

**SAA Foundation
Board of Directors Meeting**

**February 19, 2025
Virtual Meeting
11:00 am – 1:00 pm (CST)**

Written background report for discussion and possible action.
* Written report, with discussion and clarification only as needed.
*** PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING***

I.	Call to Order & Foundation Business	
	A. Adoption of the Agenda	Mangiafico
	B. Reference: a. Board Meeting Minutes b. SAA Foundation Bylaws	Mangiafico
	C. Acknowledge Conflicts of Interest	Price Osafo
	D. Ratify November 2024 Board Meeting Minutes (https://www2.archivists.org/groups/saa-foundation-board-of-directors/november-21-22-2024-saa-foundation-board-meeting-minutes)	Mangiafico
II.	General Reports	
	A. CEO Report	Price Osafo
	B. President Report	Mangiafico
	C. Operations Report (0225-Foundation-II-C-Ops)	Edwards
III.	Managing SAA Foundation Financial Resources	
	A. Development Committee: Donor Motivation	Low
	B. Annual Meeting Activities	Mangiafico Low
	C. SAA Foundation Financials	Rayman Newell
	D. Finance Committee Update	Rayman
IV.	Programs/Impacts	
	A. Catalyst & Opportunity Grant Program (0225-Foundation-IV-A-GRC)	Lodico
	B. National Disaster Relief Fund for Archives (NDRFA) Program	Rayman

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V.	GOVERNANCE	
	A. Nomination update	Edwards
	B. Bylaw / Governance Review	Mangiafico
I.	CALL TO ORDER & FOUNDATION BUSINESS (CONTINUED)	
	E. Review of Day II – Foundation Board of Directors Meeting	Mangiafico
	F. Adjournment	Mangiafico

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VI.	STRATEGIC PLAN	
	A. SAA Foundation Strategic Plan (via Foundation Listserv)	Mangiafico
VII.	REPORTS/UPDATES	
	A. Annual Meeting Award Committee	Chapel
	B. Other Reports/Updates from the Board of Directors	Mangiafico
VIII.	Executive Session (Closed)	
	A. Ethical Action in Sponsorship and Investment (via Foundation listserv)	Price Osafo
	B. Scenario Planning Discussion	Price Osafo
I.	Call to Order & Foundation Business	
	G. Meeting Debriefing / Next Board Meeting	Mangiafico
	H. Adjournment	Mangiafico