## Agenda Item I.A.

### Society of American Archivists

**Council Meeting Agenda**  
**June 8 – 10, 2012**  
**SAA Headquarters, Chicago, Illinois**

- # Written background report for discussion and possible action.
- * Written report, with discussion and clarification only as needed.

*PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING*

THE SAA EXECUTIVE COMMITTEE WILL MEET IN THE SAA OFFICES FROM 6:00 PM TO 8:00 PM ON THURSDAY, JUNE 7.

### FRIDAY, JUNE 8

8:00 am – 5:00 pm  
17 North State Street, Room 820  
Group Dinner, 5:30 – 8:00 pm

<table>
<thead>
<tr>
<th>I. COUNCIL BUSINESS</th>
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| A. Adoption of the Agenda *(0612-I-A-Agenda)#* | GT-R |

| B. January 2012 Minutes *(Reference, Approved 03/12)*  
 *(0612-I-B-0112Minutes)* | GT-R |

| C. Review of January 2012 “To Do” List *(0612-I-C-ToDo0112)* | GT-R |

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<th>II. STRATEGIC PLANNING</th>
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| A. Current Strategic Plan *(Reference)*  
 *(0612-II-A-StratPlan2010-2014)* | GT-R |

| B. Status of Strategic Plan Activities *(Reference)*  
 *(0612-II-B-StratPlanActivitiesStatus)* | GT-R |

| C. Activities Associated with Strategic Priorities, FY 2006–2012 *(Reference)*  
 *(0612-II-C-StratPriorActiv2006-2012)* | GT-R |

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<th>III. ACTION ITEMS</th>
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| A. Proposed FY 2013 Budget  
 *(0612-III-A-1-FY13Budget)#* | Felker |
2. (0612-III-A-2-FY13Budget-BList) #
3. (0612-III-A-3-FY13Budget-SAAFFGrantRequest) #
4. (0612-III-A-4-FY13Budget-StratActivitiesOverview) #

B. **ACA Student Poster Award Proposal** (Withdrawn)  
   (0612-III-B-StudentPosterAward) #  
   Felker

C. **Revision of Publications Board Charge**  (0612-III-C-PubsBoard) #  
   Frusciano

D. **Creation of Communication Task Force**  (0612-III-D-CommTF) #  
   Kaplan

E. **Committee on Education: Vendor-Sponsored Courses**  
   (0612-III-E-VendorSponsoredCourses) #  
   Cline

F. **Policies and Procedures for Sections and Roundtables**  
   (0612-III-F-SectRTPolicies) #  
   Landis

G. **Elect Executive Committee Member**  
   (0612-III-G-ExecCommElect)  
   GT-R

H. **Executive Session (as needed)**  
   GT-R

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**SATURDAY, JUNE 9**  
**8:00 am – 5:00 pm**  
**17 North State Street, Room 820**  
**Dinner on Your Own**

**IV. DISCUSSION ITEMS**

A. **Advocacy Agenda**  
   (0612-IV-A-AdvocacyAgenda) #  
   GT-R

B. **Member Needs and Satisfaction Survey**  
   (0612-IV-B-MemberSurvey) #  
   GT-R

C. **Blogs for SAA and Component Groups**  
   (0612-IV-C-SAABlogs) #  
   Dooley

D. **Fellows Steering Committee**  
   (0612-IV-D-FellowsSteeringComm) #  
   Dooley

E. **Representatives to External Groups**  
   (0612-IV-E-RepsExternalGroups) #  
   Dooley

F. **SAA/ACA Representation to International Council on Archives**  
   (0612-IV-F-ICARep) #  
   GT-R
### G. Annual Meeting Planning

1. **Summit of Regional Archival Organizations**  
   (See 0612-V-B-Prez) *  
   - GT-R  
   - Landis  
   - Baxter

2. **Leadership Orientation and Forum**  
   (0612-IV-G-2-LeadershipForum) #  
   - Cline

3. **New Member/First-Timer Orientation and Forum**  
   (See 0612-V-I-NewMembOrientation) *  
   - GT-R

### H. Confidential: NAGARA Proposal for 2014 Joint Meeting  
(0612-IV-H-NAGARA) #  
- Cline

### I. Student Chapter Relationships with SAA and Council Liaisons  
(0612-IV-I-StudentChapters) #  
- Cline

### J. SAA Nomination Process  
(0612-IV-J-NominationProcess) #  
- Richardson  
- Frusciano

### K. Other Discussion Items  
- GT-R

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**SUNDAY, JUNE 10**  
**8:00 am – 12:00 pm**  
**17 North State Street, Room 820**

### V. REPORTS

A. **Executive Committee**  
(0612-V-A-ExecComm) *  
- Cline

B. **President**  
(0612-V-B-Prez) *  
- GT-R

C. **Vice President / President-Elect**  
(0612-V-C-VP) *  
- Dooley

D. **Treasurer**  
- Felker  
  - YTD Financials (0612-V-D-FinRevFY12) *

E. **Staff**

1. **Executive Director**  
(0612-V-E-1-ExecDir) *  
- Beaumont

2. **Membership**  
(0612-V-E-2-Memb) *  
- Doyle

3. **Education**  
(0612-V-E-3-Educ) *  
- De Sutter

4. **Publications**  
(0612-V-E-4-Pubs) *  
- Brinati

5. **Annual Meeting**  
(0612-V-E-5-AnnMtg) *  
- Beaumont

6. **SAA Website Development**  
(0612-V-E-6-WebDevelop) *  
- Doyle

F. **American Archivist Editor**  
(0612-V-F-AAEditor) *  
- McCrea

G. **Publications Editor**  
(0612-V-G-PubsEditor) *  
- Frusciano
|   | Committee on Ethics and Professional Conduct  
(0612-V-H-CEPC) * | Landis |
|---|-------------------------------------------------|-------|
| I. | Membership Committee: New Member Orientation and Forum  
(0612-V-I-NewMembOrientation) * | Baxter |
| J. | Annual Meeting Task Force (Interim Report)  
(0612-V-J-AMTF) * | Dooley |
| K. | Public Library Archives/Special Collections Roundtable (PLASC) Request  
(0612-V-K-PLASC) * | Richardson |
| L. | Use of Social Media at 2012 Annual Meeting  
(0612-V-L-AnnMtgSocialMedia) * | Beaumont |
| M. | Preservation Section Membership Survey  
(0612-V-M-PresSectSurvey) * | Baxter |
| N. | Assessment of I Found It In The Archives! Campaign  
(0612-V-N-IFIITA) * | Brinati |
| O. | Use of Foundation Grant Funds for Education and Publications Research and Development in FY 2012 (Final Report)  
(0612-V-O-SAAFGrantsFY12) * | Felker |
| P. | Other Reports from Council Members / What Are You Hearing from Members? | GT-R |
| VI. | COUNCIL BUSINESS |
| A. | Review of June 2012 “To Do” List | GT-R |
| B. | Review of June 2012 Talking Points | GT-R |
| C. | Adjournment | GT-R |