

**Society of American Archivists
Council Meeting
November 14–16, 2016
Chicago, Illinois**

Staff Report: Education
(Prepared by Director of Education Solveig De Sutter)

FY 2017

- Scheduled 78 events for FY 2017.
- Offered 35 face-to-face events YTD.
- Developed and offered five webinars.
- Delivered “live” education to a total of 757 attendees.
- Cancelled five courses.
- Worked with four new hosts.
- Scheduled the DAS Comprehensive Examination in nine locations.
- See Table for details of FY 2017 schedule.

Committee on Education (CoE)

Worked with the Graduate Archival Education (GAE) Council subgroup several times via phone to determine how CoE will be able to continue its focus on Continuing Education and expand its focus on Graduate Archival Education. The Council will consider a recommendation on formation of a Graduate Archival Education Subcommittee at its November meeting (see 1116-IV-C). Charges include GPAS oversight and revision, the Archival Education Directory, and research on the current status of graduate archival education. CoE also completed the GPAS submission packet to the Standards Committee.

A&D Certificate Program

Development/Updates Completed:

- MPLP for Arrangement and Description
- The Ethics in Action Webinar is scheduled for November 10.

Revisions/Updates in Process:

- Grant Proposal Writing for A&D
- Financial Management for Archivists
- A&D: Photographs (working title)

Under Development:

- MARC for Archival Description
- Advanced Appraisal for Arrangement and Description (Webinar)

DAS Certificate Program

DAS Subcommittee: Met October 20-21 in Chicago. Part of the meeting was spent orienting the new members to processes of the committee and to bring them up to speed on the status of courses and the comprehensive examination. At the end of the meeting everyone had course assignments, and seven new courses were identified.

Revisions/Updates in Process:

- Appraisal of Electronic Records

Under Development:

- Research Data Curation Webinar scheduled for November 3.
- Tool Integration: From Pre-SIP to DIP
- Tool Selection and Management

DAS Participation Overall:

- 1,034 individuals have taken one to two DAS courses.
- 432 individuals are pursuing the DAS Certificate and have taken exams.
- 347 individuals have fulfilled all requirements and were awarded the DAS Certificate.
- 166 individuals who took three or more courses didn't earn the certificate and their time expired.

DAS Comprehensive Examination Schedule:

- August 2016 in Atlanta, Tucson, and College Park.
- November 2016 in Chicago, College Park, Denver, Los Angeles, New York, and Tucson.

Other Continuing Education

Under Development:

- The Advocacy Café series (5 sessions) with Kathleen Roe started on October 18. Session I was offered at 104 locations; the total number of participants is being determined. Subsequent sessions are scheduled for December 6, February 7, April 4, and June 6. These sessions are 30-minute events with a guest. They are being offered free of charge to members.
- A workshop on Cultural Diversity and Inclusion by Helen Wong Smith is scheduled at the Midwest Archives Conference meeting in April 2017. SAA is providing the workshop free of charge.

Other:

- Negotiating with the Hong Kong Archivist to offer nine DAS courses.
- Working with NARA and others to offer a new Modern Archives Institute.
- Researching the Massachusetts online program for municipal clerks.

Table. Summary of FY 2017 YTD.

7/11/2016	Privacy and Confidentiality Issues in Digital Archives [DAS] Contract with Yale University	New Haven, CT	28	Jean Dryden
7/18-19/2016	Arrangement & Description of Electronic Records [DAS]: Parts 1 & 2; Contract with Yale University	New Haven, CT	27	Chris Prom
7/18-19/2016	Arrangement & Description of Electronic Records [DAS]: Parts 1 & 2 SRMA	Denver, CO	28	Carol Kussmann
7/19/2016	Preserving Digital Archives	College Park, MD	20	Kelcy Shepherd
7/31/2016 – 8/1/2016	Archives: Principles and Practices Cancelled	Atlanta, GA		Anne Ostendarp
7/31/2016	Describing Archives: A Content Standard [A&D] REVISED	Atlanta, GA	23	Jackie Dean
7/31/2016	Digital Forensics: Fundamentals	Atlanta, GA	33	Marty Gengenbach Matthew Farrell
8/1-2/2016	Fundamentals of Arrangement and Description [A&D]	Atlanta, GA	38	S. Potts McDonald S. Quigley
8/1-2/2016	Copyright Law for Archivists: A Risk Assessment Approach	Atlanta, GA	28	Bill Maher
8/1-2/2016	Digital Forensics: Advanced [DAS]	Atlanta, GA	33	Marty Gengenbach Matthew Farrell
8/1/2016	Fundamentals of Financial Management for Archivists Cancelled	Atlanta, GA		Rosemary Flynn
8/1/2016	The Basics of Preservation for Archives Cancelled	Atlanta, GA		Paula DiStefano
8/1/2016	Command Line Interface [DAS] NEW	Atlanta, GA	20	Bertram Lyons
8/2/2016	Secure and Protect Your Collections Cancelled	Atlanta, GA		Shelby Sanett
8/2/2016	Arrangement and Description for AV Materials [A&D]	Atlanta, GA	22	Megan McShea
8/3/2016	DAS Comprehensive Examination	Atlanta, GA; Tucson, AR; College Park, MD	25 5 7	
8/16-17/2016	Archives: Principles and Practices Contract	Mt. Carroll, IL	5	Pam Hackbart-Dean
9/5/2016	Digital Archives and Libraries [DAS]	Honolulu, HI	12	Tom Rosko
9/12/2016	Designing and Delivering Effective Online Education Webinar		4	Bill Wisser
9/15-16/2016	Arrangement and Description of Electronic Records, Part I and II [DAS]	Highland Heights, KY	24	Seth Shaw
9/22/2016	Providing Access to Born Digital Archives [DAS]	Milwaukee, WI	11	Erin Faulder

