

**Society of American Archivists Foundation  
Board of Directors Meeting  
September 14, 2022  
Virtual Meeting**

**Annual Report of the Nominating Committee  
(Prepared by Dennis Meissner)**

The work of the Nominating Committee (Wilda Logan, Lisa Mangiafico, Dennis Meissner, and Rachel Vagts) during the 2021-2022 cycle was focused on (1) recruiting and recommending new Class B Members, (2) revising and promoting the application process, (3) recruiting and recommending non-Board volunteers to serve on Board committees, and (4) conducting the nominating process for the election of 2022-2023 officers at the 2022 Board meeting.

**1. Recruitment of Class B Members for the 2022-2025 Term**

In keeping with the new recruitment procedures an open call for volunteers to fill five open seats on the SAAF Board was launched in March 2022 with a mid-April application deadline. The call yielded three qualified applications, which committee members each evaluated and preliminarily ranked in early May. The committee met via Zoom on May 5 to discuss the candidates in detail. The meeting produced a consensus decision that all three candidates were fully qualified to serve on the SAAF Board. The three candidates are:

- Natalie Baur, Pratt Institute
- Jessica Chapel, Harvard University
- Carli Lowe, San José State University

All three candidates are SAA members, and all have experience or expertise that suggests they would make valuable additions to the existing complement of Board members. The committee therefore recommended their appointment. The candidates were elected by a vote of SAA Council at their June meeting.

As was the case in the previous year, the committee was disappointed with the small number of qualified applicants. While its promotional efforts certainly exceeded those from the previous year, the committee clearly needs to redouble its efforts in 2023.

The full report recommending the appointments is attached as Appendix A.

**2. Revising and Promoting the Application Process**

Several changes were made to the overall application process, which was pioneered and tested in the course of last year's work.

*Application form revisions.* Felicia made minor changes to several parts of the form to further clarify the information sought. Larger changes included adding text boxes to better capture the experience and the personal motivation of the applicant, as well as adding a conflict of interest sign-off statement. A Consent to Serve statement, which makes clear the baseline performance expectations for SAAF Board members, was also added.

*Promotional efforts.* In an attempt to encourage more applicants, the committee worked with Jackie and Felicia to develop some robust promotional materials. They crafted a more extensive press release to accompany the call for applicants, which also appeared in other SAA forums (*In the Loop*, Twitter, etc.). They also commissioned a small crew of SAA members to produce a podcast explaining and promoting Board service. This effort bogged down and failed to produce the podcast in time for this year's effort. It can be utilized in the 2023 effort. Wilda, in particular, took on the task of identifying and encouraging qualified candidates of color to apply.

### **3. Recruiting Non-Board Committee Volunteers.**

Utilizing an online application form, the committee sought volunteers for non-Board committee assignments. We received thirteen applicants, some of whom volunteered for more than one committee.

For the *NDRFA Grants Committee*, we were seeking two volunteers. There were five applicants and we saw two among them as being most qualified: Janet Carleton and Julie Yamashita. We recommended appointing both applicants to a one-year position as non-member volunteers.

For the *Development Committee*, we were seeking three volunteers. There were only two applicants--Angelique Richardson and Jay Novak--and we agreed that they both merited appointment. We recommended appointing both applicants to a one-year position as non-member volunteers.

For the *Grants Review Committee*, we were seeking only one volunteer. We received nine applicants and out of this large response we gave equal ranking to two: Heather Soyka and Lisa Vallen. After some discussion we agreed that, given the large and growing workload of the committee, they could probably find a way to utilize both of these admirable applicants, and we were reluctant to deny either of them the opportunity to serve. The final decision, of course, will fall to the committee chair.

