

Get stuff (on removable media). Inventory media and hardware that's around. Refer to digital forensics as experts in this. Ensure that unintentional changes aren't made to data. Refers to RFC 3227 – the Guidelines for Evidence Collection and Archiving as helpful things to think about.

Think about the ethical implications of obtaining and providing access to data.

Grab (from the internet). Adoption of Web 2.0 and “cloud” services.

Guide – we'll only have a sliver of someone's documentary history. How do we get data back from proprietary software and how to provide guidance to individuals. Terms of Service tracker from the Electronic Frontier Foundation to know what you're getting into. Image-Permanence Institute guidance for managing personal digital files. Cal's book on personal digital archives.

Personal Digital Archives Working Group (PDAWG) is a new group coming together from a meeting in March 2009 in Chapel Hill (a self-standing group outside of SAA). How to also have area in ERS that address curation of digital personal papers. Digital Curation Exchange website in Drupal for this group. Contact Cal if you want to be a part of this group.

Comment - tie into strategic priorities with the diversity initiatives in documenting community-based archives. Questions and discussion.

*Submitted by Mark Myers, ERS Steering Committee and immediate past chair.*

## **Government Records Section (Liaison: Ambacher)**

**Submitted December 28, 2009.**

### **Officers:**

Kidd, Eleanor; Chair, 8/15/2009 - 8/14/2010; Salem County Archives and Records Management

Dexter, Robynne; Vice Chair, 8/15/2009 - 8/14/2010; US Army Women's Museum

Kelley, Patrick; Newsletter Editor, 9/1/2007 - ; Massachusetts Water Resources Authority

Miller, David; Steering Committee Member, 8/30/2008 - 8/14/2010; National Archives and Records Administration

Pullen, Sharon; Steering Committee Member, 8/15/2009 - 9/1/2011; Historic Documents Library

Wagner, Albin; Steering Committee Member, 8/15/2009 - 9/1/2011; New Jersey Division of Archives and Records

Eubank, Kelly; Immediate Past Chair, 8/15/2009 - 8/14/2010; North Carolina Department of Cultural Resources

Ambacher, Bruce; Council Liaison, 9/1/2007 - 8/14/2010; University of Maryland

### **Officers from annual meeting:**

Kelly Eubank, Chair

Ellie Kidd, Steering Committee Member (Chair-elect)

David Miller, Steering Committee Member

Scott Sackett, Steering Committee Member

John H. Slate (Past Chair), Nominating Committee Chair

Patrick Kelley, Newsletter Editor

### **Report from annual meeting:**

- Number of attendees: 85

- Election results: Robynne Dexter, Steering Committee & Vice Chair/Chair-Elect; Albin Wagner, Steering Committee Member and State Government Rep., Sharon Pullen, Local Government Rep and Steering Committee Member

- Summary of meeting activities:

After welcome and introductions by Kelly Eubank and SAA Council liaison announcements from Bruce Ambacher, there were reports from allied organizations, including a request to follow through with PAHR by the Council of State Archivists (CoSA) and a brief presentation from delegate from the program committee for the upcoming meeting in August for SAA in Washington, D.C.

Elections for 2009-2010 term ensued, and Robynne Dexter was elected to Steering Committee & by plurality of votes became Vice Chair/Chair-Elect. Sharon Pullen was elected Local Government Rep. and Steering Committee Member. Albin Wagner was elected State Govt. Rep. and Steering Committee member.

Bylaws amendments (see below) were voted upon by the membership concerning election procedure. Amendments passed unanimously. The chair thanked Steering Committee member Sharmila Bhatia for her work in reviewing the bylaws and recommendations.

Following a call for announcements from the membership, Bill Carpenter, NARA, gave a report on declassification issues at the National Archives.

The speakers for our meeting were David Mengle, the head of NARA's Special Access/FOIA staff from the FOIA office and Shawn Malone, Records Manager, Travis County, TX.

David Mengle, the head of NARA's Special Access/FOIA staff from the FOIA office discussed the Obama administration's take on government information. The White House almost immediately issued memorandums on FOIA and transparency in government, and Obama also immediately issued a new Executive Order on access to presidential records. Shawn Malone from Texas will discuss similar issues from a local setting.

After dialogue and comments, meeting adjourned.

**Completed Projects/Activities:** Speaker/Program for 2009 meeting; updates from allied organizations; 2 newsletter issues.

**Ongoing Projects/Activities:** Cooperate with CoSA on CoSA initiatives; PAHR; Sustaining Cultural Heritage Collections Survey for the Division of Preservation and Access, .

**New Projects/Activities:** Program for 2010 under development. We are still looking for a web liaison to update our web-page. Initiate more use of the GRS listserv.

**Diversity Initiatives:** Continue to invite members from other organizations (like NAGARA), CoSA, AASLH, and more to our meetings.

**Questions/Concerns for Council Attention:** None.

*Respectfully submitted by Ellie Kidd, chair.*

## **Manuscript Repositories Section (Liaison: Hyry)**

### **Officers:**

Sammie Morris, Chair

Fernanda Perrone, Vice-Chair/Chair Elect/Newsletter Editor