

**Society of American Archivists  
Council Meeting  
August 3, 2020  
Virtual Meeting**

**SAA Foundation Board  
Nomination of 2020-2023 Class B Member  
(Submitted by the SAA Foundation Board)**

**BACKGROUND**

The SAA Foundation is a 501(c)(3) organization whose purposes are exclusively charitable and educational. The sole corporate member of the Foundation is the Society of American Archivists. The Foundation Board comprises:

- ***Class A Directors:*** The four individuals comprising the SAA executive committee, plus the immediate past president of SAA.
- ***Class B Directors:*** No fewer than six and no more than eleven individuals not concurrently serving as directors or officers of SAA.

Class B directors are elected by the SAA Council based on a slate developed by the Foundation Board. Class B directors serve staggered three-year terms and may be reelected to an unlimited number of successive terms in office.

Following is a roster of current Board members:

***Class A:***

Meredith Evans	(SAA President, Board Term: 08/18-08/20)
Tanya Zanish-Belcher	(SAA Immediate Past Pres, Board Term: 08/18-08/20)
Rachel Vagts	(SAA Vice President, Board Term: 07/19-08/20)
Amy Fitch	(SAA Treasurer, Board Term: 08/18-08/21)
Audra Eagle Yun	(SAA Executive Committee, Board Term: 07/19-08/20)

***Class B:\****

Scott Cline	(SAAF President 2016-2020, Board Term: 2016-2022)
Margery Sly	(SAAF Vice President 2017-2020, Board Term: 2016-2022)
Sharmila Bhatia	(Board Term: 2017-2020)
Fynnette Eaton	(Board Term: 2012-2021)
Wilda Logan	(Board Term: 2016-2022)

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\* Term dates have changed over time as the Foundation Board has shifted the dates of its annual meeting.

Waverly Lowell	(Board Term: 2014-2020)
Dennis Meissner	(Board Term: 2014-2020)
Gina Minks	(Board Term: 2016-2021)
Michele Pacifico	(Board Term: 2017-2020)
Angelique Richardson	(Board Term: 2018-2021)
JoyEllen Williams	(Board Term: 2018-2021)

## **DISCUSSION**

The 2019-2020 Foundation Nominating Committee—Wilda Logan, Dennis Meissner (chair), and Rachel Vagts—began its work in spring 2020 with the Foundation Board at full capacity, but with the terms of four members expiring in August. The four expiring seats are held by:

- Sharmila Bhatia (2017-2020)
- Waverly Lowell (2014-2020)
- Dennis Meissner (2014-2020)
- Michele Pacifico (2017-2020)

The committee determined that three sitting Board members with expiring terms—Bhatia, Meissner, and Pacifico—would be willing and able to be appointed to an additional term, which would run through August 2023. With Waverly Lowell not desiring reappointment, the committee, after some considerable discussion, determined that it would recommend extending the appointments of Bhatia, Meissner, and Pacifico and nominating one new member to fill the remaining expiring seat.

Two potential new members have been under informal consideration for the past year and have indicated enthusiasm to serve: Lisa Mangiafico (Senior Director of Information Services, Soroptimist International of the Americas) and Donna McCrea (Head of Archives and Special Collections / Professor, University of Montana, Missoula). Both offer skills, experience, and proven dedication to SAA that would benefit the board.

The committee agreed to approach Mangiafico first, and she expressed her willingness and ability to serve on the Board for a three-year term. Mangiafico's statement of interest appears here:

During my time on the SAA Council, ensuring the sustainability of funding for new initiatives for the Society, as well as existing initiatives, was an area I viewed as of the utmost importance to the Society as a whole, and our members in particular. The year I served on the SAAF Board as a member of the SAA Executive Committee was personally satisfying, as I served on the review committee for the new SAAF grants program and helped revise the original processes based on that experience. Then, as now, I view this initiative as particularly important to help raise the profile of the Society and the Foundation as a funder of important research in our field, by Society members particularly, that might be overlooked by larger funders.

Because I work for a membership organization that is also a 501(c)(3) charity, I am well-acquainted with the fundraising requirements of Board membership; I have consistently contributed personal funds, and have secured funding from a private foundation, The John

Blom Foundation, for SAAF. I have had some baseline training in fund development through my employer and alumni advisory boards. I have seen first-hand the successes and difficulties in building corporate and major gift programs. I understand that the heart of all fundraising is building relationships (stewardship) that will ultimately make “the ask” easier and more successful.

I have a long commitment of service in archival organizations and would be honored to continue that service as a member of the SAAF board in support of the Society, our members, and our profession.

Mangiafico’s curriculum vitae is appended.

The Board, per the Nominating Committee’s recommendation, agreed to recommend that Lisa Mangiafico be nominated for election by the SAA Council to serve as a Class B member of the SAA Foundation Board of Directors.

### **RECOMMENDATION**

**THAT Lisa Mangiafico be elected by the SAA Council as a Class B member of the Foundation Board, for an appointment from August 2020 to August 2023.**

**Support Statement:** Lisa Mangiafico is well-qualified to serve in the important role of Class B member of the SAA Foundation Board of Directors.

