During the past few months, I have focused on: 1) bringing existing book projects to fruition; 2) leading a process to review and improve our proposal review process; 3) taking steps to ensure a smooth handoff to a new Publications Editor this spring; and 4) engaging actively in discussions with the American Archivist Editorial Board related to the controversy over the Frank Boles article and the cancelled Brown Bag Lunch discussion during the Joint Annual Meeting in August. In particular, I would like to call attention to the following items:

- Max Eckard has returned a revised manuscript for his book Making Your Tools Work for You: Systems Integration and the Archival Enterprise. I have reviewed and accepted the manuscript, which is moving to copyedit and production.
- Peer reviews for three initial manuscripts were evaluated and returned to authors/editors. I am working with them on revisions for each of the following:
  - Audra Yun and contributors, Archival Accessioning.
  - Scott Cline, Toward a Philosophy of Archival Virtue.
- Facilitating discussions for a co-publishing agreement with Music Library Association regarding the forthcoming Archival Description of Notated Music—A Supplement to “Describing Archives: A Content Standard.”
- Assisting the Native American Archives Section with establishing a case studies series.
- Coordinating the review process for three newly proposed books, including two in the Archival Futures Series, which is co-published with the American Library Association.
- Leading the Publications Board and its subcommittee in revising the proposal review process. The process now incorporates the following new elements:
  - Required writing sample from proposers. This gives us something objective to measure in the case of new and established authors.
  - Added a criterion to allow comments on whether a proposal meets the criteria of a specific series, such as Archival Futures or Trends in Archives Practice.
  - A copy of our review criteria now posted on the Publications Board site. This is
consistent with practice in other areas and makes our process more transparent.

○ Incorporated new criteria into our evaluation process, specifically a question as to how the book proposal speaks to the strategic goals and core organizational values of the SAA. A copy of the new policy is in place at https://www2.archivists.org/publications/book-publishing/guidelinesforbookproposals.

● Participated in two conference calls and attended the American Archivist Editorial Board meeting in October in Chicago and sought to help build a productive environment for discussion, heal divisions, and foster a community approach to this difficult issue.

● Scheduling Publications Board conference calls/meetings for spring 2020.