

**SAA Foundation
Board of Directors Meeting**

**May 19, 2025
Virtual Meeting
11:00 am – 1:00 pm (CST)**

Written background report for discussion and possible action.

* Written report, with discussion and clarification only as needed.

*** PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING***

I.	Call to Order & Foundation Business (10 minutes)	
	A. Adoption of the Agenda	Mangiafico
	B. Reference: a. Board Meeting Minutes b. SAA Foundation Bylaws	Mangiafico
	C. Acknowledge Conflicts of Interest	Price Osafo
	D. Ratify February 2025 Board Meeting Minutes (https://www2.archivists.org/groups/saa-foundation-board-of-directors/february-2025-saa-foundation-board-meeting-minutes)	Mangiafico
II.	General Reports (15 min)	
5 min	A. CEO Report	Price Osafo
5 min	B. President Report	Mangiafico
5 min	C. Operations Report (0525-Foundation-II-C-Ops)	Edwards
III.	Managing SAA Foundation Financial Resources (55 min)	
25 min	A. Development Committee: Stewardship Proposal 0525-Foundation-III-A (via Foundation listserv)	Lowe
30 min	B. Annual Meeting a. 0525-Foundation-RAC (via Foundation listserv) b. 0525-Foundation-Fundraising_Events (via Foundation listserv)	Mangiafico Lowe
5 min	C. Finance Committee Update	Rayman
IV.	Programs/Impacts (10 min)	
10 min	A. NDRFA Grant Program (0525-Foundation-IV-A-NDRFA)	Rayman Carlton

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V.	GOVERNANCE (20 min)	
20 min	A. Bylaw & Standing Rules Update	Mangiafico
I.	CALL TO ORDER & FOUNDATION BUSINESS (CONTINUED)	
	E. Review of Day II – Foundation Board of Directors Meeting	Mangiafico
	F. Adjournment	Mangiafico

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VI.	STRATEGIC PLAN (20 min)	
20 min	A. SAA Foundation Strategic Plan 0525-Foundation-VI-A-SP (via Foundation Listserv)	Mangiafico
VII.	REPORTS/UPDATES (4 min)	
2 min	A. Annual Meeting Award Committee	Chapel
VIII.	Executive Session (Closed) (85 min)	
45 min	A. SAA Foundation Financials: FY26 Proposed Budget (via Foundation listserv)	Rayman Newell
10 min	B. Elected Directors and Committee Recommendation 1. 0525-Foundation-VIII-B.1-GovernanceRec (via Foundation listserv) 2. 0525-Foundation-VIII-B.2-CommitteeRec (via Foundation listserv)	Mangiafico
10 min	C. Catalyst Grant Recipients Recommendation (via Foundation listserv)	Lodico
10 min	D. Foundation Records Management	Mangiafico
10 min	E. Scenario Planning (via Foundation listserv)	Mangiafico Price Osafo
I.	Call to Order & Foundation Business	
	G. Meeting Debriefing / Next Board Meeting	Mangiafico
	H. Adjournment	Mangiafico