### **4. Nomination of Board Officers for 2021-2022**

To better facilitate the annual election of officers at what will be a virtual Board meeting, the Nominating Committee conducted a pre-meeting nomination process in June and July with a call for nominations to the Board members. As of August 30, the following nominations had received:

<i>President:</i>	Lisa Mangiafico
<i>Vice-President:</i>	Elizabeth Myers
<i>Executive Committee Member:</i>	Gerrianne Schaad

Officers will be elected at the September 14 meeting of the Foundation Board.

## Society of American Archivists Foundation Board Interim Action

### Nomination of 2022-2025 Class B Members (Submitted by the SAA Foundation Nominating Committee)

#### BACKGROUND

The SAA Foundation is a 501(c)(3) organization whose purposes are exclusively charitable and educational. The sole corporate member of the Foundation is the Society of American Archivists. The Foundation Board comprises:

- **Class A Directors:** The four individuals comprising the SAA executive committee, plus the immediate past president of SAA.
- **Class B Directors:** No fewer than six and no more than eleven individuals not concurrently serving as directors or officers of SAA.

Class B directors are elected by the SAA Council based on a slate developed by the Foundation Board. Class B directors serve staggered three-year terms and may be reelected to an unlimited number of successive terms in office.

Following is a roster of current Board members:

#### **Class A:**

Courtney Chartier	(SAA President, Board Term: 08/21-08/22)
Rachel Vagts	(SAA Immediate Past President, Board Term: 08/21-08/22)
Terry Baxter	(SAA Vice President, Board Term: 07/20-08/21)
Sharmila Bhatia	(SAA Treasurer, Board Term: 08/21-08/24)
Meg Tuomala	(SAA Executive Committee, Board Term: 07/21-08/22)

#### **Class B:<sup>1\*</sup>**

Margery Sly	(SAAF President 2020-2021, Board Term: 2016-2022)
Scott Cline	(Board Term: 2016-2022)
Wilda Logan	(Board Term: 2016-2022)
Lisa Mangiafico	(SAAF Vice President 2021-2022, Board Term: 2020-2023)
Dennis Meissner	(Board Executive Committee, 2021-2022, Board Term: 2014-2023)
Gina Minks	(Board Term: 2016-2023)
Michele Pacifico	(Board Term: 2017-2023)
Robert Clark	(Board Term: 2021-2024)

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<sup>1\*</sup> Term dates have changed over time as the Foundation Board has shifted the dates of its annual meeting.

Elizabeth Joffrion	(Board Term: 2021-2024)
Elizabeth Myers	(Board Term: 2021-2024)
Gerrienne Schaad	(Board Term: 2021-2024)

## DISCUSSION

The 2021-2022 Nominating Committee—Wilda Logan, Lisa Mangiafico, Dennis Meissner (chair), Rachel Vagts—began its work with the Foundation Board at full capacity, but with the terms of three members expiring in August. The three expiring seats are held by:

- Scott Cline (2016-2022)
- Wilda Logan (2016-2022)
- Margery Sly (2016-2022)

In keeping with recruitment procedures that were adopted in January 2021, an open call for volunteers to serve on the SAAF Board was launched on March 11 with an April 24 application deadline. The call yielded three applications, which committee members each evaluated and preliminarily ranked in April. The committee met via Zoom on May 5 to discuss the candidates in detail. The meeting produced a consensus decision that all three candidates were fully qualified to serve on the SAAF Board. The three candidates are:

- Natalie Baur, Pratt Institute
- Jessica Chapel, Harvard University
- Carli Lowe, San Jose State University

All three candidates are SAA members and all possess experience, goals, and expertise that suggest they would make valuable additions to the existing complement of Board members. The committee therefore recommends their appointment.

## RECOMMENDATION

**THAT Natalie Baur, Jessica Chapel, and Carli Lowe be nominated for election by the SAA Council as Class B members of the Foundation Board for appointments from August 2022 to August 2025.**

**Support Statement:** All three candidates named above are well-qualified to serve in the important role of Class B members of the SAA Foundation Board of Directors.

**Fiscal Impact:** None.