

**Society of American Archivists
Council Meeting Agenda
May 11–13, 2016
SAA Headquarters, Chicago, Illinois**

Written background report for discussion and possible action.

* Written report, with discussion and clarification only as needed.

*** PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING***

Wednesday, May 11 4:00 pm – 8:00 pm 17 North State Street, Room 820 (Working Dinner 5:00 pm – 5:30 pm)			
I.	COUNCIL BUSINESS		
	A. Adoption of the Agenda (0516-I-A-Agenda)		Meissner
	B. Status of Council Action List		Meissner
II.	CONSENT AGENDA		
	A. Ratify Council Interim Actions (0516-II-A-CouncilInterimActions) #		Mangiafico
	B. Ratify Executive Committee Interim Actions (0516-II-B-ExecCommInterimActions) #		Mangiafico
	C. Revise Description of Committee on Advocacy and Public Policy (0516-II-C-CAPPDescription) #		Jules
	D. Revise Governance Manual Appendixes (0516-II-D-GovManAppendixes) #		Hackbart-Dean
	E. Petition to Form a New Student Chapter at Rutgers (0516-II-E-RutgersStudentChapter) #		Owens
III.	STRATEGIC PLANNING		
	A. Current Strategic Plan (Reference, Adopted 1/24/14) (0516-III-A-StratPlanReference) *		Meissner

	B. Review of Strategic Plan Actions and Timelines (0516-III-B-StratPlanActions-Dashboard) #		Meissner/ Beaumont
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Thursday, May 12 8:00 am – 5:00 pm 17 North State Street, Room 820 (Breakfast: 8:00 am – 8:30 am) (Group Dinner with Staff: 6:00 pm – 8:00 pm)			
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IV.	ACTION ITEMS		
	A. Proposed Fiscal Year 2017 Budget 1. Introduction (0516-IV-A-FY17Budget-Intro)# 2. Narratives (0516-IV-A-FY17Budget-Narratives-IncStatements)# 3. Sorted by Program (0516-IV-A-FY17Budget-SortbyProgram)#		Stadel- Bevans/ Carlson
	B. Other Action Items from Council Members		Meissner
	C. Executive Session (as needed)		Meissner
V.	DISCUSSION ITEMS		
	A. Review of SAA Policies/Statements 1. Equal Opportunity/Nondiscrimination Policy (0516-V-A-1-EqualOppPolicy) # 2. Statement on Diversity (0516-V-A-2-DiversityStatement) # 3. Code of Conduct (0516-V-A-3-CodeofConduct) #		Meissner
	B. Member Affinity Groups (0516-V-B-MembAffGroups) #		Mangiafico /Beaumont
	C. Proposed Amendments to SAA Constitution and Bylaws (Council Vacancies) (0516-V-C-ConstitutionBylawsAmends)#		Mangiafico /Stadel- Bevans
	D. Approval Process for Education Guidelines (0516-V-D-EdGuidelines)		Kiesling/ De Sutter
	E. Hosting of Joint Annual Meeting with ICA in 2020		Beaumont
	F. Program Theme and Structure for 2017 Annual Meeting (0516-V-F-AnnMtg2017) #		McGovern

	G. Council WG on Diversity and Inclusion (0516-V-G-WGDiversity) #		McGovern
	H. Future Mega Issue Discussion Topics		Meissner/ McGovern
	I. Other Discussion Items from Council Members		Meissner
Friday, May 13 8:00 am – 12:00 pm 17 North State Street, Room 820 (Working Breakfast: 8:00 am – 8:30 am) (Lunch: To Go)			
VI.	REPORTS		
	A. Executive Committee (0516-VI-A-ExecComm) *		Mangiafico
	B. President (0516-VI-B-Prez) *		Meissner
	C. Vice President / President-Elect (0516-VI-C-VP) *		McGovern
	D. Treasurer (0516-VI-D-FY16FinRev) * (Updated Report Distributed Onsite)		Stadel- Bevans
	E. Staff		
	1. Executive Director (0516-VI-E-1-ExecDir) *		Beaumont
	2. Membership (0516-VI-E-2-Memb) *		Beaumont
	3. Education (0516-VI-E-3-Educ) *		De Sutter
	4. Publications (0516-VI-E-4-Pubs) *		Brinati
	5. Annual Meeting (0516-VI-E-5-AnnMtg) *		Beaumont
	6. Technology (0516-VI-E-6-Tech) *		Black
	F. The American Archivist Editor (0516-VI-F-AAEditor) *		Pyatt
	G. Publications Editor (0516-VI-G-PubsEditor) *		Cooper Cary
	H. Committee on Advocacy and Public Policy (0516-VI-H-CAPP) *		Jules
	I. Oral History Transcription/Access Project (0516-VI-I-OralHistoryProject) *		Hackbart- Dean
	J. Representative to International Council on Archives Section on Professional Associations (0516-VI-J-ICASPARep) *		Meissner
	K. Other Reports from Council Members /		Meissner

	What Are You Hearing from Members?		
I.	COUNCIL BUSINESS (continued) (11:00 am – 12:00 pm)		
	A. Review of May 2016 Action List		Meissner
	B. Review of May 2016 Talking Points		Meissner
	C. Meeting Debriefing		All
	D. Adjournment		Meissner