

**Society of American Archivists Council Meeting
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**Archival Worker Labor Task Force: Request for Update to
AWLTF Standing Rules**

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BACKGROUND

The Archival Worker Labor Task Force (AWLTF) was approved by SAA Council in May 2023 for a three-year period beginning in August 2023 to identify, analyze, and prioritize archival worker labor issues that SAA can impact. The AWLTF is charged with preparing interim status reports for the Council's Fall 2024 and 2025 meetings and a final written report with recommendations for the Council's Summer 2026 meeting. However, the formation of the AWLTF was delayed until early 2025 and the first task force meeting was held in July 2025. As such, the dates in the standing rules do not reflect the current timeline.

DISCUSSION

The initial recommendation and standing rules for the AWLTF anticipated the formation of the group in later 2023. Due to circumstances beyond the task force's control, the group was not assembled until 2025. The first due date of the interim status report has passed, and the task force will not be able to meet the Summer 2026 deadline for the final report as we will be in the midst of our work.

The AWLTF is recommending a revision to beginning date, interim status report dates, and final report dates to reflect the late start of the group. The AWLTF recommends revising the start date to July 2025, which is the month the first meeting took place. All subsequent dates have been shifted to fall within the three-year period of 2025-2028. The interim report and final report due dates have been moved forward two years from the dates listed in the original standing rules. An attached document with track-changes has been submitted as supplemental material.

RECOMMENDATION(S)

That the SAA Council adopt the following revisions to the AWLTF standing rules:

- Updates to Section II. Selection, Size, and Length of Term
 - Current language: *"The Task Force is charged for a three-year period beginning in August 2023, with a final report with recommendations due to the Council no later than September 2026."*

- Proposed language: *“The Task Force is charged for a three-year period beginning in **July 2025**, with a final report with recommendations due to the Council no later than **September 2028**.”*
- Updates to Section III. Reporting Procedures
 - Current language: *“The Task Force will prepare an interim status report for the Council’s Fall 2024 & 2025 meetings and a final written report with recommendations for the Council’s Summer 2026 meeting.”*
 - Proposed language: *“The Task Force will prepare an interim status report for the Council’s Fall **2026 & 2027** meetings and a final written report with recommendations for the Council’s Summer **2028** meeting.”*

Support Statement:

The formation of the AWLTF was delayed until early 2025 and the first task force meeting was held in July 2025. As such adopting the revisions to the dates listed in the standing rules reflect the current timeline of the task force.

Impact on Strategic Priorities: The continued work of the task force is consistent with Strategic Priorities 1.2, 2.1, 2.4, 3.1, 3.4, 4.1, 4.3, and 4.4:

- 1.2. Educate and influence decision makers in any setting about the importance of archives and archivists.
- 2.1. Mentor and support the career development of members to assist them in achieving their goals.
- 2.4. Foster communities for professional interaction.
- 3.1. Identify the need for new standards, guidelines, and best practices and lead or participate in their development.
- 3.4. Support the development of executive leadership skills and encourage the participation in leadership opportunities by archivists in all stages of their careers.
- 4.1. Facilitate effective communication with and among members.
- 4.3. Foster an inclusive association and profession through educational and leadership opportunities.
- 4.4. Ensure that leaders are accessible and that their work is transparent.

Fiscal Impact: As noted in the [original proposal](#) creating the task force, we anticipate that the need for 1 staff member @ 20 hours will remain unchanged.