

**Society of American Archivists Foundation
Board of Directors Meeting
August 3, 2016
Atlanta, Georgia**

Written background report for discussion and possible action.
* Written report, with discussion and clarification only as needed.

*** PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING***

WEDNESDAY, AUGUST 3 7:00 PM – 9:00 PM Hilton Atlanta (Working Dinner, Southern Elements Restaurant, Level 1)			
I.	BOARD BUSINESS		
	A. Adoption of the Agenda (0816-SAAF-I-A-Agenda) #		Eaton
	B. Reference: 1. May 2016 Board Minutes (Approved May 27, 2016) (0816-SAAF-I-B-1-Minutes0516) * 2. Bylaws (0816-SAAF-I-B-2-Bylaws) *		Eaton
	C. Review of SAAF Action List		Eaton
II.	ACTION		
	A. Approval of 2016-2017 Development Plan (0816-SAAF-II-A-2016DevPlan) #		Summers
	B. Appointment of Annual Appeal Committee		Eaton
	C. Approval of Grant Application Evaluation Procedures and Grant Application Guidelines (0816-SAAF-II-C-1-GrantEvalProcedures) # (0816-SAAF-II-C-2-GrantAppGuidelines) #		Duffy
	D. Other Action Items from Board Members		Eaton

III.	DISCUSSION		
	A. Fiscal Year-End Summary (See IV.B.)		Duffy/ Carlson
	B. Results of Day of Giving (See Report at IV-C.)		Beaumont
	C. Update on Council Actions re: Council-Directed Funds		Meissner
	D. Update on Class B Members (Council)		Meissner
	E. 2016 SAA Annual Meeting Activities		Eaton
	F. Other Discussion Items from Board Members		Eaton

IV.	REPORTS		
	A. President (0816-SAAF-IV-A-Prez) *		Eaton
	B. Treasurer: FY16 Year-to-Date Financials (0816-SAAF-IV-B-FinRevFY16) *		Duffy/ Carlson
	C. Executive Director (0816-SAAF-IV-C-ExecDir) *		Beaumont
I.	BOARD BUSINESS (Continued)		
	C. Date of Next Board Meeting		Eaton
	D. Adjournment		Eaton