

**Society of American Archivists
Council Meeting
November 9 - 12, 2014
Chicago, Illinois**

**Staff Report: Education
(Prepared by Solveig De Sutter)**

FY 2015 Year To Date

- Scheduled 68 events for FY 2015.
- Offered 35 face-to-face programs.
- Delivered education to a total of 1,029 attendees.
- Cancelled two courses and one workshop.
- Worked with five new hosts.
- Scheduled the DAS comprehensive examination in 10 locations.
- See Table for details on the FY15 schedule as of now.

DAS Certificate Program

Revisions/Updates Completed:

- Digital Curation: Foundations for Success(formerly known as Creating an Environment for Success)
- Digital Archives and Digital Libraries

Revisions/Updates in Process for FY 2015:

- Appraisal of Electronic Records
- Archival Collections Management Systems (formerly known as Archival Content Management Systems)
- Electronic Records...The Next Step (Webinar)
- Building Advocacy and Support for Digital Archives (formerly known as Inreach and Outreach for Digital Archives)
- Premis
- User-Centered Design: Using Strategies of Information Architecture (formerly known as Information Architecture)
- Basic Electronic Records

Under Development:

- Processing Electronic Records and Manuscripts (working title) (Webinar)
- Digital Forensics for Archivists: What You Must Know!
- Introduction to Preserving Email (working title)

DAS Participation

- 947 individuals (as of 10/16/2014) have taken one to two DAS courses.
- Approximately 600 are pursuing the DAS Certificate and have taken exams.
- 150 individuals have fulfilled all requirements and were awarded the DAS Certificate.

FY15 DAS Comprehensive Examinations Schedule

- August 2014 in Austin, Washington, and Little Rock.
- November 2014 in Atlanta, Chicago, Fairfax (VA), Houston, Los Angeles, Minneapolis, Salt Lake City, New York.

DAS Subcommittee

Met September 18-19 in Chicago to discuss the Comprehensive Examination results and statistics, the DC Faculty Session, individual course exams, past webinars, and the course maintenance schedule. Each member reported on the courses s/he is shepherding, and the group started outlining a strategic plan for the DAS Program. Action items, in addition to the courses listed above for development, revision, or update, included creation of an instructors survey and an assessment survey of DAS Certificate holders who “graduated” a year ago.

Continuing Education

Development/Updates Completed:

- Copyright Law for Archivists: A Risk Assessment Approach
- Records Management for Archivists (Webinar): Was offered live in October to approximately 120 participants at 48 locations.
- EAD 3: What’s New? (Webinar): Will be offered October 23.

Under Development:

- A&D Track Outline
- Forming Names According to RDA (Webinar)

Other

- Provided six EAC-CPF workshops via live telecast in Boston, Jefferson City (MO), Denton (TX), San Mateo (CA), and Richmond (KY). We are still collecting information to see if this is a viable format to provide education.
- Preliminary talks with a representative of [National and State Libraries Australasia](#) (NSLA) about the DAS Program. NSLA represents the national libraries of Australia and New Zealand and the State and Territory libraries of Australia. NSLA libraries work collaboratively to strengthen the information infrastructure in Australia and New Zealand.
- The Education Research Group (Shelby Sanett, Ciaran Trace, Beth Yakel, Matt Black, Peter Carlson, and Solveig De Sutter) have met to discuss outlining infrastructure and resource requirements to maintain and grow the Education Program.

Table: Offerings in FY 2015

Dates	Course/Workshop	Location	Actual	Instructor
7/7/2014	Digital Archives and Digital Libraries [DAS] ARL	Philadelphia, PA	14	K. Smith
7/8/2014	Digital Curation: Creating an Environment for Success [DAS] CANCELLED	Philadelphia, PA	0	K. Smith
7/9/2014	Preserving Digital Archives [DAS]	Philadelphia, PA	16	L. Bishoff
7/18/2014	Accessioning and Ingest of Electronic Records [DAS]	Seattle, WA	13	E. Faulder
7/23/2014	Appraisal of Electronic Records [DAS]	New Brunswick, NJ	12	M. Myers
8/10/2014	Accessioning and Ingest of Electronic Records [DAS]	Washington, DC	35	E. Faulder
8/11/2014	Advocating for Archives	Washington, DC	42	D. Carmicheal/J. Chubb
8/11/2014	Curating Research Assets and Data Using Lifecycle Education [DAS]	Washington, DC	35	H. Tibbo
8/11/2014	Managing Storage Environments for Sustainable Preservation	Washington, DC	17	J. Linden
8/12/2014	Cataloging the Universe of Visual Materials	Washington, DC	35	Eason/Harper/Meislik
8/10-11/2014	Archives: Principles and Practices	Washington, DC	28	P. Hackbart-Dean/A. Ostendarp
8/11-12/2014	Arrangement and Description, Part I & II [DAS]	Washington, DC	35	S. Meister/C. Prom
8/11-12/2014	Copyright Law for Archivists: A Risk Assessment Approach	Washington, DC	30	W. Maher
8/11-12/2014	Planning New and Remodeled Archival Facilities	Washington, DC	35	T. Wilsted
8/12/2014	Using Open Source OCR Tools for Digitization Projects	Washington, DC	21	M. Christy
8/13/2014	Comprehensive Examination	Washington, DC	50	
8/13/2014	Comprehensive Examination	Austin, TX	5	
8/13/2014	Comprehensive Examination	Little Rock, AR	7	
9/3/2014	Grant Proposal Writing	Jefferson City, MO	28	G. Minks
9/9/2014	Project Management for Archivists	Boston, MA	35	R. Pleva Flynn
9/12/2014	EAC-CPF <i>Live Telecast</i>	Jefferson City, MO	8	K. Wisser
9/25/2014	EAC-CPF <i>Live Telecast</i>	Denton, TX	8	K. Wisser
9/19/2014	EAC-CPF <i>Live Telecast</i>	San Mateo, CA	8	K. Wisser
9/26/2014	EAC-CPF <i>Live Telecast</i>	Richmond, KY	8	K. Wisser
9/18-19	Digital Forensics for Archivists [DAS]	Philadelphia, PA	28	C. Lee
9/19-20	Copyright: The Archivist and the Law Licensing Contract	Mt. Carroll, IL	8	W. Maher
9/22/2014	Accessioning and Ingest of Electronic Records [DAS] NYART	New York, NY	38	E. Faulder
9/22-23	Real World Reference	Little Rock, AR	12	N. Murphy
9/29/2014	Managing Electronic Records in Archives and Special Collections [DAS]	Tucson, AZ	23	S. Shaw
10/3/2014	Fundamentals of Acquisition & Appraisal TX SHRAB	Austin, TX	15	F. Boles
10/6/2014	Preserving Digital Archives [DAS]	Hawaii	35	L. Bishoff
10/6/2014	Digital Curation: Creating an Environment for Success [DAS]	Cambridge, MA	22	P. Condon
10/7/2014	Records Management for Archivists WEBINAR	N/A	48	B. Houston; A. M. Phillipps
10/10/2014	Managing Electronic Records in Archives and Special Collections [DAS]	Hawaii	18	S. Shaw

