

**Society of American Archivists
Council Meeting
August 3, 2020
Virtual Meeting**

**Staff Report: Education
(Prepared by Rana Salzmann)**

(Online) Education by the Numbers (April – June 2020)

In the wake of the COVID-19 pandemic, we have shifted to an all-online education model, using Zoom and Adobe Connect platforms for full-day courses as well as short, topical webcasts.

Webcasts

	April	May	June
Paid content	253	256	143
Free content	501	357	217
TOTALS	754	613	360

Online Courses Via Zoom

Date	Course	Enrollment
4/2/2020	Email Archiving	33
4/20/2020	Appraisal of Digital Records	36
4/21/2020	Email Archiving	35
4/30/2020	DACS	22
5/15/2020	Introduction to XML	40
5/21/2020	Preserving Digital Archives	40
5/22/2020	Email Archiving	40
5/28/2020	Copyright in Digital Archives	40
6/11/2020	Technology Management for Archivists (pilot, Management Track)	17
6/16/20	Privacy and Confidentiality in Digital Archives	42
6/29/2020	Introduction to PREMIS	39
TOTALS	<i>Ten courses converted to online</i>	384 attendees

Crisis Resources

We developed three free offerings between March and June, speaking to the needs of archivists managing their repositories and careers in unprecedented times.

- March 30, 2020: Suddenly Working From Home: Best Practices for Team Management in a Crisis

- May 6, 2020: Financial Planning in Uncertain Times
- June 10, 2020: Managing Your Career in a Crisis

Management Track

Even amidst the pandemic, we completed a “soft launch” of several offerings in the new Management Track. Development of the track will continue into FY21, thanks to funding from NHPRC and the SAA Foundation.

- April 28, 2020: Salary Negotiation 101
- May 19, 2020: Managing Teams in the Archives Using the Tilmor Process
- June 11-12, 2020: Technology Management for Archivists
- June 22, 2020: Navigating Workplace Conflict

Course	Live Attendees	On-demand Purchases
Suddenly Working From Home: Best Practices for Team Management in a Crisis	100	173
Financial Planning in Uncertain Times	76	30
Managing Your Career in a Crisis	100	22
Salary Negotiation 101	143	67
Technology Management for Archivists	17	N/A (not for sale as on-demand)
Managing Teams in the Archives Using the Tilmor Process	28	0
Navigating Workplace Conflict	16	0

Committee on Education Update

- Assisting with plans for upcoming Virtual DEI Unconference for Archives Managers (part of the SAAF-funded DEI Next Steps project). Mark Puente, formerly of ARL, will facilitate October event.
- August meeting (online, open to the public) may focus on online teaching best practices/knowledge exchange for Education instructors, as we build capacity for more online education options.
- Convened a work group to examine the two existing RIM courses (webcast and in-person course) and advise regarding way forward in this content area.
- Liaison working with Helen Wong Smith on updates to free Cultural Diversity Competency course (expected in Fall 2020).

DAS Subcommittee Update

- Currently recruiting via an open call for three volunteers to serve on the subcommittee. Two new positions were added by the Council in May 2020; third position to be filled is a mid-term vacancy.
- 41 people took the DAS Comprehensive Exam in May; 37 passed.
- Subcommittee members working with course instructors to add new exam questions to the test bank on the recommendation of our DAS Exam Managers. A new version of the DAS Comprehensive Exam will launch in September for the next cycle.

Graduate Archival Education (GAE) Subcommittee Update (Report from Jane Zhang, Chair)

- GAES does not plan to meet until summer ends. Edward Benoit will be GAE chair then.
- GAE will add 17 programs to the Directory of Archival Education in July.
- GAE (Edward Benoit, Jane Zhang, Ashley Todd-Diaz) presented a listening session at this year's Virtual Archival Education and Research Initiative (AERI) on Thursday, July 9, to collect thoughts and feedback on revising SAA's Guidelines for a Graduate Program in Archival Studies (GPAS). 20+ people attended the session.