

Society of American Archivists  
Council Meeting Agenda

November 17, 2025

9:00 AM – 4:00 PM Central Time  
Chicago (Hybrid)

# Written background report for discussion and possible action.

\* Written report, with discussion and clarification only as needed.

**PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING**

**I COUNCIL BUSINESS**

- |   |                    |
|---|--------------------|
| <i>A. Adoption of the Agenda (1125-I-A-Agenda)</i>                                | <i>Mosley</i>      |
| <i>B. Status of Council To-Do List (<a href="#">Via SAA Council Listserv</a>)</i> | <i>Mosley</i>      |
| <i>C. Declare Conflicts of Interest</i>   | <i>Price Osafo</i> |
| <i>D. Meeting Management</i>  | <i>Mosley</i>      |

**II. EXECUTIVE SESSION [CLOSED]**

- A. Strategic Planning Facilitation*

**Lunch at 12 PM – 1 PM**

- B. Adjourn at 4 PM*

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<b>II.</b>	<b>EXECUTIVE SESSION [CLOSED]</b>	<b>(9 AM – 4:00 PM)</b>
<b>120 min</b>	<i>A. Council Training</i>	<i>Council Members</i>
<b>60 min</b>	<i>B. Financial Orientation &amp; Financial Review (<a href="#">Via SAA Council listserv</a>)</i>	<i>Rayman, Newell</i>
<b>(Lunch Break 12:00 pm – 1:00 pm CST)</b>		
<b>90 min</b>	<i>C. Annual Meeting Analysis (Via SAA Council listserv)</i>	<i>Price Osafo, Newell</i>
<b>90 min</b>	<i>D. Dues Model Discussion/Town Hall Meeting</i>	<i>Mosley</i>
<b>VIII.</b>	<b>COUNCIL BUSINESS</b>	<b>(4:00 – 4:30 PM)</b>
	<i>A. Meeting Deliverables</i>	
	<i>B. Draft Talking Points (<a href="#">Via SAA Council Collab</a>)</i>	

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<b>III</b>		<b>CONSENT AGENDA</b>	<b>(9:00 – 9:05 AM)</b>
		<i>B. Ratify Council Interim Actions (<a href="#">1125-III-B-CouncilInterim</a>)</i>	<i>Mosley</i>
		<i>C. Ratify Executive Committee Interim Actions (<a href="#">1125-III-C-ExecCmtelInter</a>)</i>	<i>Mosley</i>
<b>IV.</b>		<b>DISCUSSION ITEMS</b>	<b>(9:05 – 9:35 AM)</b>
<b>20 minutes</b>		<i>A. Diversity Committee (<a href="#">1125-IV-A-Diversity</a>)</i>	<i>Ortega Chiolero</i>
<b>10 minutes</b>		<i>B. Other Discussion items by Council Members</i>	<i>Council Members</i>
<b>V.</b>		<b>ACTION ITEMS</b>	<b>(9:35 – 10:15 AM)</b>
		<i>A. Standards Committee</i>	
		1. <i>Best Practices for Internships (<a href="#">1125-V-A-1-Stand1</a>) and (<a href="#">1125-V-A-1-Stand-Doc 2</a>)</i>	
<b>20 minutes</b>		2. <i>ACE Guidelines Update (<a href="#">1125-V-A-2-Stand1</a>) and (<a href="#">1125-V-A-2-Stand2</a>)</i>	<i>Mora</i>
<b>5 minutes</b>		<i>B. Committee on Education Standing Rules Update (<a href="#">1125-V-B-CoE-Doc 1</a>) and (<a href="#">1125-V_B-CoE-Doc 2</a>)</i>	<i>Cuellar</i>
<b>5 minutes</b>		<i>C. Archival Worker Labor Task Force Standing Rules Update (<a href="#">1125-V-C-AWLTF</a>)</i>	<i>Tansey</i>
<b>10 minutes</b>		<i>D. Other Action items by Council Members</i>	<i>Council Members</i>
<b>VI</b>		<b>REPORTS</b>	<b>(10:15 – 12:00 PM)</b>
		<i>A. President</i>	<i>Mosley</i>
		<i>B. Vice President / President-Elect</i>	<i>Gunn</i>
		<i>C. SAA Staff</i>	
		1. <i>Chief Executive Officer</i>	<i>Price Osafo</i>
		2. <i>Operations (<a href="#">1125-VI-C-2-Ops</a>)</i>	<i>Newell</i>
		3. <i>Education (<a href="#">1125-VI-C-3-Educ</a>)</i>	<i>Salzmann</i>
		4. <i>Publications (<a href="#">1125-VI-C-4-Pubs</a>)</i>	<i>Salzmann</i>
		<i>E. SAA Foundation President</i>	<i>Mangiafico</i>

F. Publications Editor ([1125-VI-C-4-Pubs](#))

Tansey

G. American Archivists Editor

Mora

H. Other Reports from Council Members

Mosley

**VII ANNUAL REPORTS**

- A. 2025 Component Group Annual Reports  
<https://www2.archivists.org/governance/groups/SAA-FY25-Components-Reports> ([via SAA Council Collab](#))

**Lunch Break 12:00 pm – 1:00 pm CST**

**VIII. COUNCIL BUSINESS**

**(3:00 – 4:00 PM)**

5 min

- C. Exemplary Service Award SOP ([Via SAA Council listserv](#))  
 D. Meeting Deliverables  
 E. Draft Talking Points ([Via SAA Council Collab](#))  
 Adjourn at 4 PM