**Fiscal Impact:** None.

### **Lisa Mangiafico**

Cherry Hill, NJ

(Work) 215-893-9000 x107; (Mobile) 609-605-4142

Email: lisa@soroptimist.org; LCMangiafico@gmail.com

### **WORK EXPERIENCE**

#### **Soroptimist International of the Americas, Inc. 1993 - Present**

Philadelphia, PA

Senior Director of Information Services

Began employment in 1993 as Records/Archives Manager to establish institutional archives and records management program in anticipation of 75<sup>th</sup> anniversary; received steady promotions and additional non-archival duties through to promotion to Senior Director in 2005. Currently preparing for the 100<sup>th</sup> anniversary, serving as the Soroptimist International of the Americas representative on the Soroptimist International 100<sup>th</sup> Anniversary Committee.

#### Executive administration duties:

- Fully participate in board/executive staff design and evaluation of organization's strategic plan, operational budgets and work plans.
- Attend and present at organization board meetings and leadership development conferences; staff liaison to the Laws and Resolutions Committee.
- Provide primary Parliamentary and governance oversight/planning for SIA board; oversee organization elections for all federation-level offices, and approval of laws and resolutions.
- Manage on-site registration at biennial conventions and oversee meeting credentials.
- Supervise the Membership Services and IT units (4.25 FTE)
- Provide key club support for compliance with IRS 501(c)(3) group exemption.
- Provide primary executive support for organization's trade and service mark protections and related licensing of registered marks.
- Develop and update office-wide disaster preparedness/recovery plans.
- Participate Develop

#### Archival duties:

- Manage all inventory, appraisal, processing, preservation and reference services.
- Develop and manage collection finding aids, mission statement, collection development policy, annual department operating and preservation budgets, brochures, user forms.
- Develop and assure compliance for records retention policies, procedures and schedules.
- Identify potential Soroptimist manuscript collections and donors; initiate contact, follow-up, and deed of gift negotiation.
- Established Friends of the Archives group with an initial \$50,000 fundraiser, oral history program, and visiting researcher grant program.
- Established digital reformatting program, beginning with organization's "historic" member magazines from 1930-1996.
- Prepare written organization histories, including 75th anniversary commemorative book and 100<sup>th</sup> anniversary documents.
- Present records preservation and women's history workshops to members.
- Serve as organization's curator, and lead docent for our c. 1904 headquarters building.

### **General Federation of Women's Clubs 1989 - 1993**

Washington, DC

Women's History and Resource Center Coordinator

Began employment as WHRC Assistant, responsible for processing the archival records of the 100-year old organization, funded by a National Historical Publications and Records Commission grant. Under direction of the Director, Women's History and Resource Center (WHRC), processed 600 linear feet of archival records, including appraisal, sorting, sampling, and preservation. Maintained records database; prepared and produced collection finding aid. Monitored environmental control of archives area. Handled internal and external reference research; special writing assignments as requested. Provided visiting scholars with reference research strategy assistance. Assisted in WHRC library with inter-library loan and card catalog functions; supervision of interns. Acted as docent for historic headquarters building. Participated on staff committees overseeing headquarters computer development.

### **OTHER EXPERIENCE**

#### **CAPES Consultant 1998 - present**

Mid-Atlantic Regional Archives Conference New Jersey Caucus

Affiliated with the New Jersey caucus of the Mid-Atlantic Region Archives Conference (MARAC), the Caucus Archival Preservation Evaluation Service (CAPES) provides operational surveys, and conservation and arrangement workshops to New Jersey public libraries, historical societies, and other non-profit archival repositories with no professional archival staff, as approved by the New Jersey Historical Commission. Have provided more than 30 operational surveys (one day on-site, followed by an extensive CAPES template report covering fundamental issues such as collection policies and funding, preservation/environmental conditions, and arrangement and description with recommendations to bring that repository to good, better or best practice standards).

#### **Information Processor 1988 - 1989**

University of Massachusetts-Amherst Tower Library Technical Services Department

Assisted in the maintenance of a hard-copy card catalog in main academic research library.

**National Historical Publications and Records Commission, SHRAB Peer Grant Reviewer 2006-2017**

**New Jersey Division of Archives and Records Management PARIS (Public Archives and Records Infrastructure Support) Grants Reviewer 2005 – 2009**

### **EDUCATION**

Rutgers, The State University of New Jersey

New Brunswick, New Jersey

School of Communications, Information and Library Studies

Master of Library and Information Science

University of Massachusetts

Amherst, Massachusetts

Master of Arts in History

James Madison University  
Harrisonburg, Virginia  
Bachelor of Arts in History  
Magna cum laude; degree awarded with Distinction in History

## **PROFESSIONAL AFFILIATIONS**

### **Society of American Archivists**

Member of Council 2013-2016  
Executive Committee 2015-2016  
Society of American Archivists Foundation Board Member 2015-2016

