

**The Society of American Archivists  
Council Meeting Minutes  
August 24, 2025  
Hybrid Meeting  
10:00 AM – 4:30 PM Pacific Time**

*Agendas and background materials for SAA Council meetings are publicly available via the SAA website at: <http://www2.archivists.org/governance/reports>. Each Council meeting agenda comprises Consent Items, Action Items, Discussion Items, and Reports, and the number/letter in the minutes (e.g., II.A.) corresponds to an item listed on the agenda. The minutes summarize actions taken and the outcomes of discussions. Reports are not summarized in the minutes but provide a wealth of information about the work of appointed and component groups and the staff. To view the reports—and all other background materials—see the SAA website*

President Derek Mosley called the meeting to order at 10:05 AM PDT on August 24, 2025. Present were Vice President Mario Ramirez, Treasurer Denise Rayman, Executive Committee Member Krystal Appiah, Council members: Alison Clemens, Joyce Gabiola, Michelle Ganz, Selena Ortega-Chiolero, Lydia Tang, Eira Tansey, Bryan Whitledge, Jillian Cuellar, and SAA Chief Executive Officer Jacqualine Price Osafo. Other SAA staff members included: Chief Operations Officer, Cherie Newell, Chief of Training & Organizational Development, Rana Hutchinson Salzmann, Assistant Director Foundation Astoria Edwards, Assistant Director, Governance Jill Burgos, Assistant Director of Publications, Savanah Tiffany. Also present, SAA Foundation, President, Lisa Mangiafico, SAA Foundation VP, Carli Lowe, SAA Corporate Counsel, Jeremy Lewin.

Guests: Adele Frank, Gayle O'Hara, Karen Gracy, Sarah Buchanan, Zachary Tumlin, Diana Marsh, Kelley Hummingbird, Katy S, Brenda Gunn, Angel Diaz, Brittany Newberry, and Teresa Mora

## **I. COUNCIL BUSINESS**

## A. Adoption of the Agenda

President Mosley introduced the agenda with a change proposed by a Council member. The Council agreed to add an item to the Discussion portion of the agenda. (Agenda items are presented in these minutes based on the original sequencing to minimize confusion.)

**(MOTION 1)** To adopt the agenda with the additional discussion item.

## Move

## Second

**Vote: APPROVED (Unanimous)**

47 **B. Status of Council To-Do List**

48  
49 Council members briefly reviewed and provided updates on the status of actions listed  
50 in this internal working document.

51 **C. Declare Conflicts of Interest**

52  
53 SAA CEO Price Osafo asked SAA Council members to disclose any conflicts of interest.  
54 Several Council members declared conflicts.

55 **D. Meeting Management**

56  
57 The SAA Council reviewed meeting management protocols, including adhering to  
58 Roberts' Rules of Order and managing speaking orders, especially for virtual participants.

59 **II. CONSENT AGENDA**

60 The following items were adopted by consent (**MOTION 2**)

61 **Move**

62 **Second**

63 **Vote: APPROVED**

64 **A. Ratify the February Council meeting minutes. ([0825-II-A-FebMin](#))**

65 THAT the February 2025 Council meeting minutes, as drafted, be ratified.

66 Following this meeting, the February 2025 meeting minutes were made available on the  
67 SAA website at [0825-II-A-FebMin](#))

68 **B. Approve the May Council meeting minutes. ([0825-II-B-MayMin](#))**

69 THAT the May 2025 Council meeting minutes, as drafted, be approved.

70 Following this meeting, the May 2025 meeting minutes were made available on the SAA  
71 website at: [\(0825-II-B-MayMin](#))

72 **C. Ratify Council Interim Actions ([0825-II-C-CouncilInterim](#))**

73 **THAT the following interim actions taken by the Council between May 15, 2025, to  
74 August 23, 2025, be ratified**

75 – THAT SAA Council approves the reappointment of Carli Lowe, Elected Director  
76 of the Foundation Board of Directors term from August 2025 to August  
77 2028. Motion, Second, APPROVED

93     – THAT SAA Council approves the appointment of Silvan Elliot Maxwell, Elected  
94     Director of the Foundation Board of Directors, for a term from August 2025 to  
95     August 2028. Motion, Second, APPROVED  
96  
97     – THAT SAA Council approves the appointment of Angela Fritz, Elected Director of  
98     the Foundation Board of Directors, for a term from August 2025 to August 2028.  
99

100 **D. Ratify Executive Committee Interim Actions (0525-II-B-ExecComInterim)**

101 **THAT the following interim actions taken by the SAA Executive Committee  
102 between May 21, 2025, and August 23, 2025, be ratified.**

103 SAA Executive Committee approved the statement from the SAA Statement Working  
104 Group in favor of robust appropriations for the NHPRC, a critical resource for archives.  
105 Motion, Second, APPROVED

