is needed because the ASP is done forever. Updating the site is really easy (I've already done it twice) and takes, literally, a matter of five minutes to complete.

If you are interested in becoming the new web liaison for the AMRT, please contact one of the co-chairs. Then I will send you the files for the website and a short tutorial I've written to help you get started. This is a position an AMRT member should have and my hopes are that it will pass to one of you very soon.

Russell D. James, CA
Chair, SAA Records Management Roundtable

2008 ROUNDTABLE PROGRAM

Though it is early in 2008, it is time to think about the Archives Management Round Table meeting at the SAA annual meeting. We are currently scheduled to meet Wednesday, August 27 from 5:30 – 7:30 pm. The Archives Management Round Table has a track record of creating programs of interest for our membership:

- 2007 Building, Developing, and Leading Teams; also the American Society for Training & Development (ASTD) presented by Mr. Howard Prager.
- 2006 Change Management at NARA: A Brief Case Study presented by Michael Kurtz and Marilyn Bott.
- 2005 “Short and Simple: Effective Presentation Skills for Archivists” presented by Lois Hamill, College of the Holy Cross, and Casey Edward Greene, chair,
- 2004 “Give the People What They Want! An Alternative Strategy for Handling Office Politics,” presented by Casey Greene, chair.
- 2003 “Bend, Don't Break! Workplace Wellness Issues for Archivists” a panel presentation, Daria D'Arienzo, Amherst College, commentator.
- 2002 “Go Ahead and Hire Your Next Supervisor!” presented by Lois Hamill, College of the Holy Cross and Mott Linn, Clark University, Pamela Burks University of Alabama, commentator.
- 2001 “Holding Sway or Giving Way: Power in the Workplace” presented by Marilyn Bott and Casey Edward Greene.
- 1999 Management practices for the new millennium presented by Dr. David Way and Managing change in an archives presented by Casey Edward Greene.

Let's continue that tradition in 2008. This year we are considering the question of how archivists balance demanding work lives with fulfilling personal and family lives. We are looking for colleagues who can help formulate a program that will critically address this issue and engage the group in meaningful discussion. Please be in touch with your ideas.

2009 PROGRAM PROPOSALS

At the 2008 Round Table meeting, we will also be discussing proposals for the 2009 SAA annual meeting. As you think about the Management Round Table, we hope you will jot down a few ideas for possible conference sessions. Program proposals are usually due about the first of October which comes quickly after the annual conference.

FEATURED ARCHIVES

Our featured archives this time is the Fort Worth Public Library. Thank you to Betty Shankle for her contribution.

FORT WORTH PUBLIC LIBRARY WOMEN'S ARCHIVE A SUCCESS

by Betty Shankle, Archivist, Fort Worth Public Library

The Women's Archive at Fort Worth Public Library (FWPL), created in March 2007, is flourishing. In addition to acquiring collections, the Women's Archive was heavily promoted during Women's History Month and at various events throughout 2007. Materials have been exhibited at various library branches as well as the Fort Worth Transportation Authority, Intermodal Transportation Center. An article highlighting collections in the Women's Archive appeared in the *Southwestern Archivist* November 2007 issue.

Recent acquisitions for the FWPL Women's Archive include The League of Women Voters of Tarrant County, the Benge Family Papers, Gina Puente-Brancato Family Papers, and the Barbara Grisell Family Collection. The League of Women Voters collection is currently being processed. Donors for the Women's Archive are being courted daily.

2008 is promising to be just as prosperous for the Women's Archive. Plans are underway for a Women's History Month program that will reflect available archival resources at FWPL. Fourteen local women contributed to Grace & Gumption: stories of Fort Worth women (TCU Press 2007) which cites many resources from the FWPL Archives and provides a foundation for promoting the Women's Archive. Programming includes a dramatic presentation documenting the lives of several Fort Worth women. Chapter presentations by several authors and a question and answer session will round out the program. Displays of archival materials are also being planned for the Women's History Month celebration.

For more information on the Fort Worth Public Library Women's Archive contact: Betty Shankle, Archivist, Fort Worth Public Library at 817-871-7740 or Betty.Shankle@fortworthgov.org. Betty is an archivist at FWPL and previously worked at Carl Albert Congressional Archives in Norman, OK. She is a member of SAA, SSA and sits on the SSA Scholarship Committee and the FWPL Women's History Committee.