

**Society of American Archivists
Council Meeting Agenda
November 5–7, 2017
SAA Headquarters, Chicago, Illinois**

Written background report for discussion and possible action.
* Written report, with discussion and clarification only as needed.

*** PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING***

Sunday, November 5 2:00 pm – 5:00 pm 17 North State Street, Room 820 (Dinner: Hub 51)			
I.	COUNCIL BUSINESS		
	A. Adoption of the Agenda (1117-I-A-Agenda)		Zanish-Belcher
	B. Status of Council Action List		Zanish-Belcher
II.	CONSENT AGENDA		
	A. Ratify Council Interim Actions (1117-II-A-CouncilInterimActions) #		Kiesling
	B. Ratify Executive Committee Interim Actions (1117-II-B-ExecCommInterimActions) #		Kiesling
	C. Approve Archival Continuing Education (ACE) Guidelines (1117-II-C-ACEGuidelines) #		Kiesling
Monday, November 6 9:00 am – 5:00 pm 17 North State Street, Room 820 (Breakfast: 8:30 am – 9:00 am) (Dinner: TBD)			
III.	STRATEGIC PLANNING		
	MEGA ISSUE DISCUSSION: Barriers to Participation in SAA Reference: Membership Committee Survey (0717-1-V-A-MembSurvey) #		

	STRATEGIC PLANNING SESSION	
	A. Reference: Current Strategic Plan (Adopted 1/24/14) (1117-III-A-StratPlanReference) *	
	B. Reference: Current Strategic Plan Actions and Timelines (1117-III-B-StratPlanActions-Dashboard)	
	C. Reference: Member Comments on Current Goals and Objectives (1117-III-C-StratPlan-MembComments)#	
IV.	ACTION ITEMS	
	A. Revision of SAA Public Policy Agenda (1117-IV-A-PublicPolicyAgenda) #	Jules
	B. Revised Procedures for Suggesting SAA Advocacy Action (1117-IV-B-AdvocacyProcedures) #	Jules
	C. Issue Brief: Classification and Controlled Unclassified Information (1117-IV-C-IssueBrief-ClassificationCUI) #	Jules
	D. Issue Brief: Police-Worn Mobile Camera Footage as Public Record (1117-IV-D-IssueBrief-PoliceMobileCams) #	Jules
	E. Task Force to Revise Best Practices on Accessibility (1117-IV-E-AccessibilityBestPrac) #	Zanish-Belcher
	F. Other Action Items from Council Members	Zanish-Belcher
	G. Executive Session: Beaumont Evaluation / Proposed Process and Timeline	Zanish-Belcher
V.	DISCUSSION ITEMS	
	A. Archives and Archivists Discussion List (1117-V-A-A&AList) #	Zanish-Belcher
	B. Preliminary Ideas for SAA Toolkit on Diversity and Inclusion (1117-V-B-SocJustToolkit) #	Chartier
	C. Proposal for Tragedy Response Initiative (1117-V-C-TragedyResp) #	Booth
	D. Current Standards Revision Practices	Lyons
	E. Component Funding Requests	Stadel-Bevans

	[Reference: 0717-2 Revised Component Funding Request Form]		
	F. Award Honoring Mark Greene (1117-V-F-GreeneAward) #		Beaumont
	G. Future Dues Increases		Stadel-Bevans/ Carlson
	H. Briefing on Annual Meeting Site Selection Process		Beaumont
	I. Preliminary Schedule for 2018 Joint Annual Meeting		Beaumont
	J. Other Discussion Items from Council Members		Zanish-Belcher
Tuesday, November 7 9:00 am – 12:00 pm 17 North State Street, Room 820 (Breakfast: 8:30 am – 9:00 am) (Lunch: To Go)			
VI.	REPORTS		
	A. Executive Committee (1117-II-B-ExecCommInterimActions) *		Kiesling
	B. President (1117-VI-B-Prez) *		Zanish-Belcher
	C. Vice President / President-Elect (1117-VI-C-VP) *		Evans
	D. Treasurer		Stadel-Bevans
	1. FY 17 Fiscal-Year-End Financials (1117-VI-D-1-FY17FinRev)		
	2. FY 18 YTD Financials (1117-VI-D-2-YTD Financials) *		
	E. Staff		
	1. Executive Director (1117-VI-E-1-ExecDir) *		Beaumont
	2. Membership (1117-VI-E-2-Memb) *		Beaumont
	3. Education (1117-VI-E-3-Educ) *		Beaumont
	4. Publications (1117-VI-E-4-Pubs) *		Brinati
	5. Annual Meeting (1117-VI-E-5-AnnMtg) *		Beaumont
	6. Technology (1117-VI-E-6-Tech) *		Black
	F. The American Archivist Editor (1117-VI-F-AAEditor) *		Lawrimore
	G. Publications Editor (1117-VI-G-PubsEditor) *		Cary
	H. Final Report: 2017 Program Committee (1117-VI-H-2017ProgComm) *		Beaumont

	I. Annual Report: Awards Committee (1117-VI-I-AwardsComm) *	Jules
	J. Annual Report: Committee on Education (1117-VI-J-EdComm) *	Kiesling
	K. Annual Report: Committee on Public Awareness (1117-VI-K-COPA) *	Gunn
	L. Annual Report: Committee on Public Policy (1117-VI-L-COPP) *	Jules
	M. Annual Report: Membership Committee (1117-VI-M-MembComm) *	Booth
	N. Annual Report: CALM (1117-VI-N-CALM) *	Booth
	O. Annual Report: Dictionary Working Group (1117-VI-O-DictionaryWG) *	Chartier
	P. 2016-2017 Section Annual Reports (1117-VI-P-SectAnnReports) *	Council
	Q. Task Force on Research/Data and Evaluation Update (1117-VI-Q-TF-COR/DE) *	Kiesling
	R. Metadata Environmental Scan [Matienzo] (1117-VI-R-MetadataScan) *	Zanish-Belcher
	S. Other Reports from Council Members / What Are You Hearing from Members?	Zanish-Belcher
I.	COUNCIL BUSINESS (continued) (11:00 am – 12:00 pm)	
	A. Review of November 2017 Action List	Zanish-Belcher
	B. Review of November 2017 Talking Points	Zanish-Belcher
	C. Adjournment	Zanish-Belcher