



# Society of American Archivists

A N N U A L R E P O R T

FY2005: July 1, 2004 – June 30, 2005

## Information.... Education.... Advocacy....

.... They're the reasons why you turn to your professional association. In Fiscal Year 2005, SAA was there to meet your needs with a shopping cart full of important new book titles, outstanding educational programming, lively networking opportunities, and a strong commitment to be "at the table" to represent the interests of archivists and archives.

### SAA Publications: *INFORMATION* The Resources You Need for Professional Growth

#### Book Publishing

Years of development came to fruition in FY2005 as five new book titles joined SAA's library of professional resources:

- *Museum Archives: An Introduction* edited by Deborah Wythe (July 2004)
- *Managing Archival and Manuscript Repositories* by Michael Kurtz (July 2004)
- *Describing Archives: A Content Standard* (August 2004)
- *Lester J. Cappon Reader* by Richard Cox (October 2004)
- *Selecting and Appraising Archives and Manuscripts* by Frank Boles (June 2005)

The SAA Publications catalog grew to represent more than 200 titles, and a total of 8,754 books were sold from inventory in FY05.

An online catalog with "shopping cart" functionality made it easier than ever to shop for SAA publications.

#### Periodicals

##### *The American Archivist*

**Volume 67, Number 2, Fall/Winter 2004**, featured Elena Danielson's Fellows' Ernst Posner Award-winning article entitled "Privacy Rights and the Rights of Political Victims: Implications of the German Experience"; Sara S. Hodson's "In Secret Kept, In Silence Sealed: Privacy in the Papers of Authors and Celebrities"; and Chris Prom's "User Interactions with Electronic Finding Aids in a Controlled Setting."

**Volume 68, Number 1, Spring/Summer 2005**, featured Tim Ericson's presidential address on secrecy in government, Catherine O'Sullivan's 2004 Theodore Calvin Pease Award-winning student paper on blogs, a piece on archivist/historian/editor Lester J. Cappon, and Joseph Turrini's "Catholic Social Action at Work: A Brief History of the Labor Collection at The Catholic University of America."

##### *Archival Outlook*

*Archival Outlook*, SAA's bimonthly newsletter, was made available online in PDF format so that members would have immediate and ongoing access to the newsletter.



# BOSTON '04

# EDUCATION

SAA Education: Helping You Build Knowledge, Skills, Connections



## Annual Meeting

Boston 2004 was no ordinary tea party! More than 1,600 attendees enjoyed 65 education sessions... a dynamic opening plenary featuring challenging explorations of government secrecy by ACLU President Nadine Strossen and SAA President Tim Ericson... outstanding social and networking events at the Children's Museum and Fenway Park (home of the 2004 World Series Champs!)... an exhibit hall packed with fresh ideas and new products... and more!



## Annual Meeting Stats

<b>Boston</b> – 2004.....	<b>1456</b>
<b>Los Angeles</b> – 2003.....	<b>1211</b>
<b>Birmingham</b> – 2002.....	<b>1071</b>
<b>Washington, D.C.</b> – 2001...	<b>1471</b>

## Workshops and Seminars

A total of 1,035 attendees benefited from SAA's wide array of seminar and workshop offerings throughout the year and around the country. With 44 programs from Atlanta to Seattle and Boston to Tucson—including five brand-new topics—there was something for everyone! New in FY2005:

- IT Training Series for Practicing Archivists (a 6-part, mix-and-match education opportunity!)
- Designing Usable Websites
- Preserving Digitally Signed Documents
- Describing Archives: A Content Standard
- MARC According to DACS: Archival Cataloging to the New Descriptive Standard

And for those who couldn't travel, SAA offered "Security in the Archives Reading Room" as a Web seminar, broadcast to 42 sites with a total of 335 attendees. Ninety-five percent of attendees indicated that they would participate in another Web seminar, and one exclaimed: "Excellent session on an important topic! The virtual seminar format made our participation possible. Thanks!"



# ADVOCACY

## SAA Advocacy: Serving Your Interests Through Collaboration and Awareness

SAA was at the table and in the news in FY2005, advocating for archivists' professional concerns in critical alliances with other organizations. Some examples:

- Perhaps most prominent was SAA's advocacy on behalf of funding for the National Historical Publications and Records Commission, whose budget was zeroed out in White House plans but was recovered thanks to the efforts of allied groups and hundreds of individual archivists and friends of archives from around the country who rallied to make a difference for this vital federal agency.
- SAA joined with several public interest organizations to file an *amicus curiae* brief supporting public access to information about the makeup of the National Energy Policy Development Group convened by Vice President Cheney in 2001. The *amici* expressed their conviction that broad access to government records protects values that are essential to representative democracy and promotes public participation in public policy.
- And SAA collaborated with the American Library Association to file an *amicus curiae* brief in an attempt to allow "Unabomber" Ted Kaczynski to donate his journals to the University of Michigan's special collection of materials on radical social and political movements in order that the materials could be protected from destruction or deterioration and could be publicly accessible to researchers.

