

**Society of American Archivists  
Council Meeting  
August 11–12, 2014  
Marriott Wardman Park Hotel  
Washington, DC**

\* Written report, with discussion and clarification only as needed.  
# Written background report for discussion and possible action.

**\* PLEASE READ MATERIALS IN ADVANCE OF THE MEETING\***

<b>MONDAY, AUGUST 11</b> <b>5:00 pm – 9:00 pm</b> <b>Washington 5</b> <b>(Working Dinner)</b>			
<b>I.</b>	<b>COUNCIL BUSINESS</b>		
	<b>A. Adoption of the Agenda</b> (0814-1-I-A-Agenda) #		Bell
	<b>B. May 2014 Minutes</b> (Approved July 15, 2014) (0814-1-I-B-0514Minutes) *		Bell
<b>II.</b>	<b>CONSENT AGENDA</b>		
<b>2nd</b>	<b>A. Interim Council Actions</b> (0814-1-II-A-InterimActions) #		Bell
	<b>B. Standards Committee: Best Practices for Volunteers in Archives</b> (0814-1-II-B-Stds-BestPract-Volunteers) #		Pyatt
	<b>C. Standards Committee: SAA-ACRL/RBMS Joint Task Force for Development of Guidelines for Primary Source Literacy</b> (0814-1-II-C-Stds-JtTF-Literacy) #		Pyatt
	<b>6:30 – 7:00 pm: Discussion with Robert Horton, Institute of Museum and Library Services, re Coalition to Advance Learning in Archives, Libraries, and Museums</b>		
<b>III.</b>	<b>ACTION</b>		
	<b>A. Advocacy Agenda Issue Brief: Health Information Portability and Accountability Act (HIPAA)</b> (0814-1-III-A-IssueBrief-HIPAA) #		TZB

	<b>B. Other Action Items from Council Members</b>		
	<b>C. Executive Session (as needed)</b>		
<b>TUESDAY, AUGUST 12</b>			
<b>8:00 am – 12:00 pm</b>			
<b>Washington 5</b>			
<b>(Continental Breakfast)</b>			
<b>IV.</b>	<b>DISCUSSION</b>		
	<b>9:00 – 9:30 am: Update and Discussion with Lee White, National Coalition for History</b>		
	<b>A. Considerations Associated with Future Joint Annual Meetings</b> (0814-1-IV-A-FutureJointMtgs) #		Baxter/ Kaplan/TZB
	<b>B. Committee on Public Awareness</b> (0814-1-IV-B-COPA) #		Beaumont
	<b>C. Joint Working Group on Issues and Awareness</b>		Roe
<b>2nd</b>	<b>D. Archives and Archivists Listserv</b> (0814-1-IV-D-A&AList) #		Bell/Black
	<b>E. Standards-Related External Representative Positions</b>		Beaumont
	<b>F. Annual Meeting Activities/Assignments</b>		Bell / Others
	1. Leadership Orientation and Forum (Mangiafico/Pyatt/Smith)		
	2. Meeting with CoSA and NAGARA Officers (Bell/Roe)		
	3. Regional Archival Associations Consortium (Huth)		
	4. New Member/First-Timer Orientation (Baxter)		
	5. Component Group Meetings (Bell)		
	6. Forums (Bell/Roe)		
	7. Council Awards (Bell)		
	8. Exhibit Hall Assignments (Beaumont)		
	9. Annual Membership Meeting (Bell/Duffy/Roe/Beaumont)		
	<b>G. Other Discussion Items from Council Members</b>		
<b>V.</b>	<b>REPORTS</b>		
<b>2nd</b>	<b>A. Executive Committee</b> (0814-1-V-A-ExecComm) *		Landis
	<b>B. President</b> (0814-1-V-B-Prez) *		Bell
	<b>C. Vice President / President-Elect</b> (0814-1-V-C-VP) *		Roe
<b>2nd</b>	<b>D. Treasurer</b> (0814-1-V-D-FinRevFY14) *		Duffy

	<b>E. Staff</b>	
<b>2nd</b>	1. Executive Director (0814-1-V-E-1-ExecDir) *	Beaumont
<b>2nd</b>	2. Membership (0814-1-V-E-2-Memb) *	Beaumont
	3. Education (0814-1-V-E-3-Educ) *	De Sutter
<b>2nd</b>	4. Publications (0814-1-V-E-4-Pubs) *	Brinati
	5. Annual Meeting (0814-1-V-E-5-AnnMtg) *	Beaumont
<b>2nd</b>	6. Technology (0814-1-V-E-6-Tech) *	Black
	7. Update on Progress Toward Council-Adopted Recommendations of Communications Task Force (2013) (0814-1-V-E-7-CommTF-Recs) *	Brinati/ Black
	<b>F. American Archivist Editor</b> (0814-1-V-F-AAEditor) *	Pyatt
<b>2nd</b>	<b>G. Publications Editor</b> (0814-1-V-G-PubsEditor) *	Light
	<b>H. 2014 Nominating Committee</b> (0814-1-V-H-NomComm) *	Baxter/ Kaplan
<b>2nd</b>	<b>I. SAA Foundation Board of Directors</b> (0814-1-V-I-SAAF) *	Bell/Duffy
	<b>J. Committee on Advocacy and Public Policy</b> (0814-1-V-J-CAPP) *	TZB
	<b>K. 2014 Program Committee: Final Report</b> (0814-1-V-K-ProgComm2014) *	Bell
	<b>L. Task Force on Member Affinity Groups (Interim)</b> (0814-1-V-L-MembAffinityGroupsTF) *	Duffy/ Landis
	<b>M. Regional Archival Associations Consortium</b> (0814-1-V-M-RAAC) *	Huth
	<b>N. Mosaic Scholar Reports (2013)</b> (0814-1-V-N-MosaicScholar) *	Light
	<b>O. Other Reports from Council Members / What Are You Hearing from Members?</b>	Bell
<b>I.</b>	<b>COUNCIL BUSINESS (Continued)</b>	
	<b>D. Review of August 11-12, 2014, Action List</b>	Bell
	<b>E. Review of August 11-12, 2014, Talking Points</b>	Bell
	<b>F. Adjournment</b>	Bell