

**Society of American Archivists
Council Meeting
November 5-7, 2017
Chicago, Illinois**

**Annual Report: Dictionary Working Group
(Prepared by Chair Rosemary Pleva Flynn)**

PROJECTS AND ACTIVITIES

Completed: All work is ongoing.

Ongoing: Entry creation and editing, DPS, Word of the Week, Reading program, Outreach.

New: Always finding new words to discuss for inclusion and definition.

STRATEGIC PLAN

Goal 1: Advocating for Archives and Archivists: Developing a clear and common language about what we do as a profession is essential to creating communication methods that serve advocacy efforts at all levels.

Goal 2: Enhancing Professional Growth: Many archivists have mentioned to working group members that they have interacted with archival literature more frequently as they follow the citation links in the Word of the Week messages.

Goal 3: Advancing the Field: In preparing the *Dictionary of Archival Terminology* (DAT), the working group is participating in the development of standardized terminology for the profession, using Word of the Week and the Annual Meeting to disseminate our research in the field, and collaborating with members.

Goal 4: Meeting Members' Needs: Defining terms in the DAT such as “community archives” and “Protocols for Native American Archival Materials,” to name a few, highlights our efforts to diversify the documentation and understanding of the archival lexicon and making it available to the profession as a whole.

ANNUAL MEETING

Number of Attendees: 10 (out of 11).

Summary of Meeting Activities: The annual meeting working dinner was a time for us to discuss face-to-face a number of issues and design considerations that are more difficult to discuss effectively on phone calls.

Meeting Agenda: See <https://www2.archivists.org/groups/dictionary-working-group/2017-july-portland-meeting>.

QUESTIONS FOR THE COUNCIL? None at this time.