

**Society of American Archivists  
Council Meeting Agenda  
November 18, 2024  
Chicago, IL – Hybrid  
9:30 am – 4 pm Central Time**

# Written background report for discussion and possible action.  
\* Written report, with discussion and clarification only as needed.

**PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING**

<b>I.</b>	<b>COUNCIL BUSINESS (10 minutes)</b>	
	A. Adoption of the Agenda (1124-I-A-Agenda)	Taylor
	B. Status of Council To-Do List (Via SAA Council Listserv)	Taylor
	C. Declare Conflicts of Interest	Price Osafo
	D. Meeting Management	Taylor
<b>II.</b>	<b>CONSENT AGENDA (5 min)</b>	
	A. Ratify August 2024 Council Meeting Minutes [CONFIDENTIAL] (CONF-1124-II-A-0824Minutes) #	Taylor
	B. Ratify Council Interim Actions ( <a href="#">1124-II-B-CouncilInterimAction</a> )	Taylor
	C. Ratify Executive Committee Interim Actions ( <a href="#">1124-II-C-ECInterimAction</a> )	Taylor
<b>III</b>	<b>DISCUSSION ITEMS (135 min)</b>	
	A. ARCHIVES* RECORDS 2024 – 2025 (August 24 – 27, 2025 in Anaheim, CA)	Price Osafo
	B. Future of the Profession	Taylor
	C. America’s 250	Taylor Whitledge
	D. National Coalition for History Dissolution	Price Osafo Whitledge
	<b>15- MINUTE BREAK</b>	
	E. NAAS Sustained Funding ( <a href="#">1124-III-F-NAAS</a> )	Cuellar
	<b>LUNCH (60 minutes 12 pm – 1 pm)</b>	
<b>IV</b>	<b>ACTION ITEMS (60 minutes)</b>	
	A. Podcast Working Group: Standing Rules ( <a href="#">1124-IV-C PodCast</a> )	
	B. Committee on Education: Standing Rules	Cuellar

**Agenda Item I-A**

	C. CORDA Request for Council Review and Approval of IMLS Grant “Setting a Research Agenda for the Archival Profession” ( <a href="#">1124-IV-D-Stands</a> )	Tansey
	D. Standards Committee 1. Archival Accessioning Best Practice ( <a href="#">1124-IV-D-1-Stands</a> ) 2. Archival Continuing Education Guidelines ( <a href="#">1124-IV-D-2-Stands</a> ) 3. Proposal to Revise Best Practices for Internships ( <a href="#">1124-IV-D-3-Stands</a> )	Tang
	E. Models of Collaboration Hui Final Report ( <a href="#">1124-IV-E-HUICOL</a> )	Tang
<b>V.</b>	<b>EXECUTIVE SESSION (120 min) [CLOSED]</b>	
	A. Council Requests for External Communications	Taylor Price Osafo
	B. Code of Conduct Discussion	Price Osafo
	C. Community Guidelines (Via SAA Council Listserv)	Taylor
	D. Update from Executive Committee	Taylor
	<b>ADJOURNMENT 4 PM</b>	
	Adjournment Day 1	Taylor

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<b>VI.</b>	<b>STRATEGIC PLANNING [Closed 100 minutes]</b>	
	<b>A. 2023-2025 Strategic Plan Actions and Timelines</b> (Reference, Adopted April 2022) ( <a href="#">1124-VI-A-StratPlanDashboard</a> ) *	Taylor
<b>I.</b>	<b>COUNCIL BUSINESS (40 MINUTES)</b>	
10:40	<b>A.</b> Introductions to SAA Investment	Newell
11:00	<b>B.</b> Introductions to SAA Legal Counsel	Price Osafo
	<b>5 min break</b>	
<b>VII.</b>	<b>REPORTS (65 minutes)</b>	
	<b>A.</b> President ( <a href="#">1124-VII-A-President</a> ) *	Taylor
	<b>B.</b> Vice President / President-Elect	Mosley
	<b>C.</b> Finance Report	Rayman Newell
	<b>D.</b> SAA Staff	
	1. Chief Executive Officer (1124-VII-D-1-CEO) *	Price Osafo
	2. Membership	Newell
	3. Education ( <a href="#">1124-VII-D-3-Education</a> ) *	Salzmann
	4. Publications ( <a href="#">1124-VII-D-4-Pubs</a> ) *	Tiffany
	5. Operations	Newell
	<b>E.</b> SAA Foundation President	Mangiafico
	<b>15-MINUTE BREAK</b>	
	<b>F.</b> Publications Editor ( <a href="#">1124-VII-F-PubsEditor</a> )	Cuellar
	<b>G.</b> <i>American Archivists Editor Annual Report</i> ( <a href="#">1124-VII-G-AmArchivist</a> )	Gabiola
	<b>H.</b> Metadata and Digital Object Section Annual Report ( <a href="#">1124-VII-H-MDOS</a> )	Tang
	<b>I.</b> 2024 Section Annual Reports ( <a href="#">1124-VII-I-Sect</a> )	Council

**Agenda Item I-A**

	J. Membership Committee Annual Report ( <a href="#">1124-VII-J-Memb</a> )	Clemens
	K. Committee on Public Awareness Annual Report ( <a href="#">1124-VII-K-COPA</a> )	Ortega-Chiolero
	L. Committee on Ethics and Professional Conduct ( <a href="#">1124-VII-L-CEPC</a> )	Ganz
	M. Committee on Education Annual Report ( <a href="#">1124-VII-M-CoE</a> )	Cuellar
	N. Host Committee Annual Report ( <a href="#">1124-VII-N-Host</a> )	Taylor
	O. Standards Committee Annual Report ( <a href="#">1124-VII-O-Stands</a> )	Tang
	P. Committee on Research, Data, and Assessment Annual Report ( <a href="#">1124-VII-P-CORDA</a> )	Tansey
	Q. Crisis, Disaster and Tragedy Response Working Group Annual Report ( <a href="#">1124-VII-Q-1-CDTR</a> )	Ganz
	R. Dictionary Working Group Annual Report ( <a href="#">1124-VII-R-DWG</a> )	Gabiola
	S. Intellectual Property Working Group Annual Report ( <a href="#">1124-VII-S-IPWG</a> )	Appiah
	T. <i>American Archivists Editor</i> ( <a href="#">1124-VII-T-AmArchivist</a> )	Gabiola
	U. Other Reports from Council Members/What are we hearing from our members?	Taylor
<b>VIII</b>	<b>COUNCIL BUSINESS (40 MINUTES)</b>	
	A. Meeting Deliverables	Taylor
	B. Talking Points	Taylor/All
<b>IX.</b>	<b>ADJOURNMENT OF THE PUBLIC MEETING</b>	<b>Taylor</b>
<b>X.</b>	<b>EXECUTIVE SESSION (Closed Session)</b>	Taylor