**Society of American Archivists**  
**Council Meeting Agenda**  
**November 5–7, 2017**  
**SAA Headquarters, Chicago, Illinois**

# Written background report for discussion and possible action.  
* Written report, with discussion and clarification only as needed.

* PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING*

<table>
<thead>
<tr>
<th><strong>Sunday, November 5</strong></th>
<th>2:00 pm – 5:00 pm</th>
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<tbody>
<tr>
<td>17 North State Street, Room 820</td>
<td>(Dinner: Hub 51)</td>
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<thead>
<tr>
<th><strong>I. COUNCIL BUSINESS</strong></th>
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<tbody>
<tr>
<td><strong>A. Adoption of the Agenda</strong> (1117-I-A-Agenda) Zanish-Belcher</td>
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<td><strong>B. Status of Council Action List</strong> Zanish-Belcher</td>
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<tr>
<th><strong>II. CONSENT AGENDA</strong></th>
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<tbody>
<tr>
<td><strong>A. Ratify Council Interim Actions</strong> (1117-II-A-CouncilInterimActions) # Kiesling</td>
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<td><strong>B. Ratify Executive Committee Interim Actions</strong> (1117-II-B-ExecCommInterimActions) # Kiesling</td>
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<td><strong>C. Approve Archival Continuing Education (ACE) Guidelines</strong> (1117-II-C-ACEGuidelines) # Kiesling</td>
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<tr>
<th><strong>Monday, November 6</strong></th>
<th>9:00 am – 5:00 pm</th>
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<tbody>
<tr>
<td>17 North State Street, Room 820</td>
<td>(Breakfast: 8:30 am – 9:00 am) (Dinner: TBD)</td>
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<th><strong>III. STRATEGIC PLANNING</strong></th>
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<tr>
<td><strong>MEGA ISSUE DISCUSSION: Barriers to Participation in SAA</strong></td>
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<tr>
<td><strong>Reference:</strong> Membership Committee Survey (0717-1-V-A-MembSurvey) #</td>
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## STRATEGIC PLANNING SESSION

A. **Reference: Current Strategic Plan** (Adopted 1/24/14)  
   (1117-III-A-StratPlanReference) *  

B. **Reference: Current Strategic Plan Actions and Timelines**  
   (1117-III-B-StratPlanActions-Dashboard)  

C. **Reference: Member Comments on Current Goals and Objectives**  
   (1117-III-C-StratPlan-MembComments) #

## IV. ACTION ITEMS

A. **Revision of SAA Public Policy Agenda**  
   (1117-IV-A-PublicPolicyAgenda) #  
   - Jules

B. **Revised Procedures for Suggesting SAA Advocacy Action**  
   (1117-IV-B-AdvocacyProcedures) #  
   - Jules

C. **Issue Brief: Classification and Controlled Unclassified Information**  
   (1117-IV-C-IssueBrief-ClassificationCUI) #  
   - Jules

D. **Issue Brief: Police-Worn Mobile Camera Footage as Public Record**  
   (1117-IV-D-IssueBrief-PoliceMobileCams) #  
   - Jules

E. **Task Force to Revise Best Practices on Accessibility**  
   (1117-IV-E-AccessibilityBestPrac) #  
   - Zanish-Belcher

F. **Other Action Items from Council Members**  
   - Zanish-Belcher

G. **Executive Session: Beaumont Evaluation / Proposed Process and Timeline**  
   - Zanish-Belcher

## V. DISCUSSION ITEMS

A. **Archives and Archivists Discussion List**  
   (1117-V-A-A&AList) #  
   - Zanish-Belcher

B. **Preliminary Ideas for SAA Toolkit on Diversity and Inclusion**  
   (1117-V-B-SocJustToolkit) #  
   - Chartier

C. **Proposal for Tragedy Response Initiative**  
   (1117-V-C-TragedyResp) #  
   - Booth

D. **Current Standards Revision Practices**  
   - Lyons

E. **Component Funding Requests**  
   - Stadel-Bevans
F. **Award Honoring Mark Greene** (1117-V-F-GreeneAward) #  
   Beaumont

G. **Future Dues Increases**  
   Stadel-Bevans/Carlson

H. **Briefing on Annual Meeting Site Selection Process**  
   Beaumont

I. **Preliminary Schedule for 2018 Joint Annual Meeting**  
   Beaumont

J. **Other Discussion Items from Council Members**  
   Zanish-Belcher

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**Tuesday, November 7**  
9:00 am – 12:00 pm  
17 North State Street, Room 820  
(Breakfast: 8:30 am – 9:00 am)  
(Lunch: To Go)

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### VI. REPORTS

| A. Executive Committee (1117-II-B-ExecCommInterimActions) * | Kiesling |
| B. President (1117-VI-B-Prez) * | Zanish-Belcher |
| C. Vice President / President-Elect (1117-VI-C-VP) * | Evans |
| D. Treasurer  
  1. **FY 17 Fiscal-Year-End Financials** (1117-VI-D-1-FY17FinRev)  
  2. **FY 18 YTD Financials** (1117-VI-D-2-YTD Financials) * | Stadel-Bevans |
| E. Staff  
  1. Executive Director (1117-VI-E-1-ExecDir) * | Beaumont  
  2. Membership (1117-VI-E-2-Memb) * | Beaumont  
  3. Education (1117-VI-E-3-Educ) * | Beaumont  
  4. Publications (1117-VI-E-4-Pubs) * | Brinati  
  6. Technology (1117-VI-E-6-Tech) * | Black |
| F. **The American Archivist Editor** (1117-VI-F-AAEditor) * | Lawrimore |
| G. Publications Editor (1117-VI-G-PubsEditor) * | Cary |

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[Reference: [0717-2 Revised Component Funding Request Form](#)]
I. Annual Report: Awards Committee (1117-VI-I-AwardsComm) * Jules


K. Annual Report: Committee on Public Awareness (1117-VI-K-COPA) * Gunn

L. Annual Report: Committee on Public Policy (1117-VI-L-COPP) * Jules

M. Annual Report: Membership Committee (1117-VI-M-MembComm) * Booth

N. Annual Report: CALM (1117-VI-N-CALM) * Booth


P. 2016-2017 Section Annual Reports (1117-VI-P-SectAnnReports) * Council

Q. Task Force on Research/Data and Evaluation Update (1117-VI-Q-TF-COR/DE) * Kiesling

R. Metadata Environmental Scan [Matienzo] (1117-VI-R-MetadataScan) * Zanish-Belcher

S. Other Reports from Council Members / What Are You Hearing from Members? Zanish-Belcher

I. COUNCIL BUSINESS (continued) (11:00 am – 12:00 pm)

A. Review of November 2017 Action List Zanish-Belcher

B. Review of November 2017 Talking Points Zanish-Belcher

C. Adjournment Zanish-Belcher