

**Society of American Archivists Foundation
Board of Directors Meeting
Thursday, August 13, 2020
11:00 am – 12:30 pm CDT**

Written background report for discussion and possible action.

* Written report, with discussion and clarification only as needed.

*** PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING***

THURSDAY, AUGUST 13 Zoom Link Provided			
I.	BOARD BUSINESS		
	A. Adoption of the Agenda (0820-SAAF-I-A-Agenda) #		Sly
	B. Acknowledge Retiring and Incoming Board Members		Sly
	C. Reference: 1. August 2, 2019, Board Minutes (Approved Sept 12, 2019) 2. SAA Foundation Bylaws		Sly
	D. Consent Agenda: Board Interim Actions (0820-SAAF-I-D-BoardInterimActions) #		Sly
II.	ACTION		
	A. Proposed FY 2021 Budget (0820-SAAF-II-A-FY21Budget) #		Fitch/Carlson
	B. Election of Officers (0820-SAAF-II-B-ElectOfficers) #		Meissner
	C. Committee Assignments (0820-SAAF-II-C-CommAssign) # 1. Development Committee 2. Finance Committee 3. Grant Review Committee 4. Nominating Committee 5. Travel Award Committee		Sly
	D. Other Action Items from Board Members		Sly
III.	DISCUSSION		

	A. Proposal to Form a Communications Committee (0820-III-A-CommunComm) #	Williams/ Richardson
	B. Reevaluation of the Board Recruitment Process (0820-III-B-BoardRecruit) #	Williams/ Richardson
	C. Other Discussion Items from Board Members	Sly
	D. Executive Session (as needed)	Sly
IV.	REPORTS	
	A. President (0820-SAAF-IV-A-Prez) *	Sly
	B. Vice President / Development Committee (0820-SAAF-IV-B-VP) *	Sly
	C. Treasurer: FY20 Financials (0820-SAAF-IV-C-FinRevFY20) * [June preliminary close]	Fitch / Carlson
	D. Executive Director (0820-SAAF-IV-D-ExecDir) *	Beaumont
	E. FY 2020 Donation Report Gifts by Fund and Class (0820-SAAF-IV-E-GiftsbyFundClass) *	Sly / Carlson
	F. Grant Review Committee (0820-SAAF-IV-F-GrantRevComm) *	Sly
	G. Nominating Committee (0820-SAAF-IV-G-NomComm) *	Meissner
	H. Interim and Final Grant Reports, 2019 Cycle (Compiled) (0820-IV-H-2019GrantReports-Compiled) *	Beaumont
I.	BOARD BUSINESS (Continued)	
	E. 2020-2021 Conflict-of-Interest Form (0820-SAAF-I-E-COIForm) #	Beaumont
	F. Date of Next Board Meeting	Owens
	G. Adjournment	Sly