

**Society of American Archivists
Council Meeting
November 8 – 10, 2015
Chicago, Illinois**

**Executive Director's Report
(Prepared by Nancy Beaumont)**

Reports on Membership, Education, Publications, the Annual Meeting, Technology, and the status of the Council-adopted recommendations of the Communications Task Force appear elsewhere in the staff reports for this Council meeting (1115-VII-E). This report summarizes other Headquarters activities – focusing primarily on governance and human resources – since August 2015.

STRATEGIC PRIORITIES / ADVOCACY

Update on “Archives Change Lives” campaign launched at the 2015 Annual Meeting: To date, the “Archives Change Lives” video that premiered at the conference has had more than 2,200 views!

GOVERNANCE

- I drafted the minutes of the 0815-1 and 0815-2 Council meetings and assisted the Council and Executive Committee with online discussions and votes. See 1115-III-A-CouncilInterimActions and 1115-III-B-ExecCommInterimActions.
- Carlos and I worked on completing the 2015 appointments process, and Carlos, Felicia, and I worked on updating the vacancies spreadsheet for 2016 so that Nancy McGovern and her Appointments Committee have the information needed to do their work. The Call for Volunteers will go live on the SAA website in late October and will appear in the November/December issue of *Archival Outlook*.
- Carlos and I worked on updating all section and roundtable rosters based on information provided by these component groups after the Annual Meeting.
- Peter and I worked with Dennis to complete submission of the IMLS National Leadership Grant proposal “Becoming a More Data-Informed Profession,” and I worked with Mark Puente and Sarah McGee of the Association of Research Libraries to compose the grant proposal for a second iteration of the Mosaic Program (“Mosaic II”). Both proposals were submitted on or before the October 1 deadline.
- Peter, Matt, Carlos, and I spent considerable time running various dues schedule scenarios based on member comments received during and after the Annual Business Meeting in Cleveland. Peter and I conferred with Treasurer Cheryl Stadel-Bevans and the Finance Committee in developing the action item at 1115-V-A-MembDuesCats.

- Staff made arrangements with our service provider to conduct an all-member online referendum on the dues question(s) on or before November 20.
- Staff prepared materials and made logistics arrangements for the November 2015 Council meeting.

HEADQUARTERS OPERATIONS / HUMAN RESOURCES

- Solveig recruited for an Education Coordinator and hired Brienne Downing, who began working at SAA on October 2.
- I recruited for a Governance Program Coordinator and hired Felicia Owens, who began working at SAA on October 8.
- Teresa has begun conducting interviews for the Editorial/Production Coordinator position vacated by Anne Hartman, who left SAA to begin working at the University of Chicago on October 2.
- Carlos has begun conducting interviews for a Member Services Representative to replace Jeanette Spears, who retires on October 30.

SAA FOUNDATION

- I drafted the minutes of the 0815 Foundation Board meeting.
- Peter and I participated in a Foundation Board conference call on September 28 to discuss the Annual Appeal and the Mosaic Scholarship Fund.

As always, I'm happy to respond to any questions or comments.