

**Society of American Archivists  
Council Meeting Agenda  
November 14–16, 2016  
SAA Headquarters, Chicago, Illinois**

# Written background report for discussion and possible action.  
\* Written report, with discussion and clarification only as needed.

**\* PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING\***

<b>Monday, November 14 2:00 pm – 6:00 pm 17 North State Street, Room 820 (Dinner: 6:30 pm at Burnham Hotel, 1 West Washington Street)</b>			
	Workshop on Diversity and Inclusion with DeEtta Jones		
<b>Tuesday, November 15 8:00 am – 5:00 pm 17 North State Street, Room 820 (Breakfast: 8:00 am – 8:30 am) (Dinner: On your own)</b>			
<b>I.</b>	<b>COUNCIL BUSINESS</b>		
	<b>A. Adoption of the Agenda</b> (1116-I-A-Agenda)		McGovern
	<b>B. Status of Council Action List</b>		McGovern
<b>II.</b>	<b>CONSENT AGENDA</b>		
	<b>A. Ratify Council Interim Actions</b> (1116-II-A-CouncilInterimActions) #		Vagts
	<b>B. Ratify Executive Committee Interim Actions</b> (1116-II-B-ExecCommInterimActions) #		Vagts
	<b>C. Issue Brief (Revised): Freedom of Information Act</b> (1116-II-C-IssueBrief-FOIA) #		Jules

	<b>D. Standards Committee: Guidelines for a Graduate Program in Archival Studies</b> (1116-II-D-Stds-GPAS) #	Lyons/ Kiesling
	<b>E. Extend Term of Technical Subcommittee on Archival Facilities Guidelines</b> (1116-II-E-Stds-TS-AFG) #	Lyons
	<b>F. Appoint SAA Representative to NHPRC</b> (1116-II-F-NHPRCRep) #	McGovern
	<b>G. Revise Description of Appointments Committee</b> (1116-II-G-ApptsComm) #	Zanish- Belcher
<b>III.</b>	<b>STRATEGIC PLANNING</b>	
	<b>A. Current Strategic Plan</b> (Reference, Adopted 1/24/14) (1116-III-A-StratPlanReference) *	McGovern
	<b>B. Review of Strategic Plan Actions and Timelines</b> (1116-III-B-StratPlanActions-Dashboard)	McGovern/ Beaumont
<b>IV.</b>	<b>ACTION ITEMS</b>	
	<b>A. Issue Brief: Confidentiality of Private Information Held in Records Created by the Federal Government's Executive Agencies</b> (1116-IV-A-IssueBrief-PrivateInfo) #	Jules
	<b>B. Reconvene Working Group on Joint Statement on Access to Research Materials</b> (1116-IV-B-JWG-ResMats) #	Jules
	<b>C. Revise Description of Committee on Education / Create Graduate Archival Education Subcommittee</b> (1116-IV-C-EdComm-GradEdSubcomm) #	Kiesling
	<b>D. TS-DACS Funding Request</b> (1116-IV-D-TS-DACSFunding) #	Lyons
	<b>E. Other Action Items from Council Members</b>	McGovern
	<b>F. Executive Session (as needed)</b>	McGovern
<b>V.</b>	<b>DISCUSSION ITEMS</b>	
	<b>A. Committee on Research and Evaluation</b> (1116-V-A-CORE) #	McGovern/ Meissner
	<b>B. Member Affinity Groups: Transition Work Plan</b> (1116-V-B-MembAffGroups) #	Hackbart- Dean/ Lawrimore/ Vagts/

			Beaumont
	<b>C. Update from Council Working Group on Diversity and Inclusion</b> (1116-V-C-DiversityWG) #		McGovern
	<b>D. Library-Archives Collaboration</b> (1116-V-D-Lib/ArchCollab) #		McGovern
	<b>E. Annual Meeting Site Selection</b>		Beaumont
	<b>F. 2017 Leadership Orientation/Forum</b>		Chartier/ Lawrimore/ Lyons
	<b>G. International Association of Sound and Audiovisual Archives</b>		Lyons
	<b>H. SAA Archives</b>		McGovern
	<b>I. Other Discussion Items from Council Members</b>		McGovern
<b>Wednesday, November 16</b> <b>8:00 am – 12:00 pm</b> <b>17 North State Street, Room 820</b> <b>(Working Breakfast: 8:00 am – 8:30 am)</b> <b>(Lunch: To Go)</b>			
<b>VI.</b>	<b>REPORTS</b>		
	<b>A. Executive Committee</b> (1116-II-B-ExecCommInterimActions) *		Vagts
	<b>B. President</b> (1116-VI-B-Prez) *		McGovern
	<b>C. Vice President / President-Elect</b> (1116-VI-C-VP) *		Zanish- Belcher
	<b>D. Treasurer</b> (1116-VI-D-Treasurer) *		Stadel- Bevans
	<b>E. Staff</b>		
	1. Executive Director (1116-VI-E-1-ExecDir) *		Beaumont
	2. Membership (1116-VI-E-2-Memb) *		Beaumont
	3. Education (1116-VI-E-3-Educ) *		De Sutter
	4. Publications (1116-VI-E-4-Pubs) *		Brinati
	5. Annual Meeting (1116-VI-E-5-AnnMtg) *		Beaumont
	6. Technology (1116-VI-E-6-Tech) *		Black
	<b>F. <i>The American Archivist</i> Editor</b> (1116-VI-F-AAEditor) *		Lawrimore

	<b>G. Publications Editor</b> (1116-VI-G-PubsEditor) *	Cary
	<b>H. 2017 Program Committee</b> (1116-VI-H-2017ProgComm) *	McGovern
	<b>I. Final Report: 2016 Program Committee</b> (1116-VI-I-2016ProgComm) *	Beaumont
	<b>J. Annual Report: Standards Committee</b> (1116-VI-J-StdsComm) *	Lyons
	<b>K. Annual Report: Membership Committee / Mentoring Subcommittee</b> (1116-VI-K-MembComm) *	Vagts
	<b>L. Annual Report: Awards Committee</b> (1116-VI-L-AwardsComm) *	Jules
	<b>M. Annual Report: ALA/SAA/AAM Joint Committee on Archives, Libraries, and Museums (CALM)</b> (1116-VI-M-CALM) *	Vagts
	<b>N. Annual Report: Dictionary Working Group</b> (1116-VI-N-DictionaryWG) *	Chartier
	<b>O. Annual Report: SAA-ACRL/RBMS Joint Task Force on Holdings Metrics</b> (1116-VI-O-JTFHoldingsMetrics) *	Lyons
	<b>P. Final Report: Oral History Section Transcription Project</b> (1116-VI-P-OralHistoryProject) *	Hackbart-Dean
	<b>Q. Annual Reports (Compiled): Sections and Roundtables</b> (1116-VI-Q-SectRTAnnReports) *	Council
	<b>R. Representative's Report: International Council on Archives Section of Professional Associations</b> (1116-VI-R-ICA-SPARep) *	McGovern
	<b>S. Other Reports from Council Members / What Are You Hearing from Members?</b>	McGovern
<b>I.</b>	<b>COUNCIL BUSINESS (continued) (11:00 am – 12:00 pm)</b>	
	<b>A. Review of November 2016 Action List</b>	McGovern
	<b>B. Review of November 2016 Talking Points</b>	McGovern
	<b>C. Meeting Debriefing</b>	All
	<b>D. Adjournment</b>	McGovern