

**Society of American Archivists Foundation
Board of Directors Meeting
Friday, August 15, 2014
1:00 pm – 3:00 pm
Marriott Wardman Park Hotel, Suite 8212
Washington, DC**

Written background report for discussion and possible action.
* Written report, with discussion and clarification only as needed.

*** PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING***

I.	BOARD BUSINESS		
	A. Adoption of the Agenda (0814-SAAF-I-A-Agenda) #		Eaton
	B. Reference: <ol style="list-style-type: none"> 1. January 2014 Minutes (Approved February 18, 2014) (0814-SAAF-I-B-1-Minutes0114) * 2. Pre-2013 Actions (0814-SAAF-I-B-2-PastActions) * 3. Articles of Incorporation (0814-SAAF-I-B-3-Incorp) * 4. Bylaws (0114-SAAF-I-B-4-Bylaws) * 		Eaton
II.	DISCUSSION ITEMS		
	A. Finance Committee: <ol style="list-style-type: none"> 1. Proposed FY2016 Foundation Budget (To be distributed via email and onsite) # 2. Grant Application Process (0814-SAAF-II-A-2-GrantAppProcess) # 3. Annual Payout Rate for Available Grant Funding 		Duffy
	B. Development Committee: <ol style="list-style-type: none"> 1. Foundation Mission and Vision Statements (0814-SAAF-II-B-1-MissionVision) # 2. 2014-2015 Development Activities (See report at III.B.) 		Summers
	C. Selection of Annual Appeal Co-Chairs		Eaton
	D. Proposed Board and Membership Development Grant (0814-SAAF-II-D-DevelopGrant) #		Summers

	E. Foundation Website		Lowell
	F. 2014 Joint Annual Meeting Activities		Eaton/ Summers
	G. Session Proposal(s) for 2015 SAA Annual Meeting		Eaton
	H. Other Discussion Items from Board Members		Eaton
III.	REPORTS		
	A. President (0814-SAAF-III-A-Prez) *		Eaton
	B. Treasurer (0814-SAAF-III-B-FinRevFY14)		Duffy
	C. Development Committee (0814-SAAF-III-C-DevelopComm) *		Summers
	D. Executive Director		Beaumont
I.	BOARD BUSINESS (Continued)		
	C. Addition of Foundation Board Members		Eaton
	D. Adjournment		Eaton