

**Society of American Archivists  
Council Meeting Agenda  
May 7-9, 2018  
Association Forum:  
10 South Riverside Plaza, Suite 800  
Chicago, Illinois**

# Written background report for discussion and possible action.  
\* Written report, with discussion and clarification only as needed.

**\* PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING\***

<b>MONDAY, MAY 7 4:00 pm – 8:00 pm 10 South Riverside Plaza, Suite 800 (Working Dinner)</b>		
<b>I.</b>	<b>COUNCIL BUSINESS</b>	
	<b>A. Adoption of the Agenda</b> (0518-I-A-Agenda)	Zanish-Belcher
	<b>B. Status of Council Action List</b>	Zanish-Belcher
<b>II.</b>	<b>CONSENT AGENDA</b>	
	<b>A. Ratify Council Interim Actions</b> (0518-II-A-CouncilInterimActions) #	Kiesling
	<b>B. Ratify Executive Committee Interim Actions</b> (0518-II-B-ExecCommInterimActions) #	Kiesling
	<b>C. Committee on Public Policy</b> <b>1. Issue Brief: Congressional Records as Public Records</b> (0518-II-C-1-IssueBrief-CongRecords) # <b>2. Issue Brief: Net Neutrality</b> (0518-II-C-2-IssueBrief-NetNeutrality) #	Jules
	<b>D. Revise Committee on Education Description</b> (0518-II-D-CoEDescription) #	Kiesling
	<b>E. Extend Publications Editor's Term</b> (0518-II-E-PubsEditorTerm) #	Cary

<b>III.</b>	<b>STRATEGIC PLANNING</b>	
	<b>A. Current Strategic Plan</b> (Reference, Adopted 1/24/14) (0518-III-A-StratPlanReference) *	Zanish-Belcher
	<b>B. Review of Strategic Plan Actions and Timelines</b> (0518-III-B-StratPlanActions-Dashboard) #	Zanish-Belcher
<b>IV.</b>	<b>ACTION ITEMS</b>	
	<b>A. Proposed Fiscal Year 2019 Budget</b> 1. <b>Introduction</b> (0518-IV-A-1-FY19Budget-Intro) # 2. <b>Narratives</b> (0518-IV-A-2-FY19Budget-Narratives-IncStatements) # 3. <b>Sorted by Program</b> (0518-IV-A-3-FY19Budget-SortbyProgram) # 4. <b>Component Group Funding Requests</b> (See Governance Program)	Stadel-Bevans/ Carlson
	<b>B. Elect Class B Members of SAA Foundation Board</b> (0518-IV-B-SAAF-Election) # [CONFIDENTIAL]	Kiesling
	<b>C. Independent Archivists Section: Archival Consultants Directory</b> (0518-IV-C-ArchConsultDirectory) #	Gunn
	<b>D. Committee on Public Policy: 2018 Legislative Action Plan</b> (0518-IV-D-LegActionPlan) #	Jules
	<b>E. Select 2018-2019 Executive Committee Member and Nominating Committee Members</b> (0518-IV-E-ExecCommElect) #	Zanish-Belcher
	<b>F. Other Action Items from Council Members</b>	
	<b>G. Executive Session</b> 1. <b>Council Exemplary Service Awards/Resolutions</b> (See 0518-V-H-CouncilSvcAward for background document.) 2. <b>Beaumont Performance Evaluation and Contract</b>	Zanish-Belcher
<b>TUESDAY, MAY 8</b> <b>9:00 am – 5:00 pm</b> <b>10 South Riverside Plaza, Suite 800</b> <b>(Breakfast: On Your Own at La Quinta)</b> <b>(Lunch: In Meeting Room)</b> <b>(Dinner: Council/Staff Dinner at Pinstripes)</b>		
<b>V.</b>	<b>DISCUSSION ITEMS</b>	
	<b>A. Principles and Priorities for Continuously Improving the SAA Annual Meeting</b> (0518-V-A-PrinciplesAnnMtg) #	Zanish-Belcher

	<b>B. Membership Committee: Professional Development Support Survey</b> (0518-V-B-ProfDevSupportSurvey) #	Booth
	<b>C. Options for Providing All-Archivists Discussion List</b> (Verbal)	Zanish-Belcher
	<b>D. Policies Portal</b> (Verbal)	Zanish-Belcher
	<b>E. Pop-Up Survey for Mid- to Late-Career Archivists</b> (Verbal)	Zanish-Belcher
	<b>F. Best Practices for Archival Internships and Volunteers</b> (Verbal)	Zanish-Belcher
	<b>G. Council Working Group on Diversity and Inclusion</b> (Verbal)	Chartier
	<b>H. Council Exemplary Service Awards / Resolutions</b> (0518-V-H-CouncilSvcAward) #	Beaumont
	<b>I. 2018 Joint Annual Meeting Activities</b> 1. Diversity and Inclusion Activities 2. Council Meetings/New Council Member Orientation 3. Leadership Orientation and Forum (Booth, Gunn, Yun) 4. Exhibit Hall Visits 5. Other	Zanish-Belcher / Beaumont
	<b>J. Other Discussion Items from Council Members</b>	Zanish-Belcher
<b>WEDNESDAY, MAY 9</b> <b>9:00 am – 12:00 pm</b> <b>10 South Riverside Plaza, Suite 800</b> <b>(Breakfast: On Your Own at La Quinta)</b> <b>(Lunch to Go)</b>		
<b>VI.</b>	<b>REPORTS</b>	
	<b>A. Executive Committee</b> (0518-II-B-ExecCommInterimActions) *	Kiesling
	<b>B. President</b> (0518-VI-B-Prez) *	Zanish-Belcher
	<b>C. Vice President / President-Elect</b> (Verbal)	Evans
	<b>D. Treasurer</b> (0518-VI-D-1-FY18FinRev) *	Stadel-Bevans
	<b>E. Staff</b>	
	1. Executive Director (0518-VI-E-1-ExecDir) *	Beaumont
	2. Membership (0518-VI-E-2-Memb) *	Beaumont

	3. Education (0518-VI-E-3-Educ) *	Salzmann
	4. Publications (0518-VI-E-4-Pubs) *	Brinati
	5. Annual Meeting (0518-VI-E-5-AnnMtg) *	Beaumont
	6. Technology (0518-VI-E-6-Tech) *	Black
	<b>F. <i>The American Archivist</i> Editor</b> (0518-VI-F-AAEditor) *	Lawrimore
	<b>G. Publications Editor</b> (0518-VI-G-PubsEditor) *	Cary
	<b>H. Task Force on Research/Data Evaluation</b> (0518-VI-H-TF-CORDE) *	Kiesling
	<b>I. Task Force to Revise Best Practices on Accessibility</b> (0518-VI-I-TF-Accessibility) *	Gunn
	<b>J. Task Force on Tragedy Response Initiative</b> (0518-VI-J-TF-TragResponse) *	Booth
	<b>K. Archivists to the Rescue! Pilot Project</b> (0518-VI-K-ArchRescue) *	Gunn
	<b>L. Other Reports from Council Members / What Are You Hearing from Members?</b>	Zanish-Belcher
<b>I.</b>	<b>COUNCIL BUSINESS (continued) (11:00 am – 12:00 pm)</b>	
	<b>C. Review of May 2018 Action List</b>	Beaumont
	<b>D. Review of May 2018 Talking Points</b>	Beaumont
	<b>E. Meeting Debriefing</b>	All
	<b>F. Adjournment</b>	Zanish-Belcher