

**Society of American Archivists Foundation
Board of Directors Meeting**

**May 6, 2024
Virtual Meeting (Chicago, IL)
1:00 pm – 3:00 pm CT**

Written background report for discussion and possible action.

* Written report, with discussion and clarification only as needed.

*** PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING***

I.	BOARD BUSINESS (5 min)	
	A. Adoption of the Agenda (0524-SAAF-I-A-Agenda) #	Mangiafico
	B. Reference: a. Board Meeting Minutes b. SAA Foundation Bylaws	Mangiafico
	C. Acknowledge Conflicts of Interest	Price Osafo
II.	CONSENT (5 min)	
	A. Ratify February 2024 Board Meeting Minutes (0224-SAAF-II-A-Approve0324Minutes) #	Mangiafico
III.	Executive Session (Closed Session - 50 min)	
	A. Grant Review Committee: Recommendation of 2024 Strategic Grant Program (0524-SAAF-IV-A-GRC)	Lodico
	B. Nominating Committee: Recommendation Slate for SAA Foundation Board of Directors (0524-SAAF-IV-B-NomComm)	Clark
	C. Nominating Committee: Recommendation Slate for SAA Foundation Committees (0524-SAAF-IV-C-NomCom)	Clark
IV.	DISCUSSION (50 min)	
	A. Governance Working Group: Bylaws Recommendations (0524-SAAF-V-B-GWG)	Clark
I	BOARD BUSINESS (continued)	
	D. Adjournment	Mangiafico

**Society of American Archivists Foundation
Board of Directors Meeting**

**May 10, 2024
Virtual Meeting (Chicago, IL)
1:00 pm – 3:00 pm CT**

Written background report for discussion and possible action.

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IV.	DISCUSSION (continued)	
15 min	A. IAT (Mellon Discussion) (0524-SAAF-V-A-IAT)*	Baxter
5 min	B. ARCHIVES*RECORDS 2024	Mangiafico Price Osafo
V.	Financials (55 min)	
	A. FY25 Proposed Budget	Bhatia
	B. Financial Update	Newell
VI.	ACTIONS	
15 min	A. Grant Review Committee (0524-SAAF-VI-GRC)	Mangiafico
3 min	B. Other Action items from the Board of Directors	Mangiafico
VII.	STRATEGIC INITIATIVES (5 min)	
5 min	A. SAA Foundation Strategic Plan (0524-SAAF-VII-A-StratPlan)	Mangiafico
VIII.	REPORTS	
2 min.	A. President	Mangiafico
2 min.	B. Development Committee	Myers
	B.1. Donation Report (0524-SAAF-VIII-B.1-Donate)	
2 min.	C. Chief Executive Officer	Price Osafo
2 min.	D. Annual Meeting Award Committee	Chapel
2 min.	E. NDRFA Review Committee	Bhatia
2 min.	F. Operations (0524-SAAF-VIII-Ops)	Edwards
I.	BOARD BUSINESS (Continued)	
3 min	E. Meeting Debriefing / Next Board Meeting <ul style="list-style-type: none"> – last quarterly Board meeting (early July) – FY25 Proposed Budget meeting (1 hr. – early June) 	Mangiafico

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2 min	F. Review Board To-Do-List (Internal Working Document)	Edwards
	G. Adjournment	Mangiafico