# Written background report for discussion and possible action.
* Written report, with discussion and clarification only as needed.

* PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING*

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>I.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>COUNCIL BUSINESS</td>
<td></td>
</tr>
<tr>
<td>A.</td>
<td>Adoption of the Agenda</td>
<td>Evans</td>
</tr>
<tr>
<td>B.</td>
<td>Status of Council Action List</td>
<td>Evans</td>
</tr>
<tr>
<td>II.</td>
<td>CONSENT AGENDA</td>
<td></td>
</tr>
<tr>
<td>A.</td>
<td>Ratify Council Interim Actions</td>
<td>Lawrimore</td>
</tr>
<tr>
<td>B.</td>
<td>Ratify Executive Committee Interim Actions</td>
<td>Lawrimore</td>
</tr>
<tr>
<td>C.</td>
<td>Visual Materials Cataloging &amp; Access Section Merger</td>
<td>Gonzales</td>
</tr>
<tr>
<td>D.</td>
<td>Best Practices for Volunteers in Archives</td>
<td>Evans</td>
</tr>
<tr>
<td>E.</td>
<td>Harold T. Pinkett Award Name Change</td>
<td>Jackson</td>
</tr>
<tr>
<td>III.</td>
<td>STRATEGIC PLANNING</td>
<td></td>
</tr>
<tr>
<td></td>
<td>STRATEGIC PLANNING SESSION</td>
<td></td>
</tr>
<tr>
<td>A.</td>
<td>Reference: Current Strategic Plan (Adopted 11/17)</td>
<td></td>
</tr>
</tbody>
</table>
| B. Reference: Current Strategic Plan Actions and Timelines  
| (1118-III-B-StratPlanActions-Dashboard) # |
| C. Reference: Member Comments on Current Goals and Objectives  
| (1118-III-C-StratPlan-MembComments-1017) # |
| D. Strategic Planning Worksheet  
| (1118-III-D-StratPlanActions-Worksheet) # |
| E. Mega Issue: Research Agenda and A*CENSUS II (Worksheet)  
| Evans |

**IV. ACTION ITEMS**

| A. Task Force on Research/Data and Evaluation  
| (1118-IV-A-TF-CORDE) # |
| B. Appointments to Committee on Selection of Fellows  
| (1118-IV-B-FellowsSelectComm) # |
| C. Standards: Art and Rare Materials BIBFRAME Ontology Extension Working Group  
| (1118-IV-C-BIBFRAMEOntology) # |
| D. Other Action Items from Council Members  
| Evans |

**Saturday, November 3**

9:00 am – 5:00 pm  
17 North State Street, Room 820  
Breakfast: On Your Own | Lunch: Catered by SAA | Dinner: The Gage—24 S. Michigan Ave (with Foundation Board)

**V. DISCUSSION ITEMS**

| A. Guidelines for Exhibits, Sponsorships, and Advertising  
| (Verbal)  
| Chartier/Beaumont |
| B. “Petition to SAA Council for Ethical Sponsorships”  
| (1118-V-B-EthicalSponsorships) # |
| C. SAA Code of Conduct  
| (Verbal) |
| D. Cultural Heritage Working Group  
| (Verbal)  
| Lawrimore |
| E. Future Dues Increases  
| (Verbal)  
| Fitch / Carlson |
| F. Preliminary Schedule for 2019 Joint Annual Meeting  
| (Verbal)  
| Beaumont |
# November 2018 Council Meeting Agenda

**Agenda Page 3 of 4**

## G. Other Discussion Items from Council Members
- Evans

## H. Executive Session (as needed)
- Evans

## VI. REPORTS

### A. Executive Committee ([1118-III-B-ExecCommInterimActions] *)
- Lawrimore

### B. President ([1118-VI-B-Prez] *)
- Evans

### C. Vice President / President-Elect ([1118-VI-C-VP] *)
- Light

### D. Treasurer
1. **FY 18 Fiscal-Year-End Financial Statements** ([1118-VI-D-1-FY18FinRev] Distributed onsite)
2. **FY 19 YTD Financials** ([1118-VI-D-2-FY19FinRev] *)
- Fitch / Carlson

### E. Staff
1. **Executive Director** ([1118-VI-E-1-ExecDir] *)
2. **Membership** ([1118-VI-E-2-Memb] *)
3. **Education** ([1118-VI-E-3-Educ] *)
4. **Publications** ([1118-VI-E-4-Pubs] *)
5. **Annual Meeting** ([1118-VI-E-5-AnnMtg] *)
6. **Technology** ([1118-VI-E-6-Tech] *)
- Beaumont
- Beaumont
- Salzmann
- Brinati
- Beaumont
- Black

### F. *The American Archivist* Editor ([1118-VI-F-AAEditor] *)
- Lawrimore

### G. Publications Editor ([1118-VI-G-PubsEditor] *)
- Gonzales

### H. Final Report: 2018 Program Committee ([1118-VI-H-2018ProgComm] *)
- Beaumont

### I. Annual Report: Committee on Education ([1118-VI-I-EdComm] *)
- Jackson

### J. Annual Report: Membership Committee ([1118-VI-J-MembComm] *)
- Booth

### K. Annual Report: Standards Committee ([1118-VI-K-StandardsComm] *)
- Lyons

### L. Annual Report: Committee on Public Awareness ([1118-VI-L-COPA] *)
- Gunn

### M. Annual Report: Committee on Public Policy ([1118-VI-M-COPP] *)
- Yun

### N. 2018 Archives on the Hill Event ([1118-VI-N-ArchHillEvent] *)
- Yun
| O. | Annual Report: Dictionary Working Group  
(1118-VI-O-DictionaryWG) * | Chartier |
| P. | Status Report: Task Force on Accessibility Best Practices  
(1118-VI-P-TF-Accessibility) * | Gunn |
| Q. | Status Report: Tragedy Response Initiative Task Force  
(1118-VI-Q-TragResplntTF) * | Booth |
| R. | Status Report: Lone Arrangers Section’s Archivists to the Rescue Pilot Project  
(1118-VI-R-LoneArrangers) * | Gunn |
| S. | Native American Archives Section: Attendance at Association of Tribal Archives, Libraries, and Museums Conference  
(1118-VI-S-NAAS-ATALM) * | Punzalan |
| T. | Oral History Section Line Item Budget  
(1118-VI-T-OralHistBudget) * | Gunn |
| U. | 2017-2018 Section Annual Reports  
(1118-VI-U-SectAnnReports) * | Council |
| V. | Status Report: FY19 YTD Section Funding Allocations  
(1118-VI-V-SectFundPilotYTD) | Owens |
| W. | Other Reports from Council Members / What Are You Hearing from Members? | Evans |

I. COUNCIL BUSINESS (continued)

A. Review of November 2018 Action List | Evans |
B. Review of November 2018 Talking Points | Evans |
C. Adjournment | Evans |