SAA weighed in on "orphan works," urging the US Copyright Office to clarify the status of works for which no copyright holder can be identified or located.

Media coverage included articles in *The Kansas City Star* and Associated Press on NARA's opening of selected military records at the St. Louis Personnel Records Center; the *Arkansas Democrat-Gazette* on the appointment of Allen Weinstein to the position of Archivist of the United States; the Associated Press on the "Unabomber" case; and *Federal Computer Week* on NARA's Electronic Records Archive project.

### Membership

SAA's membership increased 10 out of 12 months in FY2005, reflecting the hard work of the Membership Committee and Key Contacts and a growing interest in the "collective voice" of archivists nationwide.

	July 2003	July 2004	July 2005
<b>Individual</b>	3,182	3,415	3,651
<b>Institutional</b>	488	495	518
<b>TOTAL</b>	<b>3,670</b>	<b>3,910</b>	<b>4,169</b>



**International Outreach** – More than 2,000 archivists from around the world participated in the 15th quadrennial congress of the International Council on Archives (ICA) in Vienna. SAA's "bookstore" was a popular gathering place for attendees.

### Position Statement on Diversity...

The Society of American Archivists is committed to integrating diversity concerns and perspectives into all aspects of its activities and into the fabric of the profession as a whole. SAA is also committed to the goal of a Society membership that reflects the broad diversity of American society. SAA believes that these commitments are essential to the effective pursuit of the archival mission "to ensure the identification, preservation, and use of the nation's historical record."

### FY2005 Activities...

SAA's Diversity Committee developed several recommendations that were adopted by the Council, including: 1) that an update on diversity initiatives be included in the reporting requirements for Council, the SAA staff, and all SAA units; 2) that the President-Elect and Appointments Committee report to Council on the demographics of appointed groups and indicate what was attempted to seek diversity among members; and 3) that the Annual Meeting Program and Host committees address diversity issues by incorporating appropriate programming and local arrangements activities into the meeting experience.

Tribal archivists were invited by President Tim Ericson at Boston 2004 to present a special presidential session entitled "Native American Perspectives on the Treatment and Usage of Tribal Materials in Archives."

And SAA applied for and received an NHPRC grant, entitled "Strengthening Tribal Archives Programs," that would bring 15 tribal archives scholarship recipients to New Orleans 2005 to learn, teach, and network.

# FY2005 Financial Summary

## Balance Sheet

Society of American Archivists • June 30, 2005

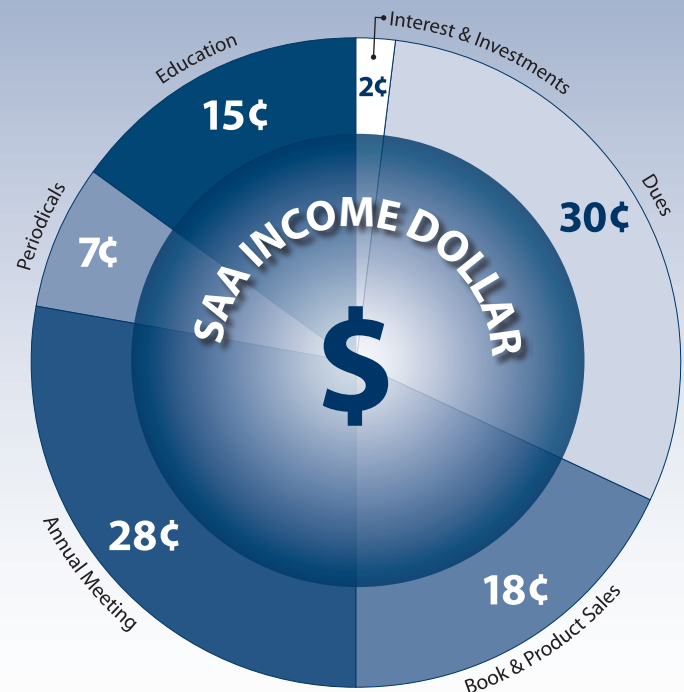
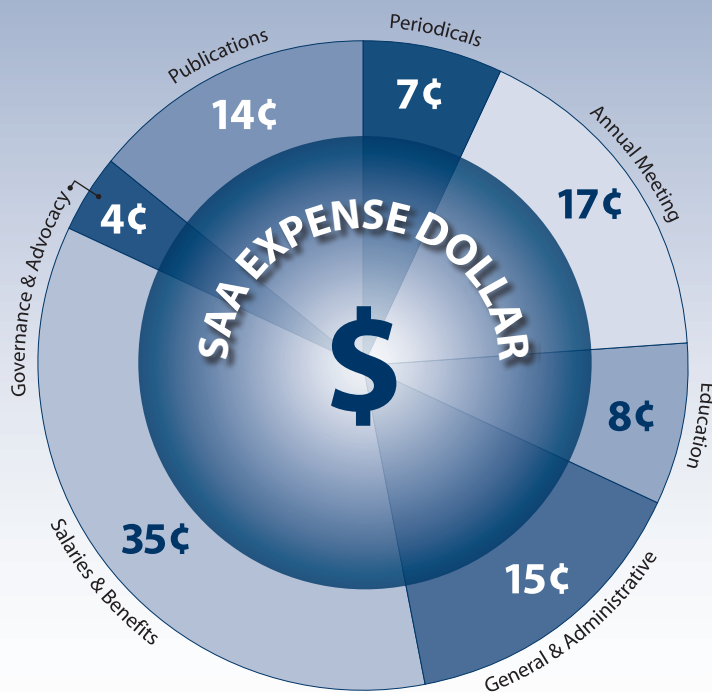
	General Fund	Federal Grants Fund	Special Project Funds
<b>Assets</b>			
Cash & Investments	\$1,133,175	\$0	\$279,377
Accounts Receivable	7,687	(17,493)	0
Interest Receivable	3,631	0	0
Inventory	105,158	0	0
Prepaid Expenses	103,068		
Fixed Assets	27,398	0	0
<b>Total Assets</b>	<b>\$1,380,117</b>	<b>(\$17,493)</b>	<b>\$279,377</b>
<b>Liabilities and Net Assets</b>			
<b>Current Liabilities</b>			
Accounts Payable	\$85,966	\$0	\$0
Other Liabilities	0	0	0
Deferred Revenue	708,342	0	0
<b>Total Liabilities</b>	<b>\$794,308</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Assets</b>			
Unrestricted	\$585,809	(\$17,493)	\$130,733
Temporarily Restricted			60,984
Permanently Restricted			87,660
<b>Total Net Assets</b>	<b>\$585,809</b>	<b>(\$17,493)</b>	<b>\$279,377</b>
<b>Total Liabilities and Net Assets</b>	<b>\$1,380,117</b>	<b>(\$17,493)</b>	<b>\$279,377</b>

