

**Society of American Archivists
Council Meeting
October 31 – November 1, 2023
Hybrid Meeting – Chicago, IL**

**Staff 1st Quarter Report: Chief Executive Officer (CEO)
(Prepared by Jacqueline Price Osafo, MBA, CAE)**

Headquarters

The Assistant Director for Publications position will be posted within the next week; in the meantime, current staff and consultants are supporting managing the responsibilities.

The Assistant Director of Governance position was recently filled by Tonya Glover, who has experience in governance and association management. Astoria will soon transition to supporting the Foundation full-time.

The Society has obtained the service of temporary service to assist with transitioning financials to a streamlined and robust accounting system.

For the different revenue areas, 161 ideas resulted from May’s Revenue Generation discussion. The rubric used for the table below represents:

1. Ideas to be consider for FY24
2. Ideas to be consider for FY25 as they will require financial resources
3. Ideas to be consider beyond FY25, will require financial resources

Sum of Ranking	Column Labels			Grand Total
	1	2	3	
Annual Meeting	2	46	12	60
Education	1	16	18	35
Membership	6	24	3	33
Publication	4	14	15	33
Grand Total	13	100	48	161

Governance

During the past few months, weekly Pres and Pelect meetings have covered topics such as: collaboration with other groups, budget, appointments, staff updates, and request/questions from committees and sections,

The results of the Constitution and Bylaws vote can be found below.

- Eligible Voters - 5342
- Total Votes - 583
- Results:
 - Yes: 524 – 89.88%
 - No: 59 - 10.12%
- Next Steps – Staff will update the bylaws and establish a communication plan.

The Leadership Orientation, led by first-year Council members and SAA staff, took place on October 20th, where 60 were in attendance. A recorded version of the Orientation is available.

In celebration of American Archives Month, SAA held a webinar with NARA where Helen and Dr. Shogan served as speakers. There were 350 participants in attendance. According to feedback from Dr. Shogan’s office, “she was very pleased with the discussion”.

Annual Meeting

This year, the total of annual meeting registrants was 2,100 compared to 1909 in 2022. A comparison of attendees and exhibitors can be found below.

	2022	2023
In-person	776	1,326
Virtual	892	621
Exhibitors	42	53
Others (comp, speakers, one-day pass, and etc.)	199	100
Total	1909	2,100

The Program Committee held their first meeting and launched the preliminary “call for proposals”. Like similar years, in the next few weeks, staff will begin re-negotiating the hotel contract and plan a site visit for 2024 Chicago’s Annual Meeting.

Affiliated Activities

SAA holds a seat on the National Coalition of History (NCH) board of directors. Currently, I am the co-chair/president of the board. The Society is one of 46 organizations represented by NCH, which offers a collective federal legislative voice.

The Joint Working Group (JWG), where members from CoSA, RAAC, NAGARA meet monthly to discuss issues where there’s synergy. During the last call, the group discussed how the government shutdown impact the archival institutes. The group shared their plans for American Archives Month. Lastly, the group is in the process of reviewing a statement in support of America 250.

SAA and CoSA meet monthly to discuss potential collaborations or issues impacting the profession.

NARA had their first NARA + meeting where members of the archival profession were invited. During this meeting, each group was asked to share their upcoming educational programs. This group will meet on a quarterly basis. Helen and Tomaro attended the inaugural meeting.