

**Society of American Archivists Foundation
Board of Directors Meeting
August 19, 2015
Cleveland, Ohio**

Written background report for discussion and possible action.
* Written report, with discussion and clarification only as needed.

*** PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING***

WEDNESDAY, AUGUST 19 7:00 pm – 9:00 pm Renaissance Cleveland Hotel, Sans Souci Restaurant (Working Dinner)			
I.	BOARD BUSINESS		
	A. Adoption of the Agenda (0815-SAAF-I-A-Agenda) #		Eaton
	B. Reference:		Eaton
	1. March 2015 Board Minutes (Approved March 31, 2015) (0815-SAAF-I-B-1-Minutes0315) *		
	2. Bylaws (0815-SAAF-I-B-2-Bylaws) *		
II.	ACTION		
	A. FY16 Proposed Budget (0815-SAAF-II-A-FY16BudgetNarrative) # (0815-SAAF-II-A-FY16BudgetPlanner) #		Duffy/ Carlson
	B. Development Committee: Proposed Development Plan (0815-SAAF-II-B-DevCommPlan) #		Summers
	C. Nomination of Class B Members		Meissner
	D. Other Action Items from Board Members		Eaton
III.	DISCUSSION		
	A. Financial Management (0815-SAAF-III-A-FinMgt) # (Distributed Onsite)		Duffy/ Carlson

	B. Foundation Website Development (Update)		Lowell/ Beaumont
	C. 2015 SAA Annual Meeting Activities		Eaton
	D. Other Discussion Items from Board Members		Eaton
IV.	REPORTS		
	A. President		Eaton
	B. Treasurer: FY15 Year-End Financials (0815-SAAF-IV-B-FinRevFY15)		Duffy/ Carlson
	C. Executive Director		Beaumont
I.	BOARD BUSINESS (Continued)		
	C. Date of Next Board Meeting		Eaton
	D. Adjournment		Eaton