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2 **Society of American Archivists Foundation**

3 **Board of Directors Meeting Minutes**

4 **May 18, 2026**

5 Chicago, IL (Virtual)

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7 Agendas and background materials for SAA Foundation Board meetings are publicly available
8 via the SAA website at: <http://www2.archivists.org/groups/saa-foundation-board-of-directors>.

9

10 Foundation Board President **Lisa Mangiafico** called the meeting to order at 1:03 p.m. CT on
11 May 18, 2026.

12 **Present for all or part of the meeting were:**

13 **Elected Directors:** Carli Lowe (SAA Foundation Vice President), Hope Dunbar, Nicolette Lodico,
14 Karen Meyer-Roux, Emily Dixon, Mike Rush, Jeannie Speck-Thompson, Sarah Ponichtera, Silvan
15 Elliot Maxwell, and Angela Fritz.

16 **Society Directors:** Derek Mosley (SAA President), Brenda Gunn (SAA Vice President), Denise
17 Rayman (SAA/SAAF Treasurer), and Selena Ortega-Chiolero (SAA Executive Committee
18 Member)

19 **Staff:** Jacqueline Price Osafo, Chief Executive Officer; Cherie Newell, Chief Operating Officer;
20 Astoria Edwards, Governance Director; Jill Burgos, Governance Manager

21

22 **Late:** Carli Lowe

23 **I. Call to Order and Foundation Business**

24 **A. Adoption of the Agenda**

25 The Board adopted the May 18–19, 2026, agenda as presented. On May 19, the chair reordered
26 the agenda to complete the budget discussion first, followed by governance and program-
27 impact items.

28 **B. Reference**

29 The Board received reference materials, including the February 2026 Board meeting minutes,
30 SAA Foundation Bylaws, and SAA Foundation Strategic Plan Dashboard.

31 **C. Acknowledge Conflicts of Interest**

32 No conflicts of interest were declared at the start of the meeting.

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35 **D. Ratify February 2026 Board Meeting Minutes**

36 The Board ratified the February 2026 Board meeting minutes, which had previously been
37 approved by email vote. **(MOTION 2)**

38 **II. General Reports**

39 **A. CEO Report**

40 The CEO reported on ongoing Foundation leadership meetings, SAA's internal work on artificial
41 intelligence, Annual Meeting planning, and an SAA collaboration with Yale connected to civic
42 education, democracy, advocacy, and archives.

43 **B. President's Report**

44 The President reported on recent leadership work, including Annual Meeting planning, a
45 discussion with SAA Fellows, a review of a grant-related educational concept, and participation
46 in Finance Committee discussions.

47 **C. Operations Report (0526-Foundation-II-C-Ops)**

48 The Governance Director reported that third-quarter contributions were significantly lower
49 than prior third quarters, even with appeals. Total donations across Foundation funds as of the
50 end of March were reported as \$39,818, with Catalyst Fund giving lagging while Mosaic and
51 NDRFA activity showed more positive movement.

52 **III. Managing SAA Foundation Financial Resources**

53 **(MOTION 3)** MOVED THAT the Board move into executive session on May 18, 2026, for
54 financial-resource discussions.

55 **A. Financials and Proposed Budget**

56 The Board approved the FY27 SAA Foundation budget with a total income of \$233,620, total
57 expenses of \$310,688, and a projected deficit of \$77,069. **(MOTIONS 4-7, 10-11)**

58 **B. Finance Committee Update**

59 The Treasurer reported that the Finance Committee continues to work on investment policy.

60 **C. Development Committee: Annual Meeting**

61 The Vice President updated the Board on Annual Meeting fundraising plans, including changes
62 to Trivia Night logistics, and continued planning for a non-archivist event in New Orleans.

63 **D. Fundraising Sub-Task Update**

64 The Vice President reported that Development Committee subgroups continue to work on
65 prospect research, social media planning, sponsorship research, donor stewardship, grant-
66 recipient interviews, and relationships with private funders.

67 **(MOTION 8)** MOVED THAT the Board move out of executive session on May 18, 2026.

68 **E. Review of Day II Agenda**

69 The Board reviewed Day II priorities and recessed the May 18 meeting until May 19, 2026.

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88 Astoria Edwards, Governance Director; Jill Burgos, Governance Manager

89
90 **Late:** Jeannie Speck-Thompson; Selena Ortega-Chiolero

91
92 **(MOTION 9)** MOVED THAT the Board move into executive session on May 19, 2026.

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94 **V. Governance**

95 **A. Recommendation for 2026 Elected Directors**

96 The Board approved Governance Committee recommendations for 2026 elected director
97 appointments and reappointments for the 2026–2029 term, subject to Council approval where
98 required. **(MOTION 12-13)**

99 **B. Recommendation 2026 Committee Appointments**

100 The Board approved Governance Committee recommendations for emerging professional and
101 full committee appointments for the Development Committee and Grant Review Committee.
102 Several names require spelling confirmation before finalization. **(MOTIONS 14–17)**

106 **IV. Programs/Impacts**

107 **A. 2026 Catalyst Grant Recommendations (0526-Foundation-IV-A-GRC)**

108 The Board approved eight 2026 Catalyst Grant awards totaling \$38,359, pending recipient
109 notification and standard grant administration. **(MOTIONS 18–25)**

110 **B. 2026 Catalyst Grant Recommendation (Additional Request)**

111 The Board considered but did not approve additional funding for the additional request. The
112 Board then authorized the Grant Review Committee to use the remaining FY26 Catalyst Grant
113 funds, together with Opportunity Grant funds, as the Committee sees fit for the remainder of
114 the fiscal year. **(MOTIONS 26–28)**

115 **C. Standing Rules Revision Recommendation 2026 Catalyst Grant**

116 The Board approved revised Grant Review Committee standing rules. **(MOTION 29)**

117 **(MOTION 30)** MOVED THAT the Board move out of executive session on May 19, 2026.

118 **VI. Strategic Plan**

119 **A. SAA Foundation Strategic Plan**

120 The Board did not substantively discuss the SAA Foundation Strategic Plan during this meeting.
121 The item will be carried forward for future discussion.

122 **VII. Reports/Updates**

123 **A. SAA and Foundation President’s Discussion Update**

124 The President and Vice President reported on feedback from an April discussion with SAA
125 Fellows.

126 **B. Annual Meeting Logistics**

127 The Governance Director asked directors to complete the Annual Meeting attendance link. The
128 Board also discussed the need for a Foundation representative at the Saturday non-archivist
129 event.

130 **C. Other Reports/Updates from the Board of Directors**

131 No additional Board reports or updates were recorded.

132 **I. Call to Order and Foundation Business (Continued)**

133 **G. Meeting Debriefing and Next Board Meeting**

134 The Board discussed next steps for a June meeting to set committee assignments, officer
135 nominations, and transition planning for the next Board year.

136 **Adjournment**

137 Mosley moved, and Gunn seconded, a motion for adjournment. The motion passed, and the
138 May 2026 meeting of the SAA Foundation Board of Directors was adjourned at 3:33 pm CT on
139 May 19, 2026.