

**SAA Foundation  
Board of Directors Meeting**

**November 21, 2024  
Hybrid Meeting (Chicago, IL)  
9:00 am – 3:00 pm (CST)**

# Written background report for discussion and possible action.

\* Written report, with discussion and clarification only as needed.

**\* PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING\***

<b>I.</b>	<b>Call to Order &amp; Foundation Business (5 min)</b>	
	A. Adoption of the Agenda	Mangiafico
	B. Reference:	
	a. <a href="#">Board Meeting Minutes</a>	Mangiafico
	b. <a href="#">SAA Foundation Bylaws</a>	
	C. Acknowledge Conflicts of Interest	Price Osafo
	D. Ratify June 2024 Board Meeting Minutes ( <a href="https://www2.archivists.org/groups/saa-foundation-board-of-directors/saa-foundation-meeting-minutes-june-27-2024">https://www2.archivists.org/groups/saa-foundation-board-of-directors/saa-foundation-meeting-minutes-june-27-2024</a> )	Mangiafico
<b>II.</b>	<b>General Reports (45 min)</b>	
	A. CEO Report	Price Osafo
	B. President Report	Mangiafico
	C. Operations Report	Edwards
	<b>Break 10 min</b>	
<b>III.</b>	<b>Managing SAA Foundation Financial Resources</b>	
	A. Fundraising Calendar & Theme	Lowe
	B. Upcoming Appeals	Lowe
	C. Annual Meeting Activities	Lowe Mangiafico
1030 am	D. Introduction with SAA & SAA Foundation Legal Counsel	Price Osafo
1100 am	E. Introduction with SAA & SAA Foundation Investment	Newell
	F. SAA Foundation Financials	Rayman Newell
	G. FY26 Budget Process	Mangiafico Edwards
	<b>Lunch Break Noon- 1:00 pm CST</b>	
<b>IV.</b>	<b>Programs/Impacts</b>	
	A. Catalyst Grant Program	Lodico
	B. Opportunity Grant program	Lodico
	C. NDRFA Review Committee	Rayman

**SAA Foundation  
Board of Directors Meeting**

<b>V.</b>	<b>GOVERNANCE</b>	
	A. Nomination update	Edwards
	B. Bylaw / Governance Review	Mangiafico
<b>I.</b>	<b>CALL TO ORDER &amp; FOUNDATION BUSINESS (CONTINUED)</b>	
	E. Review of Day II – Foundation Board of Directors Meeting	Mangiafico
	F. Adjournment	Mangiafico

**SAA Foundation  
Board of Directors Meeting**

**November 22, 2024  
Hybrid Meeting (Chicago, IL)  
9:00 am – 1:00 pm (CST)**

**\* PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING\***

<b>VI.</b>	<b>STRATEGIC PLAN</b>	
	A. <a href="#">SAA Foundation Strategic Plan</a>	Mangiafico
<b>VII</b>	<b>REPORTS/UPDATES</b>	
	A. Annual Meeting Award Committee	Chapel
	B. Other Reports/Updates from the Board of Directors	Mangiafico
<b>I.</b>	<b>Call to Order &amp; Foundation Business</b>	
	G. Meeting Debriefing / Next Board Meeting	Mangiafico
	H. Adjournment	Mangiafico