9/22/2016	Digital Forensics for Archivists: Fundamentals [DAS] SRMA	Greeley, CO	15	Cal Lee
9/22-23/2016	Real-World Reference: Moving Beyond Theory	New Orleans, LA	15	Nora Murphy
9/23/2016	Accessioning and Ingest of Electronic Records [DAS]	Milwaukee, WI	9	Erin Faulder
9/23/2016	Fundamentals of Acquisition and Appraisal	Morgantown, WV	20	Virginia Hunter
9/23-24/2016	Copyright Law for Archivists: A Risk Assessment Approach Contract	Mt. Carroll, IL	5	W. Maher
9/26/2016	Fundamentals of Project Management for Archivists [A&D]	Belmont, NC	15	Rosemary Flynn
10/3/2016	Rights and Permissions: Policies for Reproduction and Reuse of Archival Holdings	Buffalo, NY	8	Jean Dryden
10/6/2016	Digital Repositories SRMA	Denver, NY	23	Lori Lindberg
10/7/2016	Command Line Interface TSLAC	Houston, TX	19	Bertram Lyons
10/7/2016	Implementing More Product, Less Process [A&D]	Fayetteville, AR	22	Dennis Meissner
10/10-11/2016	Real-World Reference: Moving Beyond Theory	State College, PA	12	Nora Murphy
10/13/2016	Privacy and Confidentiality Issues in Digital Archives [DAS]	Amherst, MA	28	Peter Hirtle
10/18/2016	Advocacy Café: Session 1 Webinar		[104]	Kathleen Roe
10/21/2016	Describing Archives: A Content Standard (DACS) [A&D] Cancelled	Lakeland, FL		Jackie Dean
10/21/2016	Appraisal of Electronic Records [DAS]	Seattle, WA	19	Mark Meyers
10/21/2016	Managing Electronic Records in Archives and Special Collections [DAS]	Arlington, TX	10	Seth Shaw
10/24-25/2016	Planning New and Remodeled Facilities	Richardson, TX	16	Tom Wilsted
10/27/2016	Advocating for Archives	Rochester, NY		Kathleen Roe
10/28/2016	Grant Proposal Writing [A&D] TSLAC	Houston, TX		Gina Minks
10/31-11/1/2016	Arrangement and Description: Fundamentals [A&D]	Dallas, TX		Seth Shaw
11/3/2016	Managing Electronic Records in Archives and Special Collections [DAS]	Las Vegas, NV		Seth Shaw
11/3/2016	Research Data Curation [DAS] Webinar			David Minor Reid Otsuji
11/4/2016	Implementing "More Product, Less Process" [A&D]	Chicago, IL		Dennis Meissner
12/6/2016	Advocacy Café: Session 2 Webinar			Kathleen Roe
11/7/2016	DAS Comprehensive Examination	Chicago, IL		
11/7/2016	DAS Comprehensive Examination	New York, NY		
11/7/2016	DAS Comprehensive Examination	Los Angeles, CA		
11/7/2016	DAS Comprehensive Examination	College Park, MD		

11/7/2016	DAS Comprehensive Examination	Denver, CO		
11/7/2016	DAS Comprehensive Examination	Tucson, AZ		
11/9/2016	Privacy and Confidentiality Issues in Digital Archives [A&D, DAS]	Bethlehem, PA		Jean Dryden
11/10/2016	Appraisal of Electronic Records [DAS] SCA	Santa Clara, CA		Mark Myers
11/10/2016	Ethics in Action [A&D] Webinar			Nancy Freeman
11/11/2016	Reappraising and Deaccessioning Archival Materials from Start to Finish	Provo, UT		Marcella Huggard
11/14/2016	Preserving Digital Archives	Pittsburgh, PA		Jackie Esposito
11/18/2016	Fundamentals of Acquisition and Appraisal	Manhattan, KS		Virginia Hunt
11/29/2016	Reappraising and Deaccessioning Archival Materials from Start to Finish	Chicago, IL		Marcella Huggard
12/5/2016	Digital Curation: Fundamentals for Success [DAS] TSLAC	Austin, TX		Jackie Esposito
12/6/2016	Advocacy Café: Session 2 Webinar			Kathleen Roe
12/14/2016	Rare Books for Archivists	Dallas, TX		Michael Laird
1/13/2017	Implementing “more Product, Less Process” [A&D]	Cleveland, OH		Dennis Meissner
1/19-20/2017	Copyright Law for Archivists: A Risk Assessment Approach	Amherst, MA		Bill Maher
1/19-20, 2017	Encoded Archival Description [A&D]	Albuquerque, NM		Mike Rush Kathy Wisser
2/7/2017	Advocacy Café: Session 3 Webinar			Kathleen Roe
2/22/2017	Describing Archives: A Content Standard [A&D] Music Library Assn.	Orlando, FL		Jackie Dean
3/21/2017	Digital Repositories [DAS]	College Park, MD		Lori Lindberg
4/4/2017	Advocacy Café: Session 4 Webinar			Kathleen Roe
4/24/2017	Reappraising and Deaccessioning Archival Materials from Start to Finish	Bowling Green, OH		Marcella Huggard
4/14/2017	Building Advocacy and Support for Digital Archives [DAS]	Arvada, CO		Fynnette Eaton
5/5/2017	Cultural Diversity Competencies MAC	Omaha, NE		Helen Wong-Smith
5/16/2017	Preserving Digital Archives [DAS]	Arvada, CO		Liz Bishoff
6/6/2017	Advocacy Café: Session 5 Webinar			Kathleen Roe

As of 10/18/2016.