

**Society of American Archivists  
Council Meeting Agenda  
November 2-3, 2018  
Chicago, Illinois**

# Written background report for discussion and possible action.  
\* Written report, with discussion and clarification only as needed.

**\* PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING\***

Friday, November 2 9:00 am – 5:00 pm 17 North State Street, Room 820 Breakfast: On Your Own   Lunch: Catered by SAA   Dinner: Latinicity – 108 N. State St.			
<b>I.</b>	<b>COUNCIL BUSINESS</b>		
	<b>A. Adoption of the Agenda</b> (1118-I-A-Agenda)		Evans
	<b>B. Status of Council Action List</b>		Evans
<b>II.</b>	<b>CONSENT AGENDA</b>		
	<b>A. Ratify Council Interim Actions</b> ( <a href="#">1118-II-A-CouncilInterimActions</a> ) #		Lawrimore
	<b>B. Ratify Executive Committee Interim Actions</b> ( <a href="#">1118-II-B-ExecCommInterimActions</a> ) #		Lawrimore
	<b>C. Visual Materials Cataloging &amp; Access Section Merger</b> ( <a href="#">1118-II-C-VMCAS-Merger</a> ) #		Gonzales
	<b>D. Best Practices for Volunteers in Archives</b> ( <a href="#">1118-II-D-BestPracVolunteers</a> ) #		Evans
	<b>E. Harold T. Pinkett Award Name Change</b> ( <a href="#">1118-II-E-PinkettAwardName</a> ) #		Jackson
<b>III.</b>	<b>STRATEGIC PLANNING</b>		
	<b>STRATEGIC PLANNING SESSION</b>		
	<b>A. Reference: Current Strategic Plan</b> (Adopted 11/17) ( <a href="#">1118-III-A-StratPlanReference</a> ) #		

	<b>B. Reference: Current Strategic Plan Actions and Timelines</b> ( <a href="#">1118-III-B-StratPlanActions-Dashboard</a> ) #	
	<b>C. Reference: Member Comments on Current Goals and Objectives</b> ( <a href="#">1118-III-C-StratPlan-MembComments-1017</a> ) #	
	<b>D. Strategic Planning Worksheet</b> ( <a href="#">1118-III-D-StratPlanActions-Worksheet</a> ) #	
	<b>E. Mega Issue: Research Agenda and A*CENSUS II</b> ( <a href="#">Worksheet</a> )	Evans
<b>IV.</b>	<b>ACTION ITEMS</b>	
	<b>A. Task Force on Research/Data and Evaluation</b> ( <a href="#">1118-IV-A-TF-CORDE</a> ) #	Light
	<b>B. Appointments to Committee on Selection of Fellows</b> ( <a href="#">1118-IV-B-FellowsSelectComm</a> ) #	Evans
	<b>C. Standards: Art and Rare Materials BIBFRAME Ontology Extension Working Group</b> ( <a href="#">1118-IV-C-BIBFRAMEOntology</a> ) #	Lyons
	<b>D. Other Action Items from Council Members</b>	Evans
<b>Saturday, November 3</b> <b>9:00 am – 5:00 pm</b> <b>17 North State Street, Room 820</b> <b>Breakfast: On Your Own   Lunch: Catered by SAA  </b> <b>Dinner: The Gage–24 S. Michigan Ave (with Foundation Board)</b>		
<b>V.</b>	<b>DISCUSSION ITEMS</b>	
	<b>A. Guidelines for Exhibits, Sponsorships, and Advertising</b> (Verbal)	Chartier/ Beaumont
	<b>B. “Petition to SAA Council for Ethical Sponsorships”</b> ( <a href="#">1118-V-B-EthicalSponsorships</a> ) #	Evans
	<b>C. SAA Code of Conduct</b> (Verbal)	Yun
	<b>D. Cultural Heritage Working Group</b> (Verbal)	Lawrimore
	<b>E. Future Dues Increases</b> (Verbal)	Fitch / Carlson
	<b>F. Preliminary Schedule for 2019 Joint Annual Meeting</b> (Verbal)	Beaumont

