

**Society of American Archivists  
Council Meeting Agenda  
July 26, 2023  
10:00 am – 2:00 pm ET  
Washington, DC (Hybrid)**

# Written background report for discussion and possible action.  
\* Written report, with discussion and clarification only as needed.  
\* PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING\*

WEDNESDAY, JULY 26 <sup>th</sup> 10:00 am – 2:00 pm Eastern Time <a href="#">[RSVP for Zoom Meeting]</a>		
<b>I.</b>	<b>COUNCIL BUSINESS (5 min)</b>	
	<b>A. Adoption of the Agenda</b> ( <a href="#">0723-1-I-A-Agenda</a> )	Baxter
	<b>B. Status of Council To-Do List</b> (Via SAA Council Listserv)	Baxter
	<b>C. Declare Conflicts of Interest</b>	Price Osafo
<b>II.</b>	<b>CONSENT AGENDA (5 min)</b>	
	<b>A. Ratify Council Interim Actions</b> ( <a href="#">0723-II-B-CouncilInterimAction</a> ) #	Baxter
	<b>B. Ratify Executive Committee Interim Actions</b> ( <a href="#">0723-II-B ExecComInterimAction</a> ) #	Baxter
	<b>C. Approve May 2022 Council Meeting Minutes [CONFIDENTIAL]</b> (CONF-0723-II-C-0523Minutes) #	Baxter
<b>III.</b>	<b>STRATEGIC PLANNING (20 min)</b>	
	<b>A. SAA Strategic Plan, FY 23-25</b> (Reference, Adopted April 2022) ( <a href="#">0723-III-A-StratPlanReference</a> ) *	Baxter
	<b>B. 2023-2025 Strategic Plan Actions and Timelines</b> (Reference, Adopted April 2022) ( <a href="#">0723-III-B-StratPlanDashboard</a> ) *	Baxter
	<b>C. Work Plan on Diversity, Equity, Inclusion, and Accessibility</b> (Reference, Adopted November 2021) ( <a href="#">0723-1-III-C-DEIAWorkPlan</a> ) *	Baxter
<b>IV.</b>	<b>ACTION ITEMS (45 min)</b>	
	<b>A. Committee on Research, Data, and Assessment (CORDA)</b> ( <a href="#">0723-IV-A-CORDA</a> ) #	Jones
	<b>B. Standards Committee</b>	Tang
	<b>1. Best Practices for Archival Term Positions</b> ( <a href="#">0723-IV-B-1-SC</a> ) #	
	<b>2. Revised College and University Archives</b> ( <a href="#">0723-IV-B-2-SC</a> ) #	
	<b>C. Section Health Assessment Working Group</b> ( <a href="#">0723-IV-B-SHAWG</a> ) #	Jones Luster Tang

	<b>D. Other Action Items from Council Members</b>	Baxter
	<b>E. Executive Session [CLOSED SESSION] #</b>	Baxter
<b>V.</b>	<b>DISCUSSION ITEMS (45 min)</b>	
	<b>A. 2023 Annual Meeting</b> 1. Membership Meeting 2. Sponsors 3. NARA Open House 4. Other	Baxter Price Osafo
	<b>B. Polish Archivists Coalition (<a href="#">0723-V-B-PAC</a>) *</b>	Baxter
	<b>C. Other Discussion Items from Council Members</b>	Baxter
<b>I.</b>	<b>COUNCIL BUSINESS (continued) 5 min</b>	
	<b>C. Council Orientation</b>	Price Osafo
	<b>D. Review of July 2023 To-Do List</b>	Edwards
	<b>E. Meeting Debriefing</b>	All
<b>VI.</b>	<b>REPORTS (15 min)</b>	
	<b>A. President (<a href="#">0723-VI-A-Prez</a>) *</b>	Baxter
	<b>B. Vice President / President-Elect (<a href="#">0723-VI-B-VP</a>) *</b>	Wong Smith
	<b>C. Treasurer (<a href="#">0723-VI-C-Treasurer</a>) *</b>	Bhatia
	<b>D. Staff</b>	
	1. Executive Director ( <a href="#">0723-VI-1-ED</a> ) *	Price Osafo
	2. Membership ( <a href="#">0723-VI-D-2-Memb</a> ) *	Newell
	3. Education ( <a href="#">0723-VI-D-3-Edu</a> ) *	Salzmann
	4. Publications ( <a href="#">0723-VI-D-4-Pubs</a> ) *	Christian
	5. Technology	Newell
	<b>E. American Archivist Editor (<a href="#">0723-VI-E-AAEditor</a>) *</b>	Gabiola
	<b>F. Publications Editor (<a href="#">0723-VI-F-PubsEditor</a>) *</b>	Luster
	<b>G. SAA Foundation Board</b>	Mangiafico
	<b>H. SAA Rep: National Historical &amp; Publication Records Commission (NHPRC) (<a href="#">0723-VI-H-SAARep-NHPRC</a>)</b>	Price Osafo
	<b>I. Other Reports from Council Members / What Are You Hearing from Members?</b>	Baxter
<b>I.</b>	<b>COUNCIL BUSINESS (continued)</b>	
	<b>F. Adjournment</b>	Baxter