

**Society of American Archivists Foundation
Board of Directors Meeting
November 4-5, 2017
Chicago, Illinois**

**Selection of 2017-2018 Grant Review Committee
(Prepared by Governance Coordinator Felicia Owens)**

BACKGROUND

Per the description of the SAA Foundation Grant Review Committee:

II. Committee Selection, Size, and Length of Term

The Grant Review Committee is an appointed body of the SAA Foundation Board. The Committee consists of the SAAF President (who serves as Chair) and no fewer than three additional members of the Board, appointed by the President no later than the close of the Board's annual meeting and subject to approval by the Board. The Executive Director serves *ex officio* with voice, but without vote.

For the past two years, the Grant Review Committee has been selected by those who have volunteered to serve. The previous Grant Review Committees are as follows:

2016-2017: Fynnette Eaton (Chair), Scott Cline, Brenda Gunn, Wilda Logan, Gina Minks

2015-2016: Fynnette Eaton (Chair), Mark Duffy, Lisa Mangiafico, and Carla Summers

DISCUSSION

Once the 2017-2018 SAAF President has been elected, she/he must call for no fewer than three Board members to volunteer to serve on the SAAF Grant Review Committee for the 2017-2018 term.

Per the SAA Foundation [Grant Review Committee description](#), volunteers will be responsible for reviewing Letters of Inquiry in early December, providing feedback to all applicants by December 31, reviewing the full grant applications (due February 1, 2018), and putting forward a recommendation to the Board by the end of April. For more information, see the [SAAF Grant Application Process and Guidelines](#).