

**Society of American Archivists Foundation
Board of Directors Meeting
August 10, 2021
Virtual Meeting**

**Consent Agenda: Ratify Board Interim Actions
(Prepared by Governance Manager Felicia Owens)**

BACKGROUND

Current parliamentary policy agrees on validating board decisions made remotely, and ratifying the Foundation Board's online and conference-call decisions via the Consent Agenda does not conflict with any existing Foundation policy.

DISCUSSION

Given the Board's use of an e-mail discussion list to function as a group and make decisions remotely, approving interim Board actions via the Consent Agenda contributes to streamlining the group's work and improves access to the interim decisions of the Foundation's decision-makers.

RECOMMENDATION

THAT the following interim actions taken by the Foundation Board between June 6, 2021, and June 9, 2021, be ratified:

- Approved the [minutes](#) of the April 20, 2021, Board meeting. (June 6, 2021)
- Approved a recommendation from the Nominating Committee that the following individuals be put forward to the SAA Council for election to serve as a Class B members of the Foundation Board: Robert Clark, Elizabeth Joffrion, Elizabeth Myers, and Gerrienne Schaad for three-year terms; and Gina Minks for re-election for a two-year term. (Appendix) (June 9, 2021)

**Society of American Archivists Foundation
Board Interim Action
May 2021**

**Nomination of 2021-2024 Class B Members
(Submitted by the SAA Foundation Nominating Committee)**

BACKGROUND

The SAA Foundation is a 501(c)(3) organization whose purposes are exclusively charitable and educational. The sole corporate member of the Foundation is the Society of American Archivists. The Foundation Board comprises:

- **Class A Directors:** The four individuals comprising the SAA executive committee, plus the immediate past president of SAA.
- **Class B Directors:** No fewer than six and no more than eleven individuals not concurrently serving as directors or officers of SAA.

Class B directors are elected by the SAA Council based on a slate developed by the Foundation Board. Class B directors serve staggered three-year terms and may be reelected to an unlimited number of successive terms in office.

Following is a roster of current Board members:

Class A:

Rachel Vagts	(SAA President, Board Term: 08/19-08/22)
Meredith Evans	(SAA Immediate Past Pres, Board Term: 08/17-08/21)
Courtney Chartier	(SAA Vice President, Board Term: 08/20-08/23)
Amy Fitch	(SAA Treasurer, Board Term: 08/18-08/21)
Melissa Gonzales	(SAA Executive Committee, Board Term: 08/20-08/21)

Class B:*

Margery Sly	(SAAF President 2020-2021, Board Term: 2016-2022)
Sharmila Bhatia	(SAAF Vice President 2020-2021, Board Term: 2017-2023)
Scott Cline	(Board Term: 2016-2022)
Fynnette Eaton	(Board Term: 2012-2021)
Wilda Logan	(Board Term: 2016-2022)
Lisa Mangiafico	(Board Term: 2020-2023)

* Term dates have changed over time as the Foundation Board has shifted the dates of its annual meeting.

Dennis Meissner	(Board Term: 2014-2023)
Gina Minks	(Board Term: 2016-2021)
Michele Pacifico	(Board Term: 2017-2023)
Angelique Richardson	(Board Term: 2018-2021)
JoyEllen Williams	(Board Term: 2018-2021)

DISCUSSION

The 2020-21 Nominating Committee—Meredith Evans, Wilda Logan, Lisa Mangiafico, Dennis Meissner (chair)—began its work with the Foundation Board at full capacity, but with the terms of five members expiring in August. The five expiring seats are held by:

- Sharmila Bhatia (2017-2023; elected SAA Treasurer for 2021-2024)
- Fynnette Eaton (2012-2021)
- Gina Minks (2016-2021)
- Angelique Richardson (2018-2021)
- JoyEllen Williams (2018-2021)

In keeping with the new recruitment procedures that were finalized in January, an open call for volunteers to serve on the SAAF Board was launched in February with an April 15 application deadline. The call yielded seven applications, which committee members each evaluated and preliminarily ranked in April. The committee met via Zoom on May 3 to discuss the candidates in detail. The meeting produced a consensus decision that five of the seven candidates were fully qualified to serve on the SAAF Board. The five candidates are:

- Robert Clark, Rockefeller Archive Center
- Elizabeth Joffrion, Western Washington University
- Gina Minks, Consultant and sitting Board member
- Elizabeth Myers, Smith College
- Gerrienne Schaad, Florida Southern College

All five candidates are SAA members and all have experience or expertise that suggests they would make valuable additions to the existing complement of Board members. The committee therefore recommends their appointment.

It should be noted that, while four of the available Board seats are for full three-year terms, the fifth seat would fill a shorter two-year position that is created by the pending resignation of Sharmila Bhatia who will move to a Class A seat in August. After some discussion, the Nominating Committee recommends that Clark, Joffrion, Myers, and Schaad each be appointed to three-year Class B terms on the SAAF Board, and that Minks, who has already completed several years of Board service, be appointed to fill the two-year position.

Information from each volunteer's application form, as well as the curriculum vitae of each candidate, are appended to this document. [These documents were shared confidentially with the Board.]

RECOMMENDATION

THAT Robert Clark be nominated for election by the SAA Council as a Class B member of the Foundation Board, for an appointment from August 2021 to August 2024;

THAT Elizabeth Joffrion be nominated for election by the SAA Council as a Class B member of the Foundation Board, for an appointment from August 2021 to August 2024;

THAT Elizabeth Myers be nominated for election by the SAA Council as a Class B member of the Foundation Board, for an appointment from August 2021 to August 2024;

THAT Gerrienne Schaad be nominated for election by the SAA Council as a Class B member of the Foundation Board, for an appointment from August 2021 to August 2024; and

THAT Gina Minks be nominated for election by the SAA Council as a Class B member of the Foundation Board, for an appointment from August 2021 to August 2023;

Support Statement: All five candidates named above are well-qualified to serve in the important role of Class B members of the SAA Foundation Board of Directors.

Fiscal Impact: None.