## General Fund Income and Expense Statement

Society of American Archivists • June 30, 2005

Income	Fiscal Year ending...	2003	2004	2005
American Archivist		\$79,275	\$72,846	\$72,339
Annual Meeting		320,993	375,299	479,269
Archival Outlook & Employment Bulletin		44,895	39,840	49,401
Education		168,899	144,773	256,637
Interest & Investments		20,788	17,769	39,448
Membership Dues - Individual		327,747	348,815	372,572
Membership Dues - Institutional		122,276	127,174	132,735
Publications		273,886	234,263	307,218
Unrealized Gain(Loss) on Investments		(1,891)	36,547	(18,480)
Miscellaneous		10,775	11,173	4,501
<b>Total Income</b>		<b>\$1,367,643</b>	<b>\$1,408,499</b>	<b>\$1,695,640</b>
<b>Expenses</b>				
American Archivist		\$55,174	\$50,114	\$65,179
Annual Meeting		181,186	238,336	272,035
Archival Outlook & Employment Bulletin		40,713	40,075	44,782
Education		100,846	80,043	129,844
General & Administrative		294,528	201,963	183,924
Governance & Advocacy		52,685	60,782	67,230
Membership Services		18,037	13,679	23,214
Personnel		391,077	542,711	565,116
Publications		193,786	168,529	215,024
<b>Total Expenses</b>		<b>\$1,328,032</b>	<b>\$1,396,232</b>	<b>\$1,566,348</b>
<b>Net Gain or (Loss)</b>		<b>\$39,611</b>	<b>\$12,267</b>	<b>\$129,292</b>
<b>Fund Balance as of June 30</b>		<b>2003</b>	<b>2004</b>	<b>2005</b>
		\$437,574	\$423,354	\$585,809

## FY05 Schedule of Program Expenditures and Income



## Strategic Planning

What challenges does the archives profession face in the years ahead? In FY2005 SAA Council members identified and refined three primary challenges that were posed to the general membership for reaction and discussion. Intentionally phrased in provocative terms, the statements were:

### **The Archival “Radar Screen”**

**Technology:** Changing information technology challenges archival principles, practices, and competencies, threatening to diminish the relevance of archivists.

**Diversity:** The relevance of archives to society and the completeness of the national record hinge in part on the profession's success in ensuring that its members and the holdings of American repositories reflect more fully the diversity of society as a whole.

**Public Support:** Although the public values history, it does not connect archives with historical knowledge and therefore does not support archival programs.

Member comments on these and other critical issues are always welcome!

## The 2004 – 2005 SAA Council

### **Randall C Jimerson, President**

Western Washington University

### **Richard Pearce-Moses, Vice President/President-Elect**

Arizona State Library Archives and Public Records

### **Fynnette L Eaton, Treasurer**

National Archives and Records Administration

### **Frank Boles**

Central Michigan University

### **Mark J Duffy**

Archives of the Episcopal Church USA

### **Elaine Engst**

Cornell University, Division of Rare and Manuscript Collections

### **Aimee M Felker**

Executive Office of the President

### **Peter Gottlieb**

State Historical Society of Wisconsin

### **Kathryn M Neal**

San Diego State University, Malcolm A Love Library

### **Christopher Ann Paton**

Georgia Archives

### **Peter J Wosh**

New York University

### **Joel F Wurl**

University of Minnesota, Immigration History Research Center