

**Society of American Archivists  
Council Meeting  
August 16, 2014  
Marriott Wardman Park Hotel  
Washington, D.C.**

*Agendas and background materials for SAA Council meetings are publicly available via the SAA website at: <http://www2.archivists.org/governance/reports>. Each Council meeting agenda comprises Consent Items, Action Items, Discussion Items, and Reports, and the number/letter in the minutes (e.g., II.A.) corresponds to an item listed on the agenda. The minutes summarize actions taken and the outcomes of discussions. Reports generally are not summarized in the minutes but provide a wealth of information about the work of appointed and component groups and the staff. To view the reports—and all other background materials—see the SAA website.*

President Kathleen Roe called the meeting to order at 1:08 p.m. on Saturday, August 16. Present were Vice President Dennis Meissner; Treasurer Mark Duffy; Executive Committee Member Tanya Zanish-Belcher; Council members Pam Hackbart-Dean, Geof Huth, Michelle Light, Lisa Mangiafico, Tim Pyatt, James Roth, Helen Wong Smith, and Rachel Vagts; and SAA Executive Director Nancy Beaumont, Finance/Administration Director Peter Carlson, and Program Coordinator René Craig. Observers were incoming Standards Committee member Caitlin Christian-Lamb and SAA member Laura Litwer.

## **I. COUNCIL BUSINESS**

### **A. Adoption of the Agenda**

Roe introduced the agenda and added two discussion items: representation on the IMLS Coalition to Advance Learning in Archives, Libraries, and Museums and volunteers to monitor the Archives and Archivists List. Pyatt moved adoption of the agenda, Huth seconded, and the Council adopted the agenda unanimously.

### **B. Introduction of New Council Members**

Roe welcomed the newly elected Council members and introductions were made around the table.

### **C. Dates of 2014 – 2015 Council Meetings**

The Council discussed a preferred meeting pattern for its November 2014 meeting and agreed to meet from 5:00 pm on Sunday, November 9, through noon on Wednesday, November 12. Staff will propose May/June 2015 meeting dates after researching hotel availability in Chicago.

## **II. STRATEGIC PLANNING**

### **A. Strategic Plan Monitoring**

The Council expressed interest in taking on individual assignments to monitor segments of the Strategic Plan and planned to make those assignments online.

### **B. November 2014 “Mega Issue” Discussion: Diversifying the American Historical Record**

Roe noted that the Council’s “mega issue” discussion in November 2014 will address how SAA might effectively influence diversifying the American historical record (see Goal 1.3. Provide leadership in ensuring the completeness, diversity, and accessibility of the historical record).

## **III. ACTION ITEMS**

No action items were brought forward.

## **IV. DISCUSSION ITEMS**

### **A. Feedback from Joint Annual Meeting**

Council members reviewed and discussed those aspects of the Joint Annual Meeting that, based on member feedback and their own experiences, worked well and those aspects that might be improved. Roe reported on the Wednesday, August 14, meeting of CoSA, NAGARA, and SAA leaders, during which appointment of a Joint Working Group on Issues and Awareness was discussed. Beaumont updated the Council on the status of members involved in emergency incidents during the conference. She also noted that no one had contacted her about possible violations of the newly-adopted Code of Conduct.

### **B. Any Other Items Based on Feedback During Joint Annual Meeting?**

No other items related to the Joint Annual Meeting were brought forward.

### **C. Other Discussion Items from Council Members**

The Council discussed volunteers to represent SAA on the Institute of Museum and Library Services’ Coalition to Advance Learning in Archives, Libraries, and Museums, a group on which Roe had served as SAA’s sole representative in 2014.

Two Council members (Huth and Mangiafico) volunteered to monitor the A&A List, and the Council discussed a communication plan to implement the new A&A List Terms of Participation and to evaluate the effectiveness of the discussion list prior to making further decisions about the list in May 2015.

## **I. COUNCIL BUSINESS (Continued)**

### **D. Adjournment**

Duffy moved and Huth seconded adjournment. The meeting was adjourned at 2:23 p.m. by unanimous consent.