10/10/2014	Implementing "More Product, Less Process"	Denton, TX	20	D. Meissner
10/17/2014	Digital Repositories [DAS] SNCA	Boone, NC	8	L. Lindberg
10/20/2014	Digital Curation: Creating an Environment for Success [DAS]	Santa Fe, NM	23	H. Tibbo
10/21/2014	Digital Curation Planning & Sustainable Futures [DAS]	Santa Fe, NM	23	H. Tibbo
10/22/2014	Developing Specifications and RFPs for Recordkeeping Systems [DAS]	Santa Fe, NM	20	C. Ghering
10/23/2014	EAD3: What's new? <i>WEBINAR</i>	N/A	55	M. Rush
10/23-24	Arrangement and Description, Part I & II [DAS]	Santa Fe, NM	32	S. Meister
10/24/2014	Archives Overview	Portland, OR	38	A. Ostendarp
10/24/2014	Digital Curation Planning & Sustainable Futures [DAS] CANCELLED	Emporia, KS		P. Condon
10/24/2014	Appraisal of Electronic Records [DAS]	Riverside, CA		M. Myers
10/27/2014	Oral History: From Planning to Preservation	Dallas, TX		F. Calabretta
10/30/2014	Reappraising and Deaccessioning Archival Materials from Start to Finish	E. Lansing, MI		J. Brett
11/4/2014	Archival Content Management Systems [DAS] <i>WEBINAR</i>	N/A		R. Onuf
11/5/2014	Accessioning and Ingest of Electronic Records [DAS] SGA	Athens, GA		E. Perkes
11/5/2014	Preserving Digital Archives [DAS]	Jefferson City, MO		L. Bishoff
11/6-7	Managing Architectural, Design and Construction Records - CANCELLED	Chicago, IL		W. Lowell/T. Nelb
11/7/2014	Copyright Issues for Digital Archives [DAS]	Pittsburgh, PA		J. Dryden
11/7/2014	Digital Archives and Digital Libraries [DAS]	Fairfax, VA		T. Rosko
11/10/2014	Preserving Digital Archives [DAS] ARL	Washington, DC		K. Shepherd
11/11/2014	Appraisal of Electronic Records [DAS] ARL	Washington, DC		M. Myers
11/12/2014	Privacy and Confidentiality Issues in Digital Archives [DAS] ARL	Washington, DC		J. Dryden
11/13/2014	Digital Forensics for Archivists [DAS] ARL	Washington, DC		C. Lee
11/14/2014	Arrangement and Description of Electronic Records Part I [DAS] ARL	Washington, DC		S. Shaw
11/14/2014	Copyright Issues for Digital Archives [DAS]	Malibu, CA		H. Briston
11/18/2014	Preserving Digital Archives [DAS] NYART	New York, NY		K. Shepherd
12/2-3	Arrangement and Description of Electronic Records Part I & II [DAS]	Topeka, KS		C. Prom
12/5/2014	Project Management for Archivists	Ann Arbor, MI		R. Pleva Flynn
2/11-12/2015	Arrangement and Description of Electronic Records, Part I and II [DAS]	Philadelphia, PA		C. Prom
3/10/2015	Digital Curation Planning & Sustainable Futures [DAS]	Los Angeles, CA		N. McGovern
3/13/2015	Managing Electronic Records in Archives and Special Collections [DAS]	Fairfax, VA		S. Shaw
03/30-31/2015	Arrangement and Description of Electronic Records Part I & II [DAS]	Hawaii		C. Prom
4/27/2015	Privacy and Confidentiality Issues in Digital Archives [DAS]	Jefferson City, MO		J. Dryden
5/6/2015	Accessioning and Ingest of Electronic Records [DAS] MAC	Lexington, KY		
5/12/2014	Preserving Digital Archives [DAS] FLA	Miami, FL		K. Shepherd
6/15-16/2015	Preservation and Identification of 20th Century Visual Materials	Jefferson City, MO		J. Waggener