106 The SAA Executive Committee approved the SAA Statements Working Group  
107 statement in support of NARA. "SAA urges members to contact their senators and  
108 representatives in support of the National Archives, the services they provide, and the  
109 records they steward. Motion, Second APPROVED

110 The SAA Executive Committee voted to endorse the Opposition to bill H.R.4072, the  
111 "*Protecting and Enhancing Public Access to Codes Act*" (*Pro Codes Act* Motion,  
112 Second, APPROVED

113 The SAA Executive committee approved three nominations to the Secretary of State for  
114 service on the Advisory Committee on Historical Diplomatic Documentation (HAC):  
115 Motion, Second, APPROVED

116 The SAA Executive Committee approved other nominations to the Secretary of State for  
117 service on the Advisory Committee on Historical Diplomatic Documentation (HAC):  
118 Motion, Second,

119  
120 The SAA Executive Committee voted to decline a financial/sponsorship /partnership  
121 with the National Museum of American Religion. Motion, Second, APPROVED  
122

123 **III. Closed Executive Session**

124 **Executive Session**

125 **(MOTION 3) The Council moved into an Executive Session.**

126  
127 **Move**  
128 **Second,**  
129 **Vote: APPROVED (Unanimous)**

130  
131 The Council reviewed and approved the dues model.  
132  
133

134  
135 **(MOTION 4) To approve the dues model that includes the eight salary bands as**  
136 **submitted in the presentation by SAA Treasurer, Rayman and SAA staff.**

137  
138 **Move**  
139 **Second**  
140 **Vote : APPROVED**

141  
142 The Council discussed and approved the start date for the new dues model, effective  
143 January 1, 2026.

144  
145 **(MOTION 5) To start the new dues model as of January 1, 2026.**

146  
147 **Move**  
148 **Second**  
149 **Vote: APPROVED**

150  
151 The Council reviewed and approved the FY26 Budget.

152  
153 **(MOTION 6) To approve the budget with the SAA Finance Committee**  
154 **recommendations**

155  
156 **Move**  
157 **Second**  
158 **Vote: APPROVED**

159  
160 The Council reviewed and approved the Native American Archives Section's funding  
161 request clarification.

162  
163 **(MOTION 7) That the NAA Section funding previously approved by the Council be**  
164 **judged on a dollar basis and not on a per person basis.**

165  
166 **Move**  
167 **Second**  
168 **Vote: APPROVED**

169  
170  
171 **(MOTION 8) To move out of Executive Session,**

172  
173 **Move**  
174 **Second**  
175 **Vote: APPROVED (Unanimous)**

176  
177 **IV. DISCUSSION ITEMS**

178

179 A. Membership Funding and Pathways for Diverse Archives Workers Task Force (0825-  
180 IV-A-MFPDA)

181  
182 The Council discussed the future of the Membership Funding and Pathways for Diverse  
183 Archives Task Force which was created in 2022 and voted to disband it.

184  
185 **(MOTION 9)** That the Membership Funding and Pathways for Diverse Archives be  
186 disbanded.

187 **Move**

188 **Second**

189 **Vote: APPROVED**

190 B. Nominating Committee charge (0825-IV-B-NomCom)

191  
192 The Council discussed and approved the SAA Nominating Committee's Standing Rules  
193 updates, to suspend the current diversity statement for one year, the ongoing use of the  
194 candidate assessment matrix, the continuation of voter engagement efforts, and the  
195 committee's contingency planning for alternative candidates.

196  
197 **(MOTION 10)** To approve the SAA Nominating Committee's form changes and  
198 updated language to approve the standing rules, reinforcing committee autonomy, to  
199 suspend the diversity statement for one year for collaborative review, approve ongoing  
200 use of the candidate assessment matrix, support voter engagement efforts via sessions,  
201 town halls, and support contingency planning for alternate candidates.

202 **Move**

203 **Second**

204 **Vote: APPROVED (Unanimous)**

205 C. Other Discussion Items by Council Members

206  
207 Other discussion items included the closure of the Iowa City Research Center, and the  
208 Executive Committee's Interim Actions.

209  
210 **(MOTION 11)** To Ratify the Executive Committee's Interim Actions.

211 **Move**

212 **Second**

213 **Vote: APPROVED (Unanimous)**

214  
215 **V. ACTION ITEMS**

216  
217 A.1. Standards Committee: (0825-V-A-1-Standards)

218  
219  
220  
221  
222

223 The Council reviewed and approved adopting the revisions of the Standards Committee  
224 assignment of responsibility for maintenance of the *Best Practices for Volunteers in*  
225 *Archives* to the SAA Archives Management Section ([0825-V-A-1-Standards](#))

226  
227 (**MOTION 12**)  
228

229 **To approve the assignment of the responsibility for the maintenance of the best**  
230 **practices for volunteers and archives to the archives management section of**  
231 **SAA.**

232  
233 **Move**  
234 **Second**  
235 **Vote: APPROVED. (Unanimous)**

237 A.2. Standards Committee: ([0825-V-A-2-Standards](#))  
238

239 The Council reviewed and approved the Standards Committee's request to approve the  
240 *Principles in Indigenous Archival Repatriation (PINAR)* as an SAA standard.