	<b>G. Other Discussion Items from Council Members</b>	Evans
	<b>H. Executive Session (as needed)</b>	Evans
<b>VI.</b>	<b>REPORTS</b>	
	<b>A. Executive Committee</b> ( <a href="#">1118-II-B-ExecCommInterimActions</a> ) *	Lawrimore
	<b>B. President</b> ( <a href="#">1118-VI-B-Prez</a> ) *	Evans
	<b>C. Vice President / President-Elect</b> ( <a href="#">1118-VI-C-VP</a> ) *	Light
	<b>D. Treasurer</b>	Fitch / Carlson
	<b>1. FY 18 Fiscal-Year-End Financial Statements</b> (1118-VI-D-1-FY18FinRev) (Distributed onsite)	
	<b>2. FY 19 YTD Financials</b> ( <a href="#">1118-VI-D-2-FY19FinRev</a> ) *	
	<b>E. Staff</b>	
	1. Executive Director ( <a href="#">1118-VI-E-1-ExecDir</a> ) *	Beaumont
	2. Membership ( <a href="#">1118-VI-E-2-Memb</a> ) *	Beaumont
	3. Education ( <a href="#">1118-VI-E-3-Educ</a> ) *	Salzmann
	4. Publications ( <a href="#">1118-VI-E-4-Pubs</a> ) *	Brinati
	5. Annual Meeting ( <a href="#">1118-VI-E-5-AnnMtg</a> ) *	Beaumont
	6. Technology ( <a href="#">1118-VI-E-6-Tech</a> ) *	Black
	<b>F. <i>The American Archivist</i> Editor</b> ( <a href="#">1118-VI-F-AAEditor</a> ) *	Lawrimore
	<b>G. Publications Editor</b> ( <a href="#">1118-VI-G-PubsEditor</a> ) *	Gonzales
	<b>H. Final Report: 2018 Program Committee</b> ( <a href="#">1118-VI-H-2018ProgComm</a> ) *	Beaumont
	<b>I. Annual Report: Committee on Education</b> ( <a href="#">1118-VI-I-EdComm</a> ) *	Jackson
	<b>J. Annual Report: Membership Committee</b> ( <a href="#">1118-VI-J-MembComm</a> ) *	Booth
	<b>K. Annual Report: Standards Committee</b> ( <a href="#">1118-VI-K-StandardsComm</a> ) *	Lyons
	<b>L. Annual Report: Committee on Public Awareness</b> ( <a href="#">1118-VI-L-COPA</a> ) *	Gunn
	<b>M. Annual Report: Committee on Public Policy</b> ( <a href="#">1118-VI-M-COPP</a> ) *	Yun
	<b>N. 2018 Archives on the Hill Event</b> ( <a href="#">1118-VI-N-ArchHillEvent</a> ) *	Yun

	<b>O. Annual Report: Dictionary Working Group</b> ( <a href="#">1118-VI-O-DictionaryWG</a> ) *	Chartier
	<b>P. Status Report: Task Force on Accessibility Best Practices</b> ( <a href="#">1118-VI-P-TF-Accessibility</a> ) *	Gunn
	<b>Q. Status Report: Tragedy Response Initiative Task Force</b> ( <a href="#">1118-VI-Q-TragRespIntTF</a> ) *	Booth
	<b>R. Status Report: Lone Arrangers Section's Archivists to the Rescue Pilot Project</b> ( <a href="#">1118-VI-R-LoneArrangers</a> ) *	Gunn
	<b>S. Native American Archives Section: Attendance at Association of Tribal Archives, Libraries, and Museums Conference</b> ( <a href="#">1118-VI-S-NAAS-ATALM</a> ) *	Punzalan
	<b>T. Oral History Section Line Item Budget</b> ( <a href="#">1118-VI-T-OralHistBudget</a> ) *	Gunn
	<b>U. 2017-2018 Section Annual Reports</b> ( <a href="#">1118-VI-U-SectAnnReports</a> ) *	Council
	<b>V. Status Report: FY19 YTD Section Funding Allocations</b> ( <a href="#">1118-VI-V-SectFundPilotYTD</a> )	Owens
	<b>W. Other Reports from Council Members / What Are You Hearing from Members?</b>	Evans
<b>I.</b>	<b>COUNCIL BUSINESS (continued)</b>	
	<b>A. Review of November 2018 Action List</b>	Evans
	<b>B. Review of November 2018 Talking Points</b>	Evans
	<b>C. Adjournment</b>	Evans