

**Society of American Archivists Foundation
Board of Directors Meeting
August 15, 2018
Washington, DC**

**Report of the Nominating Committee
(Prepared by Dennis Meissner)**

Background

In the eight months since the November Foundation Board meeting, the newly constituted Nominating Committee—comprising Becky Haglund Tousey, Wilda Logan, and Dennis Meissner (chair)—have engaged in two principal activities: 1) Developing an initial set of Nominating Committee Procedures; and 2) conducting the process of developing, vetting, soliciting, and approving a slate of candidates to fill vacant Class B member seats for the 2018-2019 program cycle.

Nominating Committee Procedures

In December and January, the Nominating Committee members considered the requirements for a set of comprehensive procedures that might effectively guide the work of future nominating committees. We developed a document that specified the basic responsibilities of the committee, the natures of the Board positions that need to be populated, key qualities to seek in Board members, procedures for soliciting and vetting candidates, guidelines for talking with prospective candidates, and the process and timeline leading to recruitment.

The draft document was presented to the Foundation Executive Committee in February 2018 and, following revisions, was approved by the Board in March.

Election of Foundation Board Class B Members

The Nominating Committee began its solicitation work in March by determining which of the four sitting Board members with expiring terms would be willing and able to serve an additional term. With Janet Ceja and Becky Tousey not desiring reappointments, the following appointments were recommended and approved by the Foundation Board and the SAA Council in May:

Fynnette Eaton, August 2018 – August 2021

Gina Minks, August 2018 – August 2021

The Nominating Committee worked throughout the spring to secure candidates for the remaining vacant positions. After extended conversations with several promising candidates, the committee was able to recommend two new Class B members, both of whom bring useful experiences and new perspectives to the work of the SAAF Board:

JoyEllen Freeman, Kennesaw State University, August 2018 – August 2021
Angelique Richardson, Roman Catholic Archdiocese of Atlanta, August 2018 – August 2021.

The appointments of Freeman and Richardson were approved by the Board in late June, and by the SAA Council shortly thereafter.