### **Mid-Atlantic Regional Archives Conference**

Distinguished Service Award 2013  
Chair 2003 - 2005  
Steering Committee Member-at-large 2001 - 2003  
Chair, Ad Hoc Committee on MARAC Bylaws Revision 2014-2015  
Chair, Distinguished Service Award Committee 2005 - 2007  
Chair, Development Committee 2005 – 2006  
Chair, Membership Development Committee 1998 - 2002  
Co-Chair, Conference Local Arrangements Committee Spring 2001; Spring 2007  
Finance Committee 2010 - 2014  
Ad Hoc Committee on Development 2000 - 2002  
Conference Local Arrangements Committee Fall 2000  
Ad Hoc Committee on Administrator Contractual Evaluation 1999 - 2003  
Conference Program Committee Spring 1997, Fall 2007  
Membership Development Committee 1996 - 1998

### **Delaware Valley Archivists Group**

### **American Society of Association Executives**

## **APPOINTMENTS**

New Jersey State Historical Records Advisory Board 2004 - 2018  
James Madison University College of Liberal Arts Alumni Advisory Board 2009 – 2018  
Vice President 2010 - 2012  
Cherry Hill Historical Commission 1998 - present  
Cherry Hill 50<sup>th</sup> Anniversary Citizens Advisory Committee 2010 - 2012

## **PUBLICATIONS**

*Dictionary of Virginia Biography*, contributor  
*Encyclopedia of New York State*, contributor  
*Guide to the Archives of the General Federation of Women's Clubs*, co-author  
*GFWC Centennial Gift to the Nation/World*, compiler  
*Soroptimist International of the Americas: Serving Communities for Seventy-five Years*, co-author  
*Best for Women (formerly The Soroptimist of the Americas)*, regular contributor

*Cherry Hill: A Brief History*, co-author, published by History Press

### **CONTINUING EDUCATION (Archives and Records Management)**

Archives Leadership Institute, July 2011

Copyright: The Archivist and the Law, May 2007

Encoded Archival Description, May 2006

MARC According to DACS, August 2005

Digitization for Cultural Heritage Professionals, University of North Carolina-Chapel Hill, March 2002

Database Development for Archivists, May 2000

Preservation Enclosures for Archival Collections, November 1995

Creating an Oral History Program, April 1995

### **WORKSHOPS/PRESENTATIONS/CONFERENCE SESSIONS (Archives and Records Management)**

“Documenting Social Change: Lessons Learned from the Women’s March” session chair

Fall 2017 MARAC Conference, Buffalo, NY

“Lean In: Archival Management and the Gender Dynamics of Leadership”, panelist

2014 Society of American Archivists Conference, Washington, DC

“Internal Advocacy for Your Archives” session moderator

Fall 2010 MARAC Conference, Harrisburg, PA

“Life in the CAPES Trenches”

Fall 2009 MARAC Conference, Jersey City, NJ

“MARAC at 35—Voices from the Past, Present, and Future” panelist

Spring 2008 MARAC Conference, Chautauqua, NY

“SHRAB, SNAP and C<sup>3</sup>NJ”

2008 New Jersey Division of Archives and Records Management Great Expectations Conference, Trenton, NJ

“Members as Donors: Getting Personal for Donations to the Soroptimist Archives”

Fall 2006 MARAC Conference, Morristown, NJ

“Transformation of an Association Archivist”

Fall 2005 MARAC Conference, Dover, DE

“Revolutions in Documenting Making a Difference for Women”

Spring 2003 MARAC Conference, Trenton, NJ

“Internal Outreach”

Spring 2000 MARAC Conference, New Brunswick, NJ

“Caring for the Past: Preserving Family Documents and Photographs”

1999 and 2000 Camden County (NJ) Cultural and Heritage Commission

2001 Home Economists of Camden and Burlington Counties, NJ

2003 Noyes Museum of Art, Galloway Township, NJ

2005 Cherry Hill Public Library

### **WORKSHOPS/PRESENTATIONS/CONFERENCE SESSIONS (Soroptimist)**

“Celebrate the Soroptimist Legacy”

2014 Midwestern Region Conference, Columbus, OH

2012 Desert Coast Region Conference, Costa Mesa, CA

“Oral History: Capturing Women’s Experiences and Memories”

2000 Soroptimist Biennial Convention, Honolulu, HI  
"Paper Everywhere: Establishing Order out of Chaos with a Club Records Retention Schedule"  
1999 Soroptimist Founder Region Leadership Workshop, Sonoma, CA  
2000 Soroptimist Northwest Region Conference, Spokane, WA  
2001 Soroptimist South Atlantic Region Leadership Conference, Richmond, VA  
2006 Soroptimist North Atlantic Region Conference, Philadelphia, PA  
2008 Soroptimist South Atlantic Regional Leadership Training, Fredericksburg, VA  
"Preserving Your Club's History"  
1996 Soroptimist Biennial Convention, Anaheim, CA  
1996 Soroptimist Diamond Jubilee Celebration, Oakland, CA  
1996 Soroptimist joint local club meeting, Washington, DC  
2000 Soroptimist Northwest Region Conference, Spokane, WA  
"Writing Women into History"  
1997 Soroptimist Orientation and Leadership Training Conference, Chicago, IL  
1999 Soroptimist Founder Region Leadership Conference, Sonoma, CA