

**Society of American Archivists  
Council Meeting Agenda  
Hybrid (Chicago, IL)**

**October 31, 2023**

# Written background report for discussion and possible action.

\* Written report, with discussion and clarification only as needed.

**PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING**

<b>I.</b>	<b>COUNCIL BUSINESS</b> (5 min)	
	<b>A. Adoption of the Agenda</b> (1123-I-A-Agenda)	Wong Smith
	<b>B. Status of Council To-Do List</b> (Via SAA Council Listserv)	Wong Smith
	<b>C. Declare Conflicts of Interest</b>	Price Osafo
<b>II.</b>	<b>CONSENT AGENDA</b> (5 min)	
	<b>A. Ratify Council Interim Actions</b> ( <a href="#">1123-II-A-Council Interim</a> ) #	Wong Smith
	<b>B. Ratify Executive Committee Interim Actions</b> ( <a href="#">1123-II-B ExecCom Interim</a> ) #	Wong Smith
	<b>C. Approve July 2023 Council Meeting Minutes [CONFIDENTIAL]</b> (CONF-1123-II-C-0723Minutes) #	Wong Smith
<b>III.</b>	<b>[Closed Sessions]</b>	
45 min	A. Executive Session	Wong Smith Taylor Price Osafo
120 min	B. FY24 Proposed Budget & March Financials Update (1123-III-B-Fin) *	Bhatia Newell
<b>IV.</b>	<b>ACTION ITEMS</b> (90 min)	
	A. Digital Archives Specialist Subcommittee: Amend Process and Requirement for Certificate Renewal ( <a href="#">1123-IV-A-DAS</a> ) #	Jones
	B. Archives in Context: Creation of Working Group ( <a href="#">1123-IV-B-AIC</a> ) #	Stryker
	C. User Experience Section: Standing Rules Approval ( <a href="#">1123-IV-C-UX</a> ) #	Clemens
	D. Other Action Items from Council Members	Wong Smith
<b>V.</b>	<b>DISCUSSION ITEMS</b> (45 min)	
	A. Polish Archivists Coalition ( <a href="#">1123-V-A-PAC</a> ) #	Wong Smith
	B. ARCHIVES*RECORDS 1. 2023 Report i. Sponsorship ii. Registration Numbers iii. Council Feedback	Price Osafo Wong Smith

**Society of American Archivists  
Council Meeting Agenda  
Hybrid (Chicago, IL)**

	2. 2024 Discussion i. Exemplary Service & Council Resolutions	
	A. Section Health Assessment Working Group *	Gabiola Jones Luster Tang
	C. Other Discussions Items from Council Members	Wong Smith
<b>I.</b>	<b>COUNCIL BUSINESS Continued</b>	
	C. Adjournment	Wong Smith

**Society of American Archivists  
Council Meeting Agenda  
Hybrid (Chicago, IL)**

**November 1, 2023**

# Written background report for discussion and possible action.  
\* Written report, with discussion and clarification only as needed.  
\* PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING\*

<b>I.</b>	<b>COUNCIL BUSINESS Continued</b>	
	D. Adoption of the Agenda	Wong Smith
<b>VI.</b>	<b>STRATEGIC PLANNING</b>	
	<b>A. 2023-2025 Strategic Plan Actions and Timelines</b> (Reference, Adopted April 2022) ( <a href="#">1123-VI-A-StratPlanDashboard</a> ) * a. SAA Strategic Plan, FY 23-25 ( <a href="#">Reference, Adopted April 2022</a> ) b. Work Plan on Diversity, Equity, Inclusion, and Accessibility ( <a href="#">Reference, Adopted November 2021</a> )	Wong Smith
<b>VII.</b>	<b>REPORTS</b>	
	<b>A. President</b> ( <a href="#">1123-VII-A-Prez</a> ) *	Wong Smith
	<b>B. Vice President / President-Elect</b> ( <a href="#">1123-VII-B-VP</a> ) *	Taylor
	<b>C. SAA Staff</b>	
	1. Chief Executive Officer ( <a href="#">1123-VII-C-1-CEO</a> ) *	Price Osafo
	2. Membership ( <a href="#">1123-VII-C-2-Memb</a> ) *	Newell
	3. Education ( <a href="#">1123-VII-C-3-Edu</a> ) *	Salzmann
	4. Publications ( <a href="#">1123-VII-C-4-Pubs</a> ) *	Salzmann
	5. Operations ( <a href="#">1123-VII-C-5-Ops</a> ) *	Newell Salzmann
	<b>D. SAA Foundation President</b>	Mangiafico
	<b>E. Annual Report: 2022-2023 Section Annual Reports (Compiled)</b> ( <a href="#">1123-VII E-Sections</a> )	
	<b>F. Publications Editor</b> ( <a href="#">1123-VII-F-PubsEditor</a> ) *	Williams
	<b>G. SAA Rep ICA (FPA)</b> ( <a href="#">1123-VII-G-ICAFPA</a> ) *	Price Osafo
	<b>H. Annual Report: American Archivist Editorial Board</b> ( <a href="#">1123-VII-H-AAEd</a> ) *	
	<b>I. Annual Report: Appointments Committee</b> ( <a href="#">1123-VII-I-ApptsComm</a> ) *	
	<b>J. Annual Report: Awards Committee</b> ( <a href="#">1123-VII-J-Awards</a> ) *	
	<b>K. Annual Report: <a href="#">Committee on Education</a></b> ( <a href="#">1123-VII-K-CoEd</a> ) *	

**Society of American Archivists  
Council Meeting Agenda  
Hybrid (Chicago, IL)**

	L. Annual Report: <a href="#">Committee on Ethics and Professional Conduct (1123-VII-L-CEPC)</a> *	
	M. Annual Report: <a href="#">Committee on Research, Data, and Assessment (1123-VII-M-CORDA)</a> *	
	N. Annual Report: <a href="#">Committee on the Selection of SAA Fellows (1123-VII-N-Fellows)</a> *	
	O. Annual Report: <a href="#">Diversity Committee (1123-VII-O-Diversity Comm)</a> *	
	P. Annual Report: <a href="#">Host Committee (1123-VII-P-Host)</a> *	
	Q. Annual Report: <a href="#">Membership Committee (1123-VII-Q-Member)</a> *	
	R. Annual Report: <a href="#">Nominating Committee (1123-VII-R-Nom)</a> *	
	S. Annual Report: 2023 <a href="#">Program Committee (1123-VII-S-Prog)</a> *	
	T. Annual Report: <a href="#">Standards Committee (1123-VII-T-Stands)</a> *	
	U. Annual Report: Crisis, Disaster, and Tragedy Response Working Group (CDTRWG) ( <a href="#">1123-VII-U-CDTRWG</a> ) *	
	V. Other Reports from Council Members/What are we hearing from our members?	Wong Smith
<b>I.</b>	<b>COUNCIL BUSINESS (continued)</b>	
	E. Review of November 2023 To-Do List and Talking Points	Edwards
	F. Meeting Debrief/Next Meeting Update	Wong Smith
	G. Adjournment	Wong Smith