**Society of American Archivists**  
**Council Agenda**  
**Virtual Meeting**  
**May 1, 2024**

*The May 1st Council Meeting is scheduled as a closed session, with no admission for guests. However, the May 2nd Council Meeting will welcome guests to attend.*

# Written background report for discussion and possible action.  
* Written report, with discussion and clarification only as needed.  
PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING

<table>
<thead>
<tr>
<th>I.</th>
<th>COUNCIL BUSINESS (5 min)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A.</td>
<td>Adoption of the Agenda (0524-I-A-Agenda)</td>
<td>Wong Smith</td>
</tr>
<tr>
<td>B.</td>
<td>Declare Conflicts of Interest</td>
<td>Price Osafo</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>II.</th>
<th>CONSENT AGENDA (5 min)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A.</td>
<td>Ratify Executive Committee Interim Actions (<a href="#">0524-II-A-ExecCommInterimActions</a>)</td>
<td>Wong Smith</td>
</tr>
<tr>
<td>B.</td>
<td>Ratify Council Interim Actions (<a href="#">0524-II-B-CouncilInterimActions</a>)</td>
<td></td>
</tr>
<tr>
<td>C.</td>
<td>Approve February 2024 Council Meeting Minutes [CONFIDENTIAL] (<a href="#">CONF-0524-II-C-0524Minutes_Approved</a>)</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>III.</th>
<th>Executive Session (2 hr. 45)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A.</td>
<td>Executive Session (Reference materials via SAA Council listserv)</td>
<td>Wong Smith Price Osafo</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>I.</th>
<th>COUNCIL BUSINESS Continued</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>D.</td>
<td>Adjournment</td>
<td>Wong Smith</td>
</tr>
</tbody>
</table>
# Society of American Archivists Council Agenda

## Virtual Meeting

**May 2, 2024**

* The May 1st Council Meeting is scheduled as a closed session, with no admission for guests. However, the May 2nd Council Meeting will welcome guests to attend.

**# Written background report for discussion and possible action.**

**Written report, with discussion and clarification only as needed.**

**PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING***

## IV. ACTION ITEMS (50 min)

<table>
<thead>
<tr>
<th>15 min</th>
<th>Action Items</th>
<th>Person(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 min</td>
<td>B. Indiana University Student Chapter (0524-IV-B-StudChap)</td>
<td>Edwards</td>
</tr>
<tr>
<td>15 min</td>
<td>C. Honoraria, Volunteer Compensation, and Rewards Hui Section funding (0524-IV-C-HUI)</td>
<td>Taylor</td>
</tr>
<tr>
<td>5 min</td>
<td>D. Appointment of Executive Committee member &amp; Nominating Committee member for 2024-2025 term</td>
<td>Wong Smith</td>
</tr>
<tr>
<td>10 min</td>
<td>E. Other Action Items from Council Members</td>
<td>Wong Smith</td>
</tr>
</tbody>
</table>

## V. DISCUSSION ITEMS (70 min)

<table>
<thead>
<tr>
<th>15 min</th>
<th>Discussion Items</th>
<th>Person(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>A. Indigenizing Archival Training Program (IAT) Report (0524-V-A-IAT)*</td>
<td>Baxter</td>
</tr>
<tr>
<td>15 min</td>
<td>B. ARCHIVES*RECORDS</td>
<td>Price Osafo</td>
</tr>
<tr>
<td></td>
<td>§ Keynote Speaker</td>
<td>Wong Smith</td>
</tr>
<tr>
<td></td>
<td>§ Conference Discussion (in-person, hybrid, site location)</td>
<td></td>
</tr>
<tr>
<td>15 min</td>
<td>C. SAA Statements</td>
<td>Taylor</td>
</tr>
<tr>
<td>15 min</td>
<td>D. Section Health Assessment Update (0524-V-D-SHAWG)*</td>
<td>Clemens, Gabiola, Ganz, Tang</td>
</tr>
<tr>
<td>10 min</td>
<td>E. Other Discussion Items from Council Members</td>
<td>Wong Smith</td>
</tr>
</tbody>
</table>

## VI. STRATEGIC PLANNING (5 min)

<table>
<thead>
<tr>
<th>2023-2025 Strategic Plan Actions and Timelines (Reference, Adopted April 2022) (0524-VI-A-StratPlanDashboard)</th>
<th>Person(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. SAA Strategic Plan, FY 23-25 (Reference, Adopted April 2022)</td>
<td>Wong Smith</td>
</tr>
<tr>
<td>b. Work Plan on Diversity, Equity, Inclusion, and Accessibility (Reference, Adopted November 2021)</td>
<td></td>
</tr>
</tbody>
</table>

## VII. REPORTS (25 min)

<table>
<thead>
<tr>
<th>5 min</th>
<th>Reports</th>
<th>Person(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>A. President (0524-VII-A-Prez)</td>
<td>Wong Smith</td>
</tr>
<tr>
<td></td>
<td>B. Vice President / President-Elect</td>
<td>Taylor</td>
</tr>
<tr>
<td></td>
<td>C. SAA Staff</td>
<td></td>
</tr>
<tr>
<td>5 min</td>
<td>1. Chief Executive Officer</td>
<td>Price Osafo</td>
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<td>-------</td>
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</tr>
<tr>
<td></td>
<td>2. Membership (0524-VII-C-2-Memb)*</td>
<td>Newell</td>
</tr>
<tr>
<td></td>
<td>3. Education (0524-VII-C-3-Edu)*</td>
<td>Salzmann</td>
</tr>
<tr>
<td></td>
<td>4. Publications (0524-VII-C-4-Pubs)*</td>
<td>Tiffany</td>
</tr>
<tr>
<td>5 min</td>
<td>5. Operations</td>
<td>Newell</td>
</tr>
<tr>
<td>5 min</td>
<td>D. SAA Foundation President</td>
<td>Mangiafico</td>
</tr>
<tr>
<td></td>
<td>E. Publications Editor (0524-VII-E-PubsEditor) *</td>
<td>Baxter</td>
</tr>
<tr>
<td></td>
<td>F. *American Archivists Editor (0524-VII-F-AAEditor)</td>
<td>Gabiola</td>
</tr>
<tr>
<td>5 min</td>
<td>G. Other Reports from Council Members/What are we hearing from our members?</td>
<td>Wong Smith</td>
</tr>
</tbody>
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I. COUNCIL BUSINESS (continued) 10 min

|       | D. Review Talking Points | Edwards |
|       | E. Meeting Debrief/Next Meeting Update | Wong Smith |
|       | F. Adjournment | Wong Smith |