

**Society of American Archivists Foundation
Board of Directors Meeting
July 14, 2025
Chicago, IL (Virtual)**

Agendas and background materials for SAA Foundation Board meetings are publicly available via the SAA website at: <http://www2.archivists.org/groups/saa-foundation-board-of-directors>.

Foundation Board President **Lisa Mangiafico** called the meeting to order at 1:00 p.m. CT on July 14, 2025.

Present for the entire meeting were:

Elected Directors: **Carli Lowe** (SAA Foundation Vice President), **Natalie Baur**, **Jessica Chapel**, **Hope Dunbar**, **Nicolette Lodico**, **Karen Meyer-Roux**, **Emily Dixon**, **Mike Rush**, **Jeannie Speck-Thompson**, **Sarah Ponichtera**, and **Silvan Elliot Maxwell**.

Society Directors: **Derek Mosley** (SAA President), **Mario Rameriz** (SAA Vice President), **Denise Rayman** (SAA/SAAF Treasurer), **Krystal Appiah** (SAA Executive Committee Member), and **Helen Wong Smith** (SAA Immediate Past President)

Staff: Chief Executive Officer **Jacqueline Price Osafo**, Chief Operating Officer **Cherie Newell**, Assistant Director, Foundation **Astoria Edwards**, Assistant Director, Governance **Jill Burgos**.

Guests: Janet Carlton, Brenda Gunn, and Angela Fritz

Late: Hope Dunbar and Natalie Baur

Absent: Evelyn Davis

I. Call to Order & Foundation Business

A. Adoption of the [Agenda](#)

SAA Foundation President Mangiafico introduced the agenda. Items were requested to be rearranged to allow for member engagement and flow. Dixon moved for adoption as presented, and Lodico seconded; the Board adopted the agenda unanimously. (**MOTION 1**)

B. Reference

Mangiafico noted that the May 2025 meeting minutes will be ratified via the consent agenda of this meeting. Also, note that the Bylaws were included in the meeting materials for reference purposes.

- a. [Board Meeting Minutes](#)
- b. [SAA Foundation Bylaws](#)

43
44 **C. Acknowledge Conflicts of Interest**

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46 No conflict of interest was declared

47
48 **D. Ratify May 2025 Meeting Minutes**

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50 Following this meeting, the May 2025 Board of Directors meeting minutes are available on the
51 SAA website at https://www2.archivists.org/groups/16869/group_minutes.

52
53 **(Motion 2)** MOVE Consent Items, SECONDED

54 Vote: PASSED

55
56 **(Motion 3)**

57 **MOVED** THAT the Board of Directors move into a private executive session.

58
59 MOVED, SECONDED

60 Vote: PASSED

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62 **II. Executive Session (Closed Session)**

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64 **A. 2025 Catalyst Grant Discussion**

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66 The Board of Directors discussed a grant application for the Catalyst fund and provided next
67 steps for the Grant Review Committee.

68
69 **B. NDRFA Grant Program ([0725-Foundation-II-B-NDRFA](#))**

70 Carlton, Chair, NDRFA Review Committee, provided background information to the Board of
71 Directors on behalf of the SAA Foundation's NDRFA Review Committee, to change the grant
72 criteria from 6 months post-disaster to 18 months post-disaster for qualifying applications,
73 effective January 2024.

74 **(MOTION 5)**

75 **MOVED** That the SAA Foundation approve the recommendation by the NDRFA Review
76 Committee to extend the NDRFA grant application period from 6 months to 18 months, with
77 disasters from January 2024 forward qualifying for grants.

78 MOVED, SECONDED

79 Vote: PASSED

80
81 **C. Annual Meeting Fundraising Activities**

82 Lowe updated the Board of Directors on the fundraising events for the 2025 Annual Meeting.

83 **D. FY26 Officer and Committee Appointments**

84 The Board of Directors voted to appoint the 2025-2026 Officers and finalized the committee
85 and chair appointments for the upcoming term.

86 **(Motion 7)**

87 **MOVED** That the Board of Directors move out of a private executive session.

88 MOVED, SECONDED

89 Vote: PASSED

90

91 **I. CALL TO ORDER & FOUNDATION BUSINESS (CONTINUED)**

92

93 **G. Meeting Debriefing/Next Board Meeting**

94

95 The Foundation Board briefly reflected on the meeting's highlights and made suggestions for
96 improving future virtual Board meetings.

97

98 **H. Adjournment**

99

100 Wong Smith moved, and Meyer-Roux seconded a motion for adjournment. The meeting was
101 adjourned at 2:23 p.m. CST.