241

242 (**MOTION 13**) **To approve the principles in indigenous archival repatriation as an**  
243 **SAA standard, that maintenance of the standard** is to be assigned to the archival  
244 repatriation committee, with the next revision due in 2030.

245  
246 **Move**  
247 **Second**  
248 **Vote: APPROVED (Unanimous)**

250 A.3. Standards Committees ([0825-V-A-3-Standards](#))  
251

252 The Council reviewed the Standards Committee's revision of the Archival Continuing  
253 Education Guidelines but sent the item back to the committee to resubmit the item with  
254 the changes tracked.

255  
256 A.4. Standards Committee ([0825-V-A-4-Standards](#))  
257

258 The Council reviewed the Standards Committee's revision of the Best Practices for  
259 Internships as a Component of Archival Education but sent the item back to the  
260 Committee to resubmit the document as an interim action with the changes tracked.

261  
263 A.5. Standards Committee: ([0825-V-A-5-Standards](#))  
264

266 The Council reviewed the TS-AFG subcommittee's request that SAA Council adopt the

267 following the TS-AFG FG charge. The Council sent it back to the subcommittee,  
268 requesting a version with tracked changes available.

269

270 **B. The Committee on Ethics and Professional Conduct (0825-V-B-Ethics)**

271

272 The Council reviewed the CEPC's Code of Ethics and Core Values

273

274 **C. Section Health Assessment Working Group (0825-V-C-SHAWG)**

275

276 The Council reviewed and approved the SHAWG recommendations to pause further  
277 section transitions unless requested by the section itself through the fall of 2026.

278

279 **(MOTION 14) That SAA pauses additional section transitions, mergers, and**  
280 **sunsetting sections, unless initiated at the request of a section leadership**  
281 **through fall 2026 and requirements for sections until fall 2026: to hold an annual**  
282 **business meeting, to submit an annual report, to maintain the section's standing**  
283 **rules, making updates as needed, and to be responsive to Council.**

284

285 **Move**

286 **Second**

287 **Vote: APPROVED (Unanimous)**

288

289 Point of clarification, as part of the section's minimum standards, "Every section will  
290 have a chair and a vice-chair/chair-elect (or senior and junior co-chairs) and a minimum  
291 of two steering committee members chosen by election."

292

293 **(MOTION 15) AMENDMENT TO MOTION 14 That the sections must work with their**  
294 **Council liaisons to simplify, clarify, and shorten the section's standing rules.**

295

296 **Move**

297 **Second**

298 **Vote: APPROVED (Unanimous)**

299

300 **VI. REPORTS**

301

302 Reports are discussed by the Council only as needed and are not summarized in the  
303 minutes (except the Executive Committee report, which details interim actions of the  
304 Executive Committee). They do, however, provide a wealth of information about the work  
305 of appointed and component groups and the staff. To view the reports—and all other  
306 background materials, please click on the [agenda](#) to review.

307

308 Please note that if there is only an oral report offered, highlights from those reports may  
309 be provided below.

310

311 **A. AM250 Working Group (0825-VI-A-US250)**

312 B. President's Report (0826-VI-B-Prez)  
313 C. Vice President's Report No updates provided.

314  
315 **D. SAA Staff**

316  
317 1. The Chief Executive Officer provided updates about the following:  
318 a. the SAA staff.  
319 b. that the CORDA convening in May was successful, but CORDA may  
320 need to reconvene to complete this project  
321 c. the Annual meeting attendance.  
322 2. Operations (0825-VI-D-Ops)  
323 3. Education (0825-VI-D-3-Education)  
324 4. Publications (0825-VI-D-4-Pubs)

325  
326 **E. SAA Foundation President**

327  
328 The SAA Foundation President gave an update about the Foundation's fundraising  
329 activities at the annual meeting including:

330 i. Trivia Night:  
331 ii. Professional headshots  
332 iii. New reception event  
333 iv. Silent auction

334  
335 F. Publications Editor (0825-VI-F-PubsEdit)  
336 G. American Archives Editor  
337 H. Other Reports from Council members

338  
339 **VII. COUNCIL BUSINESS**

340  
341 A. Meeting Deliverables  
342 B. New Strategic Plan Deliverables  
343 C. Talking Points

344  
345 **VIII. ADJOURNMENT**

346  
347 **(MOTION 16) The Council voted to adjourn the meeting.**

348  
349 **Move**  
350 **Second**  
351 **Vote: APPROVED (Unanimous)**