

# A Rising Tide Lifts All Boats: Bringing Our Expertise to Enhance the Digital Collections Workflow

## Perspectives

### Archivist

- Projects often originate from the archivists, but metadata was not created uniformly and led to loss of context.
- Archivists are now involved at more stages of the workflow and use their subject knowledge and the finding aid as the basis of the metadata.

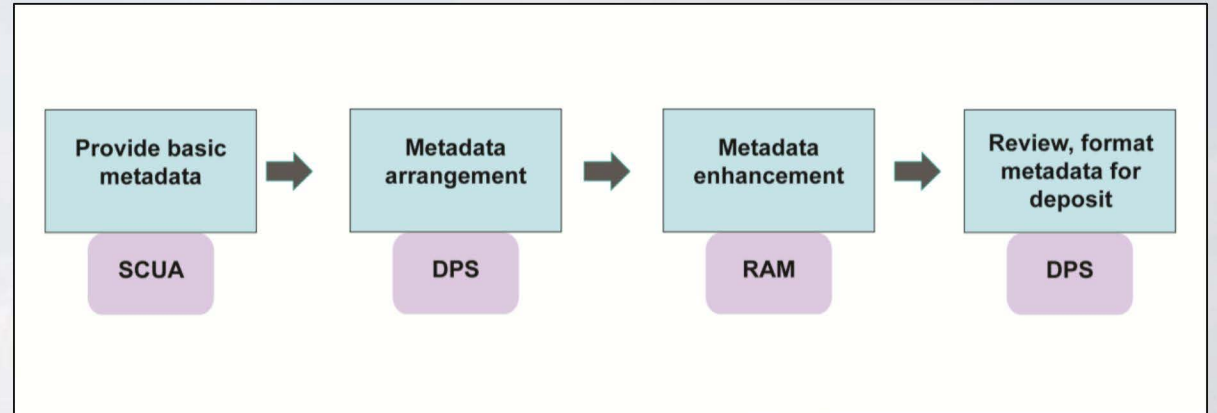
### Cataloger

- Enhance the metadata by strictly applying standards and controlled vocabularies to improve the metadata consistency and interoperability.
- Take user experience into consideration while creating metadata for the digital collections.

### Digital Librarian

- Advocate using a metadata template that reinforces standards and guidelines at every stage of the workflow.
- Start each digitization project with a collaborative review of the finding aid.

## New Workflow Improvements



**DPS:** Digital Programs and Services

**RAM:** Resource Acquisition and Management

**SCUA:** Special Collections and University Archives

- Enhanced Description
- Greater Representation
- Regaining of Archival Context

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