

**Society of American Archivists Foundation  
Board of Directors Meeting  
December 6, 2022  
Virtual Meeting  
1:00 pm – 4:00 pm CT**

# Written background report for discussion and possible action.

\* Written report, with discussion and clarification only as needed.

**\* PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING\***

| TUESDAY, DECEMBER 6<br><a href="#">RSVP to Zoom Meeting Here</a> |   |  |             |
|--|---|--|-------------|
|  |   |  |             |
| <b>I.</b>  | <b>BOARD BUSINESS</b>   |  |             |
|  |   |  |             |
|  | <b>A. Adoption of the Agenda</b> (1222-SAAF-I-A-Agenda) #   |  | Mangiafico  |
|  |   |  |             |
|  | <b>B. Reference:</b><br>1. <a href="#">Board Meeting Minutes</a><br>2. <a href="#">SAA Foundation Bylaws</a>        |  | Mangiafico  |
|  |   |  |             |
|  | <b>C. Acknowledge Conflicts of Interest</b>   |  | Price Osafo |
|  |   |  |             |
|  | <b>D. Review Board To Do List</b> (Internal Working Doc)  |  | Mangiafico  |
|  |   |  |             |
| <b>II.</b>   | <b>CONSENT</b>  |  |             |
|  |   |  |             |
|  | <b>A. Approve September 2022 Board Meeting Minutes</b><br><b>[CONFIDENTIAL]</b> (1222-SAAF-II-A-Approve0922Minutes) |  | Owens       |
|  |   |  |             |
| <b>III.</b>  | <b>STRATEGIC PLANNING</b>   |  |             |
|  |   |  |             |
|  | <b>A. Review</b> <a href="#">SAA Foundation Strategic Plan</a>  |  | Mangiafico  |
|  |   |  |             |
| <b>IV.</b>   | <b>ACTION</b>   |  |             |
|  |   |  |             |
|  | <b>A. Funding for Preservation Publication Award</b><br>( <a href="#">1222-SAAF-IV-A-PresPubAwardFunds</a> ) #      |  | Price Osafo |
|  |   |  |             |
|  | <b>B. Other Action Items from Board Members</b>   |  | Mangiafico  |
|  |   |  |             |
| <b>V.</b>  | <b>DISCUSSION</b>   |  |             |

|            |  |                                       |
|------------|--|---------------------------------------|
|            |  |                                       |
|            | <b>A. 2022 Annual Appeal</b> ( <a href="#">1222-SAAF-V-A-AnnAppeal2022</a> ) #   | Mangiafico                            |
|            |  |                                       |
|            | <b>B. 2023 Annual Meeting Plans</b><br>1. Reception<br>2. Grants Forum<br>3. Awards Ceremony<br>4. Fundraising, Visibility<br>5. SAA Annual Membership Meeting | Mangiafico                            |
|            |  |                                       |
|            | <b>C. Other Discussion Items from Board Members</b>  | Mangiafico                            |
|            |  |                                       |
| <b>VI.</b> | <b>REPORTS</b>   |                                       |
|            |  |                                       |
|            | <b>A. President / Development Committee</b> ( <a href="#">1222-SAAF-VI-A-Prez</a> ) *  | Mangiafico                            |
|            |  |                                       |
|            | <b>B. Treasurer (Financial Report)</b> ( <a href="#">1222-SAAF-VI-B-FinRev23</a> ) *   | Bhatia/Carlson                        |
|            |  |                                       |
|            | <b>C. Executive Director</b> (Verbal Update)   | Price Osafo                           |
|            |  |                                       |
|            | <b>D. Governance Working Group</b> ( <a href="#">1222-SAAF-VI-D-GovWG</a> ) *  | Clark                                 |
|            |  |                                       |
|            | <b>E. FY 2022 Gift Summary and Analysis</b><br>( <a href="#">1222-SAAF-VI-E-FY22GiftSummary</a> ) *  | Bhatia/Carlson                        |
|            |  |                                       |
|            | <b>F. Committee Updates</b> (Verbal)<br>1. Annual Meeting Award Committee<br>2. Grant Review Committee<br>3. NDRFA Review Committee<br>4. Nominating Committee | Myers<br>Joffrion<br>Bhatia<br>Schaad |
|            |  |                                       |
| <b>I.</b>  | <b>BOARD BUSINESS (Continued)</b>  |                                       |
|            |  |                                       |
|            | <b>C. Meeting Debriefing / Next Board Meeting</b>  | Mangiafico                            |
|            |  |                                       |
|            | <b>D. Adjournment</b>  | Mangiafico                            |