

**Society of American Archivists
Council Meeting
August 11 – 12, 2014
Washington, D.C.**

**Report of the Publications Editor
(Prepared by Christopher Prom)**

Archival Fundamentals Series III

The Publications Board has begun to lay the foundation for the Archival Fundamentals Series III with projected availability starting in 2017. Like its predecessors, the series will be the bedrock of the publishing program and will represent SAA's intellectual capital. Each volume will support SAA's strategic goals: advocating for archives and archivists, enhancing professional growth, advancing for the field, and meeting members' needs.

The series editor will be Peter J. Wosh, director of the Archives/Public History Program at New York University. Invitations are currently in process and authors will be announced once the complete suite of authors has been arranged. Proposed titles, subject to change once the authors have been lined up, include:

- *Introducing Archives and Manuscripts*
- *Leading Archives and Manuscript Programs*
- *Appraising and Acquiring Archives and Manuscripts*
- *Arranging and Describing Archives and Manuscripts*
- *Preserving Archives and Manuscripts*
- *Providing Access and Reference Services for Archives and Manuscripts*
- *Advocacy and Outreach for Archives and Manuscript Programs*

Trends in Archives Practice Series

The Trends in Archives Practice series is the Publications Board's other major initiative and there are currently 19 modules in various states of preparation and production. The following modules are projected to be available by the end of the year:

- *Module 4: Becoming a Trusted Digital Repository*, by Stephen Marks
- *Module 9: Understanding Copyright Law*, by Heather Briston
- *Module 10: Balancing Privacy and Restrictions: Organizational, Business, and Government Records*, by Menzi Behrnd-Klodt
- *Module 11: Balancing Privacy and Restrictions: Personal and Family Papers*, by Menzi Behrnd-Klodt
- *Module 12: Managing Rights and Permissions*, by Aprille McKay

Modules 9-12 will be packaged as a cluster “Rights in the Digital Era,” with an introduction by Peter Hirtle.

Drafts of the manuscripts for the “Digital Preservation Essentials” cluster (Modules 5–8) and the “Teaching with Primary Sources” cluster (Modules 13–15) are expected in early fall for publication in 2015.

Aaron Rubinstein has agreed to author *Module 19: Sharing Archival Metadata*, which is the third module the “Putting Descriptive Standards to Work” cluster.

The Board also reviewed a proposal for a module (and cluster) related to outreach.

At our meeting, the Board will discuss additional topical foci for this series, and we will contact potential authors in regard to these ideas.

In addition, the Publications Board together with Education Director Solveig De Sutter will develop a DAS webinar based on Gordon Daines’ *Module 2: Processing Digital Records and Manuscripts* (February 2013). This pilot webinar would be a model that we hope may be applied to other modules in the Trends in Archives Practice series and to further comingling of assets between SAA’s publishing and education programs.

Other Publications

Project updates:

- *EAD3 Tag Library*. A print edition (and free online edition) will be prepared after this important work has been finalized by the appropriate committees.
- *Archives in Libraries*, by Jeannette Bastian, Donna Webber, and Megan Sniffin-Marino. Revisions have been submitted, and the manuscript is projected for publication in spring 2015.
- *AMIA Compendium of Moving Image Cataloging Practice*, 2nd edition. This joint AMIA and SAA project is being actively led by Thelma Ross, editor. Thelma is making steady progress and expects to submit a draft this winter.
- SAA Sampler Series: *Social Justice*. Forthcoming fall 2014.
- *Management of Local Government Records*, by John Slate and Kate Minchew. This work is proceeding and the authors plan to submit draft chapters shortly.

Other Activities

Case Studies Series: Working with CEPC chair Nancy Freeman, we developed a process and a peer evaluation framework for SAA groups to use in publishing open access case studies. The *Case Studies in Archival Ethics* was recently launched, and we plan to promote the series and the process to other SAA groups. The process that the Publications Board and CEPC developed provides component groups a low-barrier means to launch a high-impact project, by giving them free access to high-quality, peer-reviewed case studies relating